

Whitesboro Teacher Resource Center
Policy Board Minutes
October 24, 2023

Members Present:

Rebecca Burkdorf, Stephen Costanza, Samantha Dell'Anno, Christine Egert, Holly Kulawy, Andrew Massoud, Lori Myer, David Russo, Fallon Russo, Ron Sarner, Lisa Shaffer, Kelly Smith, Sue Ellen Williams, Dawn Zielenski

Voting Members Present:

14

Members Absent:

Cynthia Beattie, Kelly Chevrier, Teale LaBarbera, Cheryl Partyka LaValley, Michele Martin, Lisa O'Connell, Shawna Papale, Francesca Ryan

Others Present (non-voting):

Marysue Andrews

1. **CALL TO ORDER:** Kelly Smith, Chairperson, 4:08 p.m.
2. **QUORUM CHECK:** Yes
3. **PUBLIC COMMENT:** None
4. **READING AND APPROVAL OF MINUTES:** from May 23, 2023 meeting
Motion to approve: Lisa Shaffer *Second:* Rebecca Burkdorf
In Favor: All *Opposed:* None *Status:* Approved
5. **DIRECTOR'S REPORT:** Marysue Andrews
 - A.) 2023-2024 Teacher's Center Grant Approval - New York State Education Department approved the 2024 Whitesboro Grant in August.

B.) Teacher Center Usage:

month	# of users
July 2023	0
August 2023	29
September 2023	39
Total	68

C.) Professional Development: (see attached sheet)

Andrew Massoud mentioned Literacy Council PLCs will begin soon at the high school.
Dates forthcoming.

D.) NYSTC Conferences: NYS TC New Director Conference- 10/26/23

NYS TC Fall Focus & Eastern Upstate Meetings- 10/17/23-10/18/23

Marysue received information about the history of Teacher Centers. A suggestion was made to send a district-wide "did you know" email with the information. Marysue mentioned Hope Rising - the Science of Hope and Restorative Justice may be offered as book studies/trainings in the future. Some work with Restorative Justice has been done at the MS and Parkway.

E.) TC2DN Technology Committee – Sue Ellen Williams

Nothing to report at this time, other than we are ahead of the curve with technology.

6. **BUDGET REPORT:**

<u>Code:</u>	<u>Budgeted</u>	<u>Allocated</u>	<u>Balance</u>
Code 150 -Professional Staff	\$25,580.00	\$12,000.00	\$13,580.00
Code 400-Purchased Services	\$5,549.00	\$0.00	\$5,549.00
Code 450- Supplies and Materials	\$9,425.00	\$1838.62	\$7586.38
Code 460 – Travel Expenses	\$470.00	\$0.00	\$470.00
Code 800 – Employee Benefits	\$1,278.00	\$1,278.00	\$0
TOTALS:	\$42,302.00	\$15,116.62	\$27,185.38

Motion to approve: Holly Kulawy
In Favor: All

Second: Sue Ellen Williams
Opposed: None

Status: Approved

7. **OLD BUSINESS:**

Christine Egert will design a survey with Google; please give her possible questions to be included. The survey will be used for presenters both inside and outside the district. It will be anonymous so participants feel free to be honest with responses. We want to hold our professional development to high standards.

8. **NEW BUSINESS:**

Kelly suggested CPR training be offered more widespread since interest has been shown. Mr. Russo said trainings have been taking place, mostly for coaches and club advisors. Joe Mueller would be the contact to help look more into the offerings.

9. **PUBLIC COMMENT:** None

10. **ADJOURNMENT:**

Motion to Approve: David Russo
Time: 4:33 p.m.

Second: Samantha Dell'Anno

Status: Approved

Respectfully Submitted by:

Dawn Zielenski
WTRC Policy Board Secretary

Approved by WTRC Policy Board January 30, 2024