



Regional School District No. 17

Board of Education

Facilities Subcommittee Meeting Minutes

Chair: Shawna Goldfarb

A meeting of the Regional School District #17 Finance/Facilities Subcommittee was held on March 12, 2025, at 5:00 PM in the Central Office Boardroom.

Subcommittee Members Present: Shawna Goldfarb (Chair), Joe Centofanti (arrived at 5:10), Nelson Rivera, Corey Roberts (Virtual), Jennifer Voegtli

Others Present: Director of Finance and Operations Alison Pierce

Call to Order

The meeting was called to order at 5:04 PM by Shawna Goldfarb.

Approval of Previous Meeting Minutes

Jennifer Voegtli **MOVED** and Nelson Rivera **SECONDED** a motion to approve the minutes as presented. The motion passed.

HKHS Study and Master Plan Update

Director Pierce updated the committee on the Feasibility Study Group process and next steps. She informed the committee that the March referendum had been canceled and that the committee had not decided on the final recommended concept. Antonozzi will attend the next Board of Education meeting on the 18th and present. The board will then decide on the next steps.

Facilities Contract Review-Second Read

The committee discussed the list of contracts that RSD 17 holds. The committee asked if the contracts could be listed as district-wide or school-specific, not both. Director Pierce updated the committee on the Learn contract and how long the district would continue to work with Learn for finance administration. The committee asked if this list could be reviewed every December and every Spring.

Bus Contract Update

Director Pierce discussed the current RSD 17 Bus Contract. The district will begin its last year on the current contract. The committee asked if there was any requirement to go to RFP or if a discussion could be held with our current bus company STA first. Mr. Centofanti said he would research State statutes to determine if a continuation of the contract is allowable or if an RFP is required. Director Pierce informed us that we need at least two months for an RFP response once we announce the RFP.

The committee asked about any current issues and communications that have occurred with STA and if there would be any current restitution with STA. The committee asked if there would be a need for a committee member to help with any negotiations. Director Pierce said it is not necessary for a board member to be part of the negotiations; however, it is up to the Finance and Facilities members to decide. She would let us know.

Facilities Update

Director Pierce updated the committee on current and ongoing issues within the district.

KES

There is an issue with the kitchen floor. A portion of the floor will need to be replaced during Spring Break. The cost is \$6,000

The HVAC heater above the Kitchen needs to be replaced. \$1,200

There is broken concrete throughout the school that must be replaced.

Multiple gutter and roof leaks are being addressed by the facilities and maintenance staff.

Trees are leaning on pipes that need to be removed, which will require a tree removal service. There is no quote yet.

The dirt canopy ramp has been washed out and needs to be rebuilt, which will be done by maintenance and facilities staff.

BES

The Kitchen Steamer needs to be replaced. \$0 as it is under warranty.

There are ongoing roof leaks. The vendor is looking into it and will be sending quotes.

HKIMS

A portion of the Roof is leaking and needs to be replaced. The roof is under warranty; however, there was about \$500 in book damages.

The sidewalks need to be updated.

There are no floor drains under the eye wash stations. This needs a long-term solution.

HKHS

The Pool Pump Filter and Motor need to be replaced. This will happen during Spring Break.
\$11,000

Due to regulations, the current HVAC system can no longer use the required refrigerant. There are approximately 18 units that are affected. This will be resolved if the board moves forward with the new or renovated high school master plan project. If the board does not move forward with the master plan project, we estimate this cost to be \$20 million.

An additional 25 broken windows need to be replaced on the 1st and second floors. The cost will be approximately \$4,000 for the lift rental, plus the cost

The underground oil tanks are set to expire in 2027. There will need to be discussions of possible solutions for if and/or when a new school will be built. It is possible to add to bonding.

District

The committee discussed the EV Charging Station project. Director Pierce informed the committee that there is now an option to cancel the project; however, the district would have to reimburse Daisy Solution \$40,000 for the current work. The committee discussed the project at length and asked Director Pierce to invite Daisy Solutions to join the next meeting to answer questions.

The committee asked Director Pierce if she could please create a comprehensive Capital Needs list for the entire district.

Upcoming Agenda Items

The Chair gave an update on what to expect for the April and May meetings.

Adjournment

The meeting was adjourned at 6:15 PM.