

**January 9, 2025**

The Clark-Shawnee Local Board of Education met in a regular session on January 9, 2025, at Clark-Shawnee Local Administrative Offices located at 3680 Selma Road, Springfield, Ohio, 45502. The meeting was called to order at 6:30 p.m. by President Galbreath.

Those answering the roll by Mr. Faulkner:

Mr. DeHart  
Mr. Galbreath  
Mrs. Garrett  
Dr. Page  
Mrs. Pierce

Also present: Mr. Brian Kuhn, Superintendent  
Mr. Adam Billet, Assistant Superintendent

All stood and recited the Pledge of Allegiance.

**ACCEPTANCE OF THE AGENDA (2025-1469)**

Dr. Page moved to accept the agenda and addendum.  
Mrs. Pierce Seconded the motion.

Ayes: Galbreath, Garrett, Page, Pierce, DeHart.  
The President declared the motion carried.

**ORGANIZATIONAL MEETING CHAIRPERSON (2025-1470)**

Mr. Galbreath nominated Mr. Brian Kuhn, Superintendent, as chairperson to conduct the election of officers.

Mr. DeHart Seconded the motion.  
Ayes: Garrett, Page, Pierce, DeHart, Galbreath.

Mr. Brian Kuhn, Superintendent, elected as Board Chair.

### **BOARD PRESIDENT NOMINATIONS (2024-1471)**

Mr. Kuhn opened the floor for nominations for Board President.

Mr. DeHart nominated Mr. Ben Galbreath for Board President.  
No other nominations were made.

Mrs. Pierce moved to close the floor for nominations for Board President.  
Mr. DeHart seconded the motion.  
Ayes: Page, Pierce, DeHart, Garrett.  
Abstain: Galbreath.

### **ELECTION OF BOARD PRESIDENT (2025-1472)**

Election of Mr. Ben Galbreath as Clark-Shawnee Board President.

Ayes: Pierce, DeHart, Galbreath, Garrett, Page.

Mr. Ben Galbreath elected Clark-Shawnee Board President.

### **BOARD VICE PRESIDENT NOMINATIONS (2025-1473)**

Mr. Kuhn opened the floor for nominations for Board Vice President.

Mr. DeHart nominated Mrs. Michelle Garrett for Board Vice President.  
No other nominations were made.

Mr. DeHart moved to close the floor for nominations for Board Vice President.  
Dr. Page seconded the motion.  
Ayes: DeHart, Galbreath, Garrett, Page, Pierce.

### **ELECTION OF BOARD VICE PRESIDENT (2025-1474)**

Election of Mrs. Michelle Garrett as Clark-Shawnee Board Vice President.

Ayes: Galbreath, Page, Pierce, DeHart.  
Abstain: Garrett.

Mrs. Michelle Garrett elected Clark-Shawnee Board Vice President.

### **BOARD MEMBER APPOINTMENTS FOR 2025**

Athletic Council Representative, Mrs. Michelle Garrett  
Delegate to the OSBA Conference, Dr. Susan Page  
Alternate Delegate to the OSBA Conference, Mr. David DeHart

Legislative Liaison, Mrs. Judith Pierce  
Student Achievement Liaison, Dr. Susan Page and Mr. Ben Galbreath

## **REQUESTS AND CONCERNS OF THE GENERAL PUBLIC**

Jeff Hughes

Religious Partnership

Mr. Kuhn commented that recent legislation requires districts to have a policy allowing for Religious Instruction Release Time.

## **ROUND TABLE**

### **C.T.C. Update**

Mr. Ben Galbreath provided an update to the Board of Education regarding the activities of the Springfield-Clark Career Technology Center.

### **Assistant Superintendent Update**

Mr. Adam Billet, Assistant Superintendent, provided an update to the Board of Education regarding the following topics:

- Curriculum Update for K-6 ELA Curriculum

### **Superintendent Update**

Mr. Brian Kuhn, Superintendent, provided an update to the Board of Education on the following topics:

- Scheduled a Zoom with The Impact Group and the Administrative Team
- Presented a draft of the Code of Conduct for Spectators
- Plans to bring a Reduction List to the Regular February Meeting
- There are no updates on the court matters.
- The City will approve the TIF in January. This will include the Compensation Agreements with Clark-Shawnee.

## **ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL (2025–1475)**

Dr. Page moved to approve the following:

- A. Signing of the Minutes of the Previous Meeting**
- B. 2025-2026 Tax Budget Hearing**
- C. Real Estate Advance Resolution**

Whereas it is required by Ohio Revised Code 321.34 to apply for advances of revenues collected and due; now therefore be it resolved that the Clark-Shawnee Local Board of Education hereby directs the treasurer to apply to the Clark County Auditor's Office for advances of the revenue collected and due the Clark-Shawnee Local School District.

**D. Acceptance of Donations**

To approve Mr. Tom Faulkner, Treasurer, request for permission to accept a donation in the amount of \$1,500.00 from Mr. & Mrs. Daniel Haemmerle to be placed in the Stephen Haemmerle Memorial Fund.

To accept Mr. Tom Faulkner, Treasurer, is request for permission to accept a donation in the amount of \$250.00 from J. Mark Wolf in memory of Linda Lockwood, former Librarian, to be used to purchase new reading materials for the Shawnee ES Library.

Mr. DeHart Seconded the motion.

Ayes: Garrett, Page, Pierce, DeHart, Galbreath.

**ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL (2025-1476)**

Mrs. Garrett moved to approve the following:

**Resignation**

To accept Ms. Sarah Carter, Teacher, letter of resignation effective January 7, 2025, from her teaching and supplemental contract positions.

**Employment**

**Certified**

To employ Mrs. Terry Janssen as a Long-Term Substitute Teacher for the 2024-2025 school year at Class I, Step 0 and stretch pay and benefits through the end of the current contract year. [Current Assignment: Shawnee MS]

**Support Staff**

To employ Ms. Brandi Castle as Aide for the 2024-2025 school year effective January 6, 2025.

Additional Duty Certified

To employ Mr. Thomas Thompson as Baseball, Varsity Head Coach for the 2024-2025 school year.

**Non-Paid Leave**

Mrs. Jodie Noffke, Bus Driver, is requesting non-paid medical leave from January 6, 2025 through February 2, 2025.

Dr. Page seconded the motion.

Ayes: Page, Pierce, DeHart, Galbreath, Garrett.

**ACCEPTANCE OF CONSENT CALENDAR – MISCELLANEOUS (2025-1477)**

Mrs. Pierce moved to approve the following:

**Board of Education Meeting Calendar**

Establishment of date, time, and location of regular meetings.

February 27, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
March 20, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
April 24, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
May 22, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
June 26, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
July 24, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
August 14, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
September 25, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
October 23, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
November 20, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
December 18, 2025 - 6:30 PM	Clark-Shawnee Administrative Office
January 8, 2026 - 6:30 PM	Clark-Shawnee Administrative Office

**Bond for Superintendent and Treasurer**

A resolution fixing the bond for the Treasurer (O.R.C.3313.25) and Superintendent. The bond is set at \$550,000 for the period of May 1, 2025 through April 30, 2026.

Recommendation: Adopt the following resolution, "The bond for the Superintendent and Treasurer to be fixed at \$550,000 and that the Treasurer is authorized and directed to provide a bond satisfactory to the Board of Education."

### **Purchasing Agent**

Authorize the Superintendent as purchasing agent for the Clark-Shawnee Local School District during the calendar year 2025.

### **Title IX Compliance Officers**

Appointment of Assistant Superintendent Adam Billet and Principal Amanda Shaffer as Title IX Compliance Officers for the Clark-Shawnee Local School District during the 2025 calendar year.

### **Authorization to Employ Personnel**

Authorize the Superintendent to fill personnel vacancies as needed throughout each month and report to the Board of Education at the next meeting.

### **Approval of Indoor Track for the 2024-2025 Season**

To approve Mr. Steve Tincher, Athletic Director, request for approval of Indoor Track as a club sport for the 2024-2025 season.

### **Curriculum Adoption**

To approve Mrs. Chrissy Elliott, Shawnee ES Campus Principal, request for permission to adopt Amplify CKLA as the reading curriculum for grades PreK-6.

### **Approval of the 2025-2026 District Calendar**

To approve Mr. Brian Kuhn, Superintendent, recommendation of the 2025-2026 District Calendar as presented during the public hearing held on November 21, 2024.  
[Reference Exhibit A]

Dr. Page seconded the motion.

Ayes: Pierce, DeHart Galbreath, Garrett, Page.

### **ADDITIONAL ITEMS FOR BOARD DISCUSSIONS AND/OR ACTION**

The Board discussed Tecumseh's recent decision on religious instruction and arming employees.

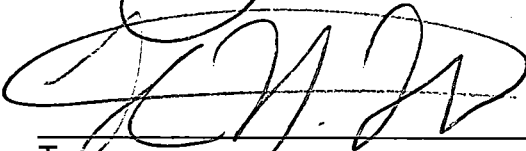
**ADJOURNMENT**

Mr. DeHart moved to adjourn the meeting at 7:42 pm.

Mrs. Pierce Seconded the motion.

Ayes: DeHart, Galbreath, Garrett, Page, Pierce.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

## Clark-Shawnee Local District Calendar

M T W TH F

### August, 2025

				1
4	5	6	7	8
11	12	13	14	<15
<18	[19]	[20]	<u>21</u>	22
25	26	27	28	29

### September, 2025

1	2	3	4	5
8	9	10	11	12
15	16	17	18	[19]
22	23	24	25	26
29	30			

### October, 2025

		1	2	3
6	7	8	9	10
13	14	15	16	◇[17]
20	21	22	23	24
27	28	29	30	31

### November, 2025

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

### December, 2025

1	2	3	4	5
8	9	10	11	12
15	16	17	18	◇○19
22	23	24	25	26
29	30	31		

### First Grading Period- Aug. 21 – Oct. 17

1<sup>st</sup> quarter – 39 days

Aug. 15-18	Teacher Workdays
Aug. 19-20	In-Service Days
Aug. 21	First Day of School for Students
Sept. 1	Labor Day (No School)
Sept. 19	In-Service Day
Oct. 17	In-Service Day

### Second Grading Period- Oct. 20 – Dec. 19

2<sup>nd</sup> quarter – 40 days 1<sup>st</sup> semester- 79 days

Nov. 24-25	Conf. Make-up Day-No School
Nov. 26-28	Thanksgiving Break
Dec. 19	Early Release Day
Dec. 19	End of 1 <sup>st</sup> Semester
Dec. 22-Jan. 2	Christmas Break

### Third Grading Period- Jan. 5 – March 13

3<sup>rd</sup> quarter – 46 days

Jan. 19	MLK Day (No School)
Feb. 13	In-Service Day
Feb. 16	Presidents' Day (No School)
March 13	In-Service Day

### Fourth Grading Period- March 16 – May 28

4<sup>th</sup> quarter – 48 days 2<sup>nd</sup> semester- 94 days

Mar. 30- Apr. 3	Spring Break
May 28	Last Student Day/Early Release
May 29	Teacher workday

—	First/Last Day for Student
◇	End of Grading Period
[ ]	In-Service Day (No School for Students)
○	Early Release Day
□	No School
<	Teacher Workday – no school for students

M T W TH F

### January, 2026

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

### February, 2026

2	3	4	5	6
9	10	11	12	[13]
16	17	18	19	20
23	24	25	26	27

### March, 2026

2	3	4	5	6
9	10	11	12	◇[13]
16	17	18	19	20
23	24	25	26	27
30	31			

### April, 2026

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

### May, 2026

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	○28	<29

### June, 2026

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

If ten calamity days are used, time may be made up by adding days to the end of the school year.

173 Instruction Days  
6 In-Service Days  
2 Conf. Days  
3 Teacher Workdays  
184 Total Days