PRACTICAL NURSING PROGRAM
CAREER TECHNOLOGY CENTER OF LACKAWANNA COUNTY
Accredited by ACEN

3201 Rockwell Avenue
Scranton, PA 18508
570.346.8728
570.346.7306 fax
800.834.7272
www.ctclc.edu

CLEARANCE INFORMATION

ALL CLEARANCES MUST BE COMPLETED PRIOR TO STARTING CLASSES
STUDENTS WITHOUT PROPER CLEARANCES WILL NOT BE ALLOWED TO CONTINUE

Follow the instructions below:

1. **ACT151: Pennsylvania Child Abuse Clearance (CT-113)**

   https://www.compass.state.pa.us/CWIS

   A copy of the Certificate/Results must be submitted to CTCLC-PN

2. **ACT 34: Pennsylvania Criminal History Check:**

   https://epatch.state.pa.us/Home.jsp

   Go to 'New Record' and follow the instructions through to the Certification Page: Once the "Search Results Table" appears- Click on the CONTROL NUMBER

   Write down:

   –Control Number (Starts with 'R')
   –Date Submitted
   –Name Used when submitted

   Once you have completed ACT34: contact the PN department 570-346-8728 or molivetti@ctclc.edu with the information above so We can access results and certificate

3. **ACT114: FBI Fingerprint Clearance**

   https://uenroll.identogo.com (Enter Service Code: (**1KG756**)

   You Must make an appointment for fingerprinting AND USE SERVICE CODE PROVIDED

   An unofficial copy of your results will be mailed to you

   CTCPN requires the official result:

Please note the link for official results is available only for ONE-TIME access only, and once accessed will no longer be valid. You should only access this link from a device that will allow you to download, print, or save your results at that time