

Northern York County School District



Regular Meeting of the Board of School Directors
February 25, 2025

A regular meeting of the Board of School Directors was held on February 25, 2025 at the District Administration Building.

The meeting was called to order at 6:30PM

Members in attendance: Zachary Kile, John Gunning, Gerald Schwille, Joe Rudy, Steve Becker, Greg Hlatky,

Absent: Alyssa Eichelberger, Gregory Weir, Paul Miller

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources
Mr. LaBuda	Asst. to the Superintendent

Pledge of Allegiance

Motion by Rudy, seconded by Hlatky
Approval the January 28, 2025 Board Meeting Minutes
Motion carried, with all 6 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky
Approve the February 25, 2025 Board Meeting Agenda as presented.
Motion carried, with all 6 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

- 1) Sue Rizzo – Policy 109
- 2) Michelle Miller- Policy 109
- 3) Joe Rizzo – Policy 109
- 4) Galen Kapp – Policy 109
- 5) Deana Weaver – Policy 109
- 6) Samantha Groome – Policy 109
- 7) Diane Phillips – Policy 109
- 8) Cinira Kocon – Policy 109
- 9) Elizabeth Ayers – Policy 109
- 10) Jennifer Brann – Policy 109

- 11) Laura Duncan – Policy 109
- 12) Jessica Jacobs-McHugh – Policy 109

Reports:

Superintendent Report – Mr. Kirkpatrick

- Mr. T Wolfe, CPACTC Administrator Director, gave a presentation on programs at the CTC. In addition, 2 NHS students, Emma DeBolt and Julianna Sprigg, spoke to the Board about their experiences as students of the CTC.

Student Liaison – Claire Hubbard

- Update on sports and student activities at NHS

Inter-Municipal – No Report

CAIU – Gerald Schwille – No Report

Cumberland Perry CTC – Gregory Weir - Absent

Polar Bear Foundation – Alyssa Eichelberger -Absent

Motion by Rudy, seconded by Gunning

General Fund manual checks dated from January 1, 2025 to January 31, 2025 for check number 340247 to check 340396, and check 340398 to check 340579 in the amount of \$ 1,598,547.60.

General Fund payroll check dated January 31, 2025 for check number 340479 in the amount of \$131.40, check dated February 14, 2025 for check 340632 in the amount of \$131.40.

Capital Reserve Fund check dated January 10, 2025 for check 516 in the amount of \$123,056.00

2022 A Construction Fund checks dated January 24, 2025 for check number 1051 in the amount of \$97,800.00.

2023 Construction Fund checks dated January 1, 2025 to January 31, 2025 for check number 1077 to check 1082 in the amount of \$ 885,858.01.

Food Service Account checks dated February 25, 2025 for check 9320 to check 9329 in the amount of \$166,300.62.

Student Activity Account checks dated January 3, 2025 for check 1100 to check 1102 amount of \$5,755.59.

Motion carried with all 6 Directors voting *Yes*.

Motion by Rudy, Seconded by Schwille

General Fund check 340397 dated January 17, 2025 in the amount of \$107.00 made payable to McClure Company Inc.

Motion carried with 5 Directors voting *Yes*, and 1 *Abstain* (*Gunning*).

Motion by Rudy, seconded by Schwille

Acceptance of the February 2025 Treasurer's Report

Motion carried with all 6 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Becker, seconded by Rudy

Approve by consent the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Dave Borrell, Rhonda McMullen, Jennifer Bechtel, Ursula Nickels
PDE Data Summit
Hershey – March 24 – 26, 2025

- 2) Matthew Meakin, Courtney McCauslin
PA Association of Federal Program Coordinators (PAFPC) Annual Conference
Hershey - May 11 – May 14, 2025

- 3) Nolan McArdle
LETRS Professional Learning Sessions (No Cost)
Virtual – July 1, 3, 8, 10, 17, 22, 24, 2025

B. Final Curriculum Approval:

- 1) [Biology Curriculum Overview](#)

C. Approve 2025-26 Academic Calendar ([attachment](#))

Motion carried with all 6 Directors voting *Yes*.

Motion by Schwille, seconded by Rudy
Approve Athletics and Activities Report

A. Approve Trip Requests:

- 1) Trip 285347 – PMEA Region V Chorus Festival, Bethlehem, PA, Thursday, March 20, 2025 – Friday, March 21, 2025. (overnight trip)
- 2) Trip 284596 - FFA Student Legislative Leadership Conference, Harrisburg/Hilton Sheraton, Sunday, March 23, 2025 – Tuesday, March 25, 2025. (overnight trip)

Motion carried with all 6 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky
Approve by consent the Budget and Finance Report

- A. Approve the list of Personal Tax Exonerations from YATB for January 2025.
([Attachment #4](#))

Motion carried with all 6 Directors voting *Yes*.

Motion by Gunning, seconded by Rudy
Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

- 1) Dillsburg Area Soccer Club
Registration for DASC Dual Shootout Tournament
10/10/2025 – Friday, 3:30 pm – 9 pm
SME – Gym, Lobby, Restrooms
Category 3
Rental Fees – none
Certificate of liability insurance is on file.
- 2) Dillsburg Area Soccer Club
Thundering Pickle Turkey Trot 5K
11/27/2025 – Thursday, 6:30 am – 11:30 am
NHS – Lobby and restrooms, Cross Country course (depending upon conditions)
Category 3
Rental Fees – none
Certificate of liability insurance is on file.
- 3) Dillsburg Area Soccer Club
Sub Fundraiser Pick Up
10/10/2025 – Friday, 12 pm – 4:30 pm
NHS – Polar Bear Entrance
Category 3

Rental Fees – none
Certificate of liability insurance is on file.

- 4) Dillsburg Area Soccer Club
Soccer Game Fundraiser – DASC Coach’s Clash
6/8/2025 – Sunday, 1 pm – 6 pm
NHS -- Turf Field and Concession Stand
Category 3
Rental Fees -- \$100/usage of Turf Field
Certificate of liability insurance is on file.

- 5) Tom Seltzer
Tennis Camp and Lessons
Tennis Courts
Dates Vary – February, 2025 – December, 2025, Mon.-Fri. – 8 am – 8 pm
Various other dates and times as requested by students.
Events coordinated with Angie Gaido, Athletic Director.
Category 6
Approximate Rental Fee -- \$6,336 (\$44/hr)
Requesting fees be waived since this is a feeder program aimed at our District’s tennis players.
Letter received requesting waiver of fees.
Certificate of Liability Insurance is on file.

- 6) Northern Youth Wrestling
End of Season Team Banquet
3/3/2025 – Monday, 5 pm – 8 pm
NHS – Cafeteria and Kitchen
Category 3
Rental Fees: None
Custodial Fees: \$12.50/hr per custodian
Security Event Staff: \$12.50/hr per staff member
Certificate of liability insurance is on file.

- 7) Dillsburg Kiwanis
Pasta Dinner
3/21/2025 – Friday – 4 pm – 7 pm
DE – Cafeteria, Kitchen, Gym
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Security Event Staff: \$12.50/hr per staff member
Certificate of liability insurance is on file.

Motion carried with all 6 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy
Approve by consent the Policy Committee Report

A. Policies for Final Approval:

- 1) [Board Policy 005 – Organization](#)
- 2) [Board Policy 308 – Employment Contract/Board Resolution](#)
- 3) [Board Policy 823 – Opioid Antagonist](#)

B. Policies for Tentative Approval:

- 1) Board Policy 830 – Security of Computerized Personal Information/Breach Notification
- 2) Board Policy 819 – Suicide Awareness, Prevention and Response
- 3) Board Policy 109 – Resource Materials - Updated

Motion carried with all 6 Directors voting *Yes*.

Board Operations Committee – *No items for approval.*

Motion by Hlatky, seconded by Rudy

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Administrative Staff Retirement

- 1) Steve Kirkpatrick, Superintendent, effective June 30, 2025.

B. Professional Staff Retirement

- 1) Michele Brymesser, 1st Grade Teacher, Dillsburg Elementary, Effective June 12, 2025 or last teacher day of the 24/25 school year.

C. Professional Staff Resignation

- 1) Isaiah Locke, Physical Education Teacher, WES/DES, effective February 14 ~~13~~, 2025.

D. Professional Staff Employment (Previously Board approved – update to start date)

- 1) Doug Rogers, NHS, Technology Education Teacher, at a rate of \$77,747 (MA, Step 16) effective March 31, 2025 ~~TBD based on release date from prior school district~~ (McDonald).

E. Salary Step Movement:

- 1) Julianna Durkit, 1st Grade Teacher, NES, BA to MA, effective January 10, 2025.

F. LTS Assignment

- 1) Anita Zook, Social Studies Teacher, NHS, December 3, 2024 – ~~February 14, 2025~~ February 28, 2025 at a rate of \$267.97 per day (Anderson).
- 2) Joshua Regener, 2nd Grade Teacher, (NES), February 24, 2025 – May 19, 2025 at a rate of \$267.97 per day (Farr).

G. Extended Day to Day Substitute Teacher

- 1) Jeremiah Knight, WES/DES, at a rate of \$175 per day from February 18, 2025 to April 4, 2025 (Locke).

H. ESS Resignation

- 1) Azerily Heck, SME, Building Aide, effective December 20, 2025.
- 2) Katherine Patterson, SME, Intensive Instructional Aide / ILS Classroom, effective February 7, 2025.

I. ESS Employment

- 1) Corey Wise, NMS, Instructional Aide / Emotional Support, effective ~~February 3, 2025~~-February 4, 2025.
- 2) Charles Burchfield, DES, Intensive Instructional Aide / Autism class, effective ~~February 3, February 5, 2025.~~
- 3) Lauren Paulus, SME, Instructional Aide / Building Aide, effective ~~February 19, 2025.~~—TBD.
- 4) Adrien Beam, SME, Intensive Instructional Aide / ILS, effective March 3, 2025.

J. Extra Service Contract

Indoor Performing Arts:

- 1) Caitlyn Emig, Dance Team Instructor, \$2,419.20
- 2) Kari Henry, Guard Instructor (High School), \$1,915.20.
- 3) Kari Henry, Guard Instructor (Middle School), \$1,260.00.
- 4) Kayla Henry, Assistant Dance Team Instructor, \$1,260.00.
- 5) Shawn Reisch, Indoor Percussion Instructor, \$1,915.20.
- 6) Shane Sweger, Assistant Indoor Percussion Instructor, \$1,411.20.
- 7) Michael Thomas, Indoor Percussion Instructor, \$1,915.20.

K. LWOP

- 1) Mary Smith, NES, Instructional Support Aide / Learning Support Aide, February 21, 2025 – February 28, 2025.
- 2) Nathan Irvin, DES, Food Service Aide, April 22, 2025 – April 25, 2025.

L. Coach Employment

- 1) [Fall 2026 Coaches](#)
- 2) Brooks Colucci, Asst. JH/MS Boys Soccer Coach, at a rate of \$3,096.
- 3) Sue Lowe, MS Track and Field Coach, at a rate of \$1,720.

M. Substitute Building Aide

- 1) Rebecca Mowchan
- 2) Ronald Grim

N. Guest Teacher

- 1) Karen Landis

O. Substitute Teacher

- 1) Jessica Mauchamer

Motion carried with all 6 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Hlatky

A. Accept the resignation of Alyssa Eichelberger, School Board Director, Region 3, effective February 25, 2025.

Motion carried with all 6 Directors voting *Yes*.

New Business: *None*

Recognition of the Public – Items not on the agenda

- 1) Galen Kapp – PA Cyber Charter Schools – Funding Formula
- 2) Michelle Miller – Comments concerning Damsel book by Elana K. Arnold

Items for Future Agendas:

A. Appoint a new PBF liaison.

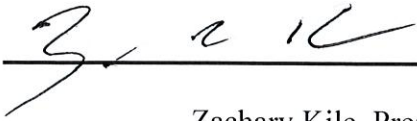
B. Further discussion on Policy 109 advisory committee roles and responsibilities.

Presentations Not Previously Included on Agenda:

[Athletic Field Maintenance Plan](#)

Motion by Rudy, seconded by Hlatky, to Adjourn at 7:52 PM.

Motion carried with all 6 Directors voting *Yes*.



Zachary Kile, President



Maureen Ross, Secretary