



## Hillsdale PreK-6 Kindergarten Newsletter 2025-2026

**Welcome to Hillsdale PreK-6!** We are excited to welcome your child to kindergarten this August. Below is important information to help ensure a smooth transition.

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### Transportation Information

- Your bus driver will call a day or two before your child's first day of school. Please ensure your transportation details are updated by **August 1st**.
  - Make sure your voicemail is set up to receive messages.
  - If you don't receive a call by the day before school starts, contact the Transportation Supervisor at **419-368-8519**.
  - Your child will have a **bus tag** attached to their book bag with their bus number and/or pickup information. These tags should remain unchanged.
  - Students are allowed only **one pick-up address and one drop-off address**. Morning and afternoon locations may differ but must remain the same every day of the week unless you are transporting your child.
  - Please send a **written note** in advance if you plan to pick up your child instead of using the bus. Last-minute phone changes may cause confusion.
  - Students are **unable to ride home with another student** on a different bus.
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### Health & Safety

- **Immunizations:** Ensure your child's vaccinations are up to date. Upload summer immunizations into **Final Forms** or send a copy with your child in August.
  - **Medication:** Students cannot transport medication via the school bus.
  - Parents must complete an "Administration of Medication" form (available at [www.hillsdale.k12.oh.us/district/policies-regulations/forms](http://www.hillsdale.k12.oh.us/district/policies-regulations/forms)) for any medications to be administered at school.
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### School Fees & Lunch Accounts

- **School fees** are **\$50 per student** (subject to change) and due by **October 1st**. Payment can be made:
  - Online at [www.payschoolscentral.com](http://www.payschoolscentral.com) (fees may apply)
  - In an envelope labeled for the office.

- If eligible for free/reduced lunch or Medicaid, these fees are waived.
  - **Breakfast and lunch** are served daily. If you drive your child to school and plan for them to eat breakfast, please have them at school by **7:35 AM** to ensure they finish by **7:55 AM** when students are taken to class.
  - Your child's **9-digit Student ID** (provided by the teacher at open house) is needed to set up a **payschoolscentral.com** account (fees may apply). This account allows you to:
    - Track cafeteria purchases
    - Add funds
    - Apply for free/reduced lunches
    - Pay school fees
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## Important Dates & Events

- **Safety Town** (August 4th-7th): Teaches bus and fire safety. Graduation is on **Thursday, August 7th at 11:00 AM**. Registration with a **\$25 payment** is due by **May 27th**.
  - **Kindergarten Screening & Open House** (August 13th-14th):
    - Teachers will schedule screening appointments.
    - Bring school supplies, meet the teacher, and tour the building.
  - **Kindergarten Staggered Start:**
    - **First half of the alphabet** starts on **Wednesday, August 20th**.
    - **Second half of the alphabet** starts on **Thursday, August 21st**.
    - **All students attend together** on **Friday, August 22nd**.
    - More details to follow in early August.
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## Daily Schedule

- **Arrival:**
    - Students must be in class by **8:00 AM** to avoid being tardy.
    - If eating breakfast, arrive by **7:35 AM** to ensure enough time.
  - **Dismissal:**
    - Students are dismissed at **2:45 PM**. Please arrive promptly.
    - Follow the **arrows on the pavement** for the pick-up/drop-off lane.
    - Place the **placard with your child's name** on your dash.
  - **Label Belongings:** Please write your child's name on all personal items (coats, lunchboxes, water bottles, etc.) to prevent loss.
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## Attendance

- Please contact the school by 8:30 AM if your student will be absent or late 419-368-4364
- Absences remain unexcused until the school has been notified by phone or a written note or doctor excuse.
- We request parents come in to sign students in or out of school if arriving late or leaving early.
- Students receiving 5 or more tardies (arriving at 8:00 AM or later) will incur a noon or after school detention

## School Delays & Emergency Contact Updates

- **School Closures/Delays:**
    - Parents will receive a **text or phone call** using emergency contact information in Final Forms.
    - A **two-hour delay** means buses run **two hours later** than usual, and parent drop-off should be no later than **9:50 AM**.
    - We are allowed **five calamity days** per year. Any closures beyond five will become **remote learning days**.
  - **Keep Final Forms Updated:**
    - Set up your child's **Final Forms** account for the 25/26 school year between **May 1st and June 1st to complete enrollment. Be sure to choose the 25/26 school year and not the current one.**
    - This account is used for **emergency contacts, bus routes, and communication with parents.**
    - Check your **email regularly** for school updates and information.
    - Update this information **every summer** for the following school year.
    - Verify **early dismissal information** in **Final Forms** at the beginning of November.
    - The **Parent #1 listed in Final Forms** will be the first contact for absences or illness.
    - All calls from the school will show **419-368-8500**. Please have your voicemail set up to receive messages.
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## Contact Information

- **Busing Questions:** Transportation Supervisor **419-368-8519**
- **Food Service Questions:** Food Service Supervisor **419-368-8520**

### School Contacts:

- **Tom Williams, Principal PreK-6** – 419-368-4364
  - **Angie Sigler, Secretary PreK-6** – 419-368-4364
  - **Becky Austin, Superintendent Secretary** – 419-368-8231
  - **Tammy Hoverstock, School Liaison** – 419-651-4520
  - **Kelly Hohler, PreK-6 Guidance Counselor** – 419-368-7227
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## Website Information

- **Hillsdale Local Schools** – [www.hillsdale.k12.oh.us](http://www.hillsdale.k12.oh.us)
  - **Enrollment** – [www.finalforms.com](http://www.finalforms.com)
  - **Meals** – [www.payschoolscentral.com](http://www.payschoolscentral.com)
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We look forward to a fantastic year with your child at Hillsdale! Please reach out with any questions. **Go Falcons!**