

Concord Carlisle Regional School Committee
COMMUNICATIONS WORKING GROUP MINUTES
March 14, 2025

Committee Members Present

- Carrie Rankin
- Brian Waterson

Present from Administration

- Dr. Laurie Hunter

Absent

- Tracey Marano

Carrie Rankin called the meeting to order at 2:01pm.

Brian Waterson made a motion to approve the minutes from January 24 and February 28.
Carrie Rankin seconded the motion, and it passed unanimously.

Discussion Topics:

- Carrie Rankin reviewed the requirements for data.
 - For this year's version the data from the 2024 class will be used.
 - The group discussed what kinds of programs should be highlighted, preferring those unique to the district.
 - The group feels it is important to highlight the finances, especially the role of Bob Conry.
- The group discussed the best way to capture the data. Dr. Hunter plans to have a working meeting with the administration to get the data populated.
- As Tracey Marano is absent there was no update on printing. Brian Waterson will reach out to her next week. Carrie Rankin did not have an update on graphic design.
- Carrie Rankin and Dr. Hunter agreed that Erin Higgins could source photos via Dr. Hunter's school Instagram account.

The next meeting will be on Friday, March 21 at 3:00pm.

Carrie Rankin adjourned the meeting at 2:19pm.