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REC'D BY: 

Minutes of the Suffield Economic Development Commission
Regular Meeting
March 20, 2025

Members Present: Gayle Demko – Chair, John McGuire, Bob Kelly, Jeff Girard, Maria Silvestri

Also Present: Chad Kuzontkoski – Economic Development Specialist, Ellie Binns – Administrative Assistant

1. Gayle Demko called the meeting to order at 8:30 A.M.
2. Minutes

Mr. McGuire moved to approve the minutes of the February 20, 2025 regular meeting. The motion was seconded by Mr. Girard and unanimously approved.

3. Public Input -None
4. Discussion with Karen Campbell Executive Director North Central Connecticut Chamber of Commerce.

Karen Campbell introduced herself the Executive Director and Connie Provencher, Director of Membership and Events for the North Central Connecticut Chamber of Commerce (NCCCC) which covers the towns of East Windsor, Enfield, Somers, and Suffield. They strive to hold their main events in each of the four towns and have monthly meetings, after hour's gatherings, grand openings, ribbon cuttings, and educational opportunities for businesses in the region. They are proactive in working with businesses and are able to offer support with social media and communications, Their members are listed in a directory and NCCCC offers the benefits of networking and referrals. Suffield EDC will continue to work closely with the NCCC to mutually help businesses and promote each other's events. NCCC's Annual Home & Product Show will be April 5th and 6th at the Enfield Square, 90 Elm St. Enfield.

5. Commission Update – Gayle Demko

Ms. Demko updated the Commission on the kiosk that will be placed outside the library. The Board of Selectmen has approved the purchase and Ms. Demko will be working with the school system to have their information included. The Commission discussed possibilities for long term projects to advocate for and building consensus for the ways to use town owned land. Mr. Kuzontkoski is working on a Small Town Economic Assistance Program (STEAP) grant application.

6. EDC Projects Report – Chad Kuzontkoski

Mr. Kuzontkoski distributed his written report which summarized the activities in the Light Industrial, Commercial and Town Center Village District zones for the month, noting new tenants that have leased spaces on Mountain Road and Ucar Street. He also reported on the recent application approvals by the Planning and Zoning Commission. Mr. Kuzontkoski stated the new budget for the EDC has been approved by the Board of Selectmen with an increase of \$5000 to the infrastructure line item and \$1500 to the marketing budget, it now goes on to the Board of Finance for their review.

He is working on a collaboration with the Suffield Garden Club and local businesses to maintain traffic islands in Town. Upcoming dates of note are the Suffield Art Trail on May 17th and the Bradley Development League (BDL) Spring Gathering on March 27th at Dudley Town Brewery from 5:00-7:00PM. The town attorney has reviewed and approved the request for proposal (RFP) document for the West Suffield Accessibility Project design, so bids will be solicited soon.

7. Adjournment

With nothing further to come before the Commission, the meeting was adjourned at 10:18 AM.

Respectfully submitted,
Ellie Binns Recording Secretary