School Improvement Council

MEETING MINUTES

Edith L. Frierson Elementary, virtual Zoom Meeting
Tuesday, Feb 11th, 2025
5:30 to 6:30 p.m.

1. Welcome & Introductions – Members and Guests

Meeting was called to order at 5:49

Attendees: Latrice Smalls, Josh Roberts, Ross Anderson, Savannah Spivey, Audrey Mack, Bethany Burnsed, Brad Kalota Dana Platt, Lindsay Betterton, Melissa Reese, Nicole Barnes, Patricia Cline, Rev. Ford, Tracae McClure

Did a round robin and a number of attendees shared their "Biggest Challenge" and "Biggest Success" for our SIC this year. Some successes included the Tunkey awards, creation of committees, and failures were engaging staff and parents and the gymnatorium.

Ross shared a reminder about the upcoming District 9 Collaborative Meeting: Feb 12, 5:45 – 7:00pm @ Haut Gap.

There is also an upcoming meeting on Wednesday February 18 where CCSD will present plans for capital improvements.

2. Approval of Previous Meeting Minutes (5)

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Brian moved to approve the minutes, properly seconded by Melissa Reese and unanimously approved.

3. Principal's Report

- Celebrating Black history month on February 26th
- Test prep for SC ready
- Gearing up for running club
- March – promoting "math madness"

SIC Officers & Reps

Ross Anderson – Chair, Parent – V
- Meeting Facilitation
- Principal and CCSD liaison
- 5 Yr Plan Committee member

Brian McClure – Secretary - Parent – V
- Documentation
- Communications

Savannah Spivey – Vice Chair, Parent Educator NV
- Communications
- In-School Topics

Latrice Smalls – Ex-officio – Principal – V
Brad Kolata – Ex-officio member - PTA Chair, NV
Josh Roberts – Parent – V
Mellissa Reese – Teacher – V
Bethany Burnsed – Teacher – V
Dana Platt – Teacher – V
Audrey Mack – Community Member – V
Pat Cline – Community Member – V
Monica Smith – Community Member – V
Heather Grant – Ex-officio member – TOY, NV

Subcommittees: (w/topics)

Facilities & Capital Improvement & Grounds
- **Chair: Tracae McClure**
- Historical Marker – (Audrey Mack)
- Classroom Construction (??)
- Multipurpose Room – (Josh Roberts??)
- CCSD Liaison (Pat Cline??)
- Parking Lot Expansion (??)

Enrichment Activities Community Engagement
- **Co-Chairs: Lindsay Betterton / Mellissa Reese**
- Tennis, Third Serve Foundation (??)
- Salt Marsh Education (NOAA & DNR)
- Mentors Matter (AP – Ms. D?)
- Garden & Farm – Greenheart (Stockman?)
- 3D Printing & Drone Club (???)
- CTE – Career & Tech Education (CCSD)
- Interim Gym / Stage Access?

Enrollment & D9 Feeder Pattern & Middle School Growth
- **Chair: Savannah Spivey**
- **Advisers: Pat Cline / Monica Smith**
- Enrollment Growth
- D9 Retention
- Middle School Creation
- Haut Gap Matriculation
- St. Johns Matriculation

Policy Monitoring and Resource Advocacy
- **Co-Chairs: Brian McClure / Josh Roberts**
- 5 Year School Renewal Plan (Ross Anderson)
- Dick & Riley Tunkey Award App
- Grant Writing & Partnerships
- Federal, State, District Policy Monitoring

4. Committee Updates:

Facilities & Capital Improve & Grounds – Tracae McClure

- **Tracae reported that the Facilities Committee met on January 28. The meeting was attended by Tracae, Ross, Josh, and Ms. Spivey.**
- Discussions on the historical marker were postponed until the next meeting
- A number of facility maintenance requests are reoccurring although CCSD has only been applying temporary fixes. The Committee discussed plans for staff to submit work orders and how to proceed if there are delays in responses from CCSD.
- Staff is in need of additional parking and the school community would like to have a door in the front of the school grounds to access the playground area from the front office parking lot.
- Also discussed potential Phase V reallocation of funds to extend the parking lot and to request the door/walkthrough.
- D9 Constituent Community meeting is scheduled for May 8th in the Cafeteria.
- Reported that the Committee discussed in detail strategy for advocating for Multipurpose room. See Tracae's notes for more background.

Policy Monitoring and Resource Advocacy – Brian McClure / Josh Roberts

- **Asked for clarification on the SIC's role in reviewing the 5 year renewal Plan and agreed to schedule time to discuss with Principal Smalls.**
- Brian and Josh held initial meeting and created a purpose and mission statement. Also reported their goal to create a standardized way to track relevant policy changes at the local and Federal level and to report any relevant updates to the Committee.

Enrollment & D9 Feeder Pattern & Middle School Growth – Savannah Spivey

- Discussed the need to better market and advertise available program offerings and events. Josh agreed to help support.

5. Meeting adjourned at 6:55pm

*Next Meeting: Tuesday, Mar 11th - 2024, 5:30 to 6:30p.m **Zoom Meeting***