

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 11, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Laurel Erickson-Parsons, Tracy Magnotta - online, Shamim Pakzad and Jay Santos. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:07 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Carpenter, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Conte, seconded by Director Santos, moved to approve the February 25, 2025 minutes. Vote:9-yes, 0-no
- VII. **Recognition** – George Lookenbill – 1st place Greater Lehigh Valley Auto Dealers Association Automotive Technology Competition
- VIII. **Presentation** – Colonial IU 20 – Dr. Christopher S. Wolfel
- IX. **High School SGA Representative’s Report** – Zoe Sauvagnargues
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – Mrs. Vlasaty reported that several administrators have been participating in bullying training. The interviews for the position of Assistant Superintendent are progressing. Five candidates will be brought back for a second interview.
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$505,664.98
 - B. Cafeteria Expenditures – \$23,320.43
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote:9-yes, 0-no
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity - None
 - B. Condensed Board Summary Report - None
 - C. Budget Transfers – None

- D. Middle School Activity Report – None
- E. High School Activity Report – February 2025

1. Approve the above Treasurer's Report.

Director Erickson-Parsons, seconded by Director Santos, moved to approve the Treasurer's Report. Vote:9-yes, 0-no

XIV. **AGENDA ITEMS**

A. Education

- A. Summary – Academic & Personnel Committee – March 5, 2025

1. Approve the attached agreement between Saucon Valley School District and Lehigh University regarding the participation of Lehigh University students in practicum experiences or student teaching at SVSD.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Education Item #1. Vote:9-yes, 0-no

2. Approve the first reading of the following policies:

Policy 336 – Personal Necessity Leave

Policy 339 – Uncompensated Leave

Policy 807 – Opening Exercises/Moment of Silence/Flag Displays

Policy 824 – Maintaining Professional Adult/Student Boundaries

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Education Item #2. Vote:9-yes, 0-no

3. Approve the purchase of the following ELA Curriculum:

Arts and Letters & Geodes (Grades K-5: Resources and PD) - 3-year proposal ~ \$239,822.33

95% Group (Grades K-5: Resources) - 1-year proposal ~ \$52,674.60

95% Group (Grades K-5: PD) - \$6,980.00

Lexia (Grade 5) - 1 year ~ \$6,670.00

Director Erickson-Parsons, seconded by Director Pakzad, moved to approve Education Item #3. Vote:9-yes, 0-no

B. Personnel

1. Approve the retirement of the following teachers effective the last teacher day of the 2024-2025 school year:

Thomas Baldo

MaryEllen Prager

Eugenia Miller

2. Approve the retirement of Lorraine Torrella, paraprofessional, effective March 10, 2025.
3. Approve unpaid medical leave extension until the beginning of the 2025-2026 school year for the following individuals:
Michele Brozoski
Brenda Bohlen
Donna Trayes
4. Approve Anthony Bufanio as an addition to the day-to-day substitute teachers list for the 2024-2025 school year, at a daily rate of \$120.00, no benefits, pending completion of employment paperwork.
5. Approve the change in classification for Molly Kroboth from Instructional Paraprofessional to Non-Instructional Paraprofessional at an hourly rate of \$20.18 effective March 3, 2025.
6. Approve Kimberly Cocuzza as a homebound instructor for the 2024-2025 school year at an hourly rate of \$45.00.
7. Approve the following Spring Athletic Coaches:
Jalen Ramsey – Asst. HS Track Coach - \$3,800.00
Mohammad Khalid - Asst. HS Track Coach - \$1,900.00
Denise O’Connell – Asst. HS Track Coach – Volunteer
Wil-Quon Clemmons – Head MS Track Coach - \$2,200.00
Angela Petras – Asst. MS Track Coach - \$1,000.00
8. Approve Maya Costanzo as the K-2 Musical Assistant Director with a stipend of \$1,250.00.
9. Approve Kerissa Arkins as an Administrative Assistant to the Supervisor of Campus Operations at an hourly wage of \$19.79, AA4, with benefits per the current Administrative Assistants Compensation & Benefits Plan, pending completion of employment paperwork.

Director Carpenter, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1-9. Vote:9-yes, 0-no

C. Facilities

No Agenda Items for Approval

D. Finance

2024-2025 Budget Timeline for the 2025-2026 School Year

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

No Agenda Items for Approval

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* reported on the current enrollment being up 6%, athletic programs and on April 15, Dr. Yusef Salaam is this year’s keynote speaker for the Annual Humanities Program.

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Skills USA and HOSA competitors were recognized. A proposal for an LPN night & Weekend program was discussed. Mr. Lazarchak commented on the presentation he gave on school culture and budget was sent to the JOC.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None

I. PSBA Representative – *Donald Carpenter & Jay Santos*

J. New Business – Director Broun discussed his interest in resurrecting the Rifle Team. Director Erickson-Parsons mentioned the senior citizen dinner/high school play on April 10th. Director Demko asked about the athletic “send-offs” for athletes attending state competitions. Director Pakzad asked about schedule changes and IXL and if it is graded.

K. Old Business - Director Demko asked about the Spanish Immersion evaluation and commented that she would like committee meetings recorded.

XV. Citizens’ Inquiries and Comments – None

XVI. Announcements

Future Meetings ~

March 25, 2025– 7 pm – Business Meeting – High School Audion

April 8, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting - Board President Dettmar adjourned the meeting at 8:52 pm.

ATTEST _____
Secretary

President