

Pasadena Unified School District
CIS Academy
School Site Council
March 5, 2025
4 P.M.

MINUTES

The meeting was held virtually

Welcome / Call to Order/ Bienvenida / Llamada al Orden Ms. Reynoso, Chair

The meeting was called to order at 4:02 p.m. by Ms. Reynoso, Chair.

II. Flag Salute/Saludo a la Bandera Member

Mr. Quaranta led the flag salute.

III. Public Comment/Comentarios del Público

None

IV. Roll Call Ms. Kobey, Secretary

SSC Members Present: Larry Torres, Karen Kobey, Phil Quaranta, Andrea Reynoso, Natalie Moroyoqui, Sandra Aviles, Kayla Winston
Other Guests Present: (none)

V. Minutes/Llamada al Orden Acta (Action Item) Ms. Kobey, Secretary

Motion to approve the 2/4/25 minutes made by Ms. Reynoso and seconded by Mr. Quaranta. Motion passed unanimously.

VI. Principal's Update Mr. Torres, Principal

Community Schools Grant

CIS qualifies for a grant; would provide money for next 5 years. The goal would be to build partnerships with organizations in the community and to work with community members to help students be more successful. Application will be submitted Friday.

Mr. Torres also spoke about upcoming cuts/layoffs in staff due to district budget. Will affect Community Assistant (transferring to another school), Program Specialist, and 1 teaching position at CIS.

Mr. Torres also added that we are going through WASC, and the committee will be on the CIS campus next week. They are inviting parents and students to meet with them on Tuesday (in-person or online).

Mr. Torres mentioned that our office secretary Ms. Gutierrez is Employee of the Month for CSEA.

VII. Unfinished Business (Action Item)

Bylaws (See attached proposed amendment)

Motion to approve the current Bylaws (with no amendments made) made by Mr. Torres and seconded by Mr. Quaranta. Motion passed unanimously.

Safety Plan

Mr. Torres:

Motion was made by Ms. Kobey to approve the current draft of the Safety Plan with the understanding that a major overhaul is needed and with the caveat that the School Site Council will undertake such an overhaul between now and January 31, 2026. Motion was seconded by Mr. Quaranta. Motion passed 6-1.

VIII. Presentations/Discussions

- SPSA

Mr. Torres, Principal

Current SPSA is not on CIS website; Mr. Torres will share it through email. SPSA will be discussed in future meetings. We will be updating it in the next few months and want to align it with WASC goals. Please look over English portion before next meeting.

IX. New Business (Action Items)

Seating of new member (*dependent on VII above*)

Moot, per motion made in VII. Unfinished Business above.

Spending allocations

Mr. Torres indicated there are not currently any spending allocations to discuss. Ms. Kobey suggested that we get a budget update occasionally in our School Site Council meetings; Mr. Torres said he would put something together.

Proposed new meeting date

Wednesdays seem to work best; March 26th was proposed as the next meeting date. Still at 4 p.m.

X. Agenda Recommendations (Action Item)

Ms. Reynoso, Chair

Review of SPSA (English portion); Budget update; and review of Safety Plan

XI. Announcements

None

XII. Adjournment (Action Item)

Ms. Reynoso, Chair

Meeting adjourned at 4:43 p.m.

☐ Next Meeting: March 26, 2025

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Proposed Bylaws Change:

Current wording: (Page 6)

- The Parent/Community group of the council may not have a composition that exceeds 50% students.

Proposed change:

- The Parent/Community group of the council may not have a composition that exceeds 50% of the council. The five members of this group must have 1 parent and 1 student with the remaining members at the discretion of the Council.