

Propel Charter Schools

3447 East Carson Street
Suite 200
Pittsburgh, PA 15203

Bid Number 2526-03

Propel Schools is requesting sealed bids for Asphalt Resurfacing at Propel Braddock Hills. Bid considerations must be received no later than Friday April 11, 2025 at 11:00AM. Bid packets may be mailed or hand delivered to the address above. Bids will be opened at that time.

1. All bids are to be returned in sealed envelopes and addressed to Propel Charter Schools attention **Richard Snyder**. Please show the bid inquiry number on the outside of the envelope.
2. The Bidder is responsible for ensuring that the Bid document is received prior to 11:00 a.m. on the date of the Bid Opening. Bids can be received via US Mail, Overnight courier or hand delivered.
3. Two copies of this inquiry are to be filled out, signed and returned to Propel Schools at the address listed above.
4. Bids shall be submitted on this inquiry form which must be signed by an authorized agent or officer of the Company making the bid. Absence of original signature of person duly authorized to sign for the Company submitting this bid document will automatically leave this bid null and void.
5. The Bid price quoted must include all costs for materials, labor, equipment, support and engineering costs.
6. All bids shall be effective for a period of six (6) months from the opening date of this bid, and no bid may be withdrawn prior thereto.
7. The Operations Department of Propel Schools reserves the right to reject any or all bids for which a bid is submitted. Additionally, the Operations Department of Propel Schools reserves the right to reject any and all bids furnished which in their opinion, do not conform to the requirements of the specifications. The decision of Propel School's Operations Department shall be final and without challenge.
8. Propel Schools seeks to create opportunities for MBE/WBE/DBE firms. Bidders are required to complete the MBE/WBE participation form indicating how they will help Propel to meet this goal.
9. Propel Schools is a public school entity and is PA sales tax exempt.
10. Prevailing wage rates apply to projects over \$25,000
11. Upon identification of the successful bidder, that company will be notified of the award. The awarding of this bid, will commit the respondent to their quoted pricing, for a period of six (6) months.
12. The successful Contractor will be required to provide a Bid Bond equal to ten percent (10%) of the accepted bid. Bidders must submit documentation that they are bondable for this project. Additionally the Contractors are required to provide a "Performance Bond" in the amount of One Hundred Percent (100%) of the contract sum prior to signing a construction contract. Bidders must provide documentation with their bid certifying that they are bondable for this project.

We, the undersigned, hereby propose and agree to furnish to Propel Schools any or all of the items that we have priced, at the prices set opposite each item in the foregoing list. This proposal is subject to all terms of the specifications, bid conditions and instructions herein, and we hereby agree to furnish such item or items as may be awarded to us. This bid document is null and void without an original signature of a person properly authorized to sign for the company submitting the bid.

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SITE VISIT

Attached are aerial photos of the locations listed below. Field measurements may be done in advance of the site visits during off-school hours and/or weekends. School hours are 8:00am-4:30pm Monday-Friday.

Site visits are scheduled for:

Thursday April 3, 2025 1:00pm

**Propel Braddock Hills
1500 Yost Blvd.
Pittsburgh, PA 15221**

We will gather for meeting in front of the High School.

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SCOPE OF WORK/SERVICES

Propel Braddock Hills

Prepare approximately 18,360 square yard of old asphalt to receive a new topcoat at Propel Braddock Hills. The area of work consists of the main parking lot. Contractor must field measure and provide exact square footage. Specifications include all labor, supervision, equipment, tools, materials, transportation and means of construction necessary to perform the excavation, rough grading, finish grading and installing the bituminous paving.

1. Preparation work includes milling 1.5 inches of existing black top for proper drainage.
2. Clean the entire lot in preparation for resurfacing.
3. Adjust all manhole rims and drainage covers to allow for positive drainage.
4. Resurfacing must be graded/pitched to allow for proper drainage into drainage basins
4. Repair all severely damaged areas with proper base and depth to receive new asphalt
5. Apply Binder to allow for proper adhesion.
6. Install wear course of 1.5 inches of bituminous surface course
7. Roll wearing course.
8. Reinstall speed bumps in current locations.
9. Tar all edges where new black top meets asphalt and/or concrete.
10. Record all line striping and restripe once asphalt is complete.
11. Supply and install handicap parking signs where handicap parking is marked
12. Stripe 150' x 20' in blue as shown on drawing.
13. Restripe drive lane and parking stalls as currently configured.
14. Add additional parking stalls as shown drawing. New spaces will be the same size as existing stalls
14. Work to be completed by July 25, 2025

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The Contractor will be responsible for determining the quantities of materials needed, including any special materials necessary to complete the project. The Contractor is responsible for all materials, equipment, services, restoration and other related services required for this project. It will be the Contractor's responsibility to ensure all measurements are completed and accurate.

Final questions will be submitted by April 7, 2025
Answers will be sent back by April 9, 2025

Questions concerning this bid request should be directed to

Richard Snyder
Senior Director of Operations
Propel Charter Schools
3447 East Carson Street
Suite 200
Pittsburgh, PA 15203
rsnyder@propelschools.org
412-325-7305 ext. 1150

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Additional Bid Considerations

1. Contract Conditions/Items:
 - A. AIA A101-2007 Standard Form of Agreement between Owner and Contractor will be used as the official contract of record prepared by contractor or other contract documents approved by Owner
 - B. No contract language should be included or contained in the formal contract document
 - a. that refers to any issues, provisions or additional items not detailed within this bid.
 - b. that would replace or make invalid any statement or condition outlined within this bid document.
 - C. Upon award of the bid to the successful party, it will be that party's immediate responsibility to produce required PA State Police background/criminal check, ACT 33/34 Clearances and PA Child Abuse History Clearance (ACT 151) for any employee who will be on-site within the school facility. Copies should be delivered to Brian Matrazzo prior to service start date.
2. Contract Modification:

If during the course of the contract, changes in economy, fuel, or other contributing factors require the need for cost adjustments, the selected contractor will not pass the increase on to Propel Charter Schools. No changes will be accepted upon commencement of agreement.
3. Changes Orders:
 - A. All change orders must be approved by Richard Snyder, Director of Operations. Change orders will be limited to unforeseen conditions, potential savings measures and/or any requested and approved by Propel Schools.
4. Contractor shall maintain throughout the term of the executed agreement, adequate general liability insurance, providing coverage against liability for bodily injury, death, and property damage that may arise as a result of any act, or omission of their employees or sub-contractors. Proof of coverage is to be submitted prior to the commencement of the agreement between Propel Charter Schools and the awarded.

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5. It is the respondent's duty to ensure that any and all sub-contractors utilized by the awarded, adhere to all the conditions within this bid.
6. The contractor will agree to adhere to the Propel Charter School's Code of Conduct while on school premises.
7. Price to include all on-site monitoring, permits, inspection and certifications.
8. Contractors are required to provide "Bid Bond" of Ten Percent (10%) and a "Performance Bond" in the amount of One Hundred Percent (100%) of the Contract Sum prior to signing a construction contract. Bidders must submit a letter with their bid certifying that they are bondable for this project. Contractor bids will be submitted under the condition of irrevocability for a period of thirty (30) days after bid opening.
9. Propel Charter School reserves the right to award the bid to the lowest qualified bidder, who is able to meet the requirements in this bid, without regard to those submitting lower figures but are unable to meet the completion requirements.
10. The Contractor will perform a clean-up of the work site on a daily basis and remove any debris from the day's work. At the end of the project, the Contractor will remove all equipment, additional materials, trash, etcetera from the project location. All surfaces involved in or affected by the project are to be cleaned and free of debris within 48 hours of the completion of the project.
11. The successful bidder will detail in the bid package, their invoice arrangements, with the understanding that payment are net 30 days and final payment will not be made until 30-days after the final inspection of the project.
12. **The successful bidder will work normal business hours Monday through Friday. The project can begin on or about June 23, 2025 and should be completed no later than July 25, 2025.**

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Insurance Requirements

Propel Charter Schools requires the successful bidder to present a Certificate of Liability Insurance to the Operations Department prior to the work beginning. Propel Schools Andrew St. High School should be listed as additional insured on the certificate with the following minimum insurance requirements:

General Liability	\$1,000,000.00/\$2,000,000.00 per occurrence
Auto	\$1,000,000.00 per occurrence
Umbrella	\$5,000,000.00

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PRICING

Propel Braddock Hills Parking Lot Resurfacing

_____ and _____/100 Dollars \$ _____
(Write in amount)

Number of Square Yards _____

Estimated Length of Project _____ **days**

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Vendor Questionnaire

Company Name	
Street Address	
City, State	
Zip	
Phone:	
Fax	
Contact Person:	
Email:	

How many years has this company been in business? _____

What type of organization is your company (circle one)?

Individual Partnership Corporation Joint Venture Other

For how many years has your company provided masonry services? _____

Are you able to meet the School's insurance requirements listed previously? _____

Will you be utilizing the services of a sub-contractor? _____

If so, please identify that sub-contractor below:

Company Name:

Address:

Phone:

Fax:

Contact:

If necessary, are you able to provide the clearances for those working on the project prior to starting

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work? _____

Bidder References:

1. Company Name _____
Contact Name _____
Address _____
Telephone or Cell Phone number: _____
2. Company Name _____
Contact Name _____
Address _____
Telephone or Cell Phone number: _____
3. Company Name _____
Contact Name _____
Address _____
Telephone or Cell Phone number: _____
4. Company Name _____
Contact Name _____
Address _____
Telephone or Cell Phone number: _____
5. Company Name _____
Contact Name _____
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