



**Antietam School District**  
Minutes of the Hybrid Board Meeting  
**Monday, February 24, 2025, 7:00 p.m.**

The Antietam School District Board met in person and virtually in a Teams meeting for their voting meeting on Monday, February 24, 2025. Ms. Ramsey, the Board President, called the meeting to order at 7:00 pm. Ms. Ramsey noted that The Board will meet for their Workshop meeting on Monday, March 17, 2025, at 7 pm in the District Boardroom. The Voting Meeting on March 24, 2025, will take place at the BCTC West Campus located at 1057 County Rd, Leesport, PA 19533 at 7:00 pm. She stated that the Board would go into executive session regarding Personnel at the conclusion of the meeting and they would not reconvene. Ms. Ramsey asked if there were any corrections to the agenda, none were noted.

**Present:**

Rebecca DiSarro	Kyla Ramsey
Christopher Faro	Amanda Stief
Jennifer Miller	Lorraine Storms
Wayne Modeste	
David Okonski	

**Also Present:**

Dr. Timothy Matlack	Superintendent
Stacy Stair	Director of Finance & Business
Ken Bonkoski	Facilities Manager
Anthony DiSarro	Supervisor of Technology and Security Coordinator
Brian J. Boland	Solicitor, Kozloff Stoudt
Jennifer Reeves	Board Secretary

During Public Comment Kathleen Haas spoke regarding transportation only being Kindergarten through third grade. She believes it's a safety issue for the children and very important to get transportation for the students.

**STUDENT REPRESENTATIVE**

Two students from Student Council made their report and explained all the fun events that transpired in the last few months. Before winter break, there was a hallway decorating competition. They had a Color Cup assembly, Winter sports appreciation, and they also had a cookie movie night.

The students also mentioned the new cafeteria in the high school building and how all the students liked it. She wanted to give a shout-out to the cafeteria workers expressing how easy the staff are to talk to if the students need anything. The staff also asks students for suggestions.

The students also spoke about upcoming events; Blue Marsh annual trip, a powder puff game, and then the Spring PEP rally, and are currently planning the junior class carnival.

**SUPERINTENDENT’S REPORT**

Dr. Matlack introduced Senator Schwank to make an announcement. Senator Schwank announced that she advocated for an additional 1 million dollars, and the grant should have final approval in days.

Dr. Matlack had discussions regarding Graduation Caps, and the unofficial individual School building logo designs, and he also gave the Comprehensive plan presentation.

Ms. Ramsey noted the minutes of the Tuesday, January 21, 2025 Workshop meeting and Monday, January 27, 2025 Voting meeting had been distributed and asked if there were any corrections. None were noted. A poll by a voice vote resulted in the minutes being approved.

**TREASURER'S REPORT**

Mrs. Storms moved seconded by Mr. Faro to approve the Treasurer's report, Revenue Year to Date \$23,050,636.90, Expenditures Year to Date (15,576,218.99), Fund Balance (Unaudited) 1/31/2025 \$21,883,977.69.Cash and Investments as of January 31, 2025, \$22,816,275.22 and Approval of Bills as listed for January 28, 2025, through February 24, 2025.

**A poll of the Board resulted in the following vote:**

**Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Motion approved.**

**FINANCE COMMITTEE**

Mrs. Storms motioned, and Mr. Faro seconded, to approve the Settlement Letter and Statement of Loss and Release from CM Regent Insurance Company for costs related to the collapse of the High School entry in the total amount of \$604,468.79

Approve the updated Vector Solutions contract effective August 1, 2025, through July 31, 2026, in the amount of \$6,715.30.

Approve the resolution to award the construction contract for the hazardous material abatement at the former Middle-Senior High School that is to be demolished to accommodate the construction of the new Stony Creek Elementary Center to Ecoservices LLC of Exton PA in the amount of \$98,206.

Approve the 2025 Bond Parameters Resolution as presented.

Accept with gratitude the donation of \$2,000.00 from John R. and Karen Bertolet to be used to transport the Boys' Basketball team to Trinity for their district playoff game.

Accept with gratitude the \$2,000 donation from Antietam Valley Community Partnership (AVCP) to be allocated to the Principal Fund.

Approve the ePlus quote for the technology switches upgrade/replacement in the amount of \$30,491.65. Estimated E-rate funds in the amount of \$21,596.65 will be used towards this project with a final estimated cost to the district being \$8,895.00.

Approve the Regional Wide Area Network agreement with the Berks County Intermediate Unit for the fiscal year of July 1, 2025, to June 30, 2026 at a cost of \$2,499.03.

**A poll of the Board resulted in the following vote:**

**Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Motion approved.**

**PROPERTY COMMITTEE**

Mr. Okonski noted The Property Committee met Monday, February 24, 2025, at 6:00 pm in the District Office Boardroom, The Property Committee Meeting has been rescheduled to March 17, 2025, in the District Office Boardroom.

Mr. Okonski motioned, and Mr. Faro seconded, to approve the agreement with Stowe Fire Alarm in the amount of \$2000 to perform the annual fire alarm inspection for the Antietam High School located at 201 N. 25th Street Reading PA 19606 for the 2025-2026 fiscal year.

Approve the agreement with Antietam Fire Protection in the amount of \$900 to perform the sprinkler system inspection for the Antietam High School located at 201 N 25th Street Reading PA 19606 for the 2025-2026 fiscal year.

Accept the donation of materials from Donors Choose for the project "Rewards for Really Awesome Artists".

Approve the agreement with Eldredge Inc. for the removal and disposal of the chemicals in the lab at the MS/HS building located at 100 Antietam Road at a cost of \$15,500. This will cover the company coming to the site, packaging the items in DOT approved containers, shipping, storing, and disposing of the chemicals per state and federal regulations.

Approve the decommission of the following kitchen items from the MS/HS kitchen:

- Hobart mixer and accessories
- Tilting skillet
- Double stack oven
- Work tables
- Wall shelves
- Adjustable work table
- Old sinks
- Warmer old
- Refrigerator
- Old walk-in cooler evaporator and compressors
- Storage bin

Approve the sale of the following kitchen items for the sales price of \$5,000 to Reading Country Club.

- Hobart mixer and accessories
- Tilting skillet
- Double stack oven
- Work tables
- Wall shelves
- Adjustable work table
- Old sinks
- Warmer old
- Refrigerator
- Old walk in cooler evaporator and compressors
- Storage bin

Approve the Request for Change #31 Rev 1 for Uhrig Construction Company for General Renovations for the Antietam High School (formerly MPCC) Renovation Project for the High School Office Area in the amount of \$393,548.38 covering the following: Project Management \$87,356.46; Site work demolition room 218 \$24,699.92; Concrete \$1,125; Masonry \$2,101.27; Structural Steel \$14,608.48; Wood blocking \$5,575.33; Thermal and moisture \$1,730; Doors and windows \$31,929.56; Finishes \$123,642.10; Casework; \$11,850; Corner guards, subcontractor signage, display boards cubicle curtains and track, toilet accessory \$8,955.61; Miscellaneous costs (mark-ups) \$73,007.90 Bond fees \$7,067.75.

**A poll of the Board resulted in the following vote:**

**Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Motion approved.**

**POLICY COMMITTEE**

Mrs. Stief reported that the Policy Committee met on Tuesday, February 18, 2025, at 6:30 pm in the District Office Boardroom and their next Policy Committee meeting will take place at 6:30 pm March 17, 2025, in the District Office Boardroom.

Mrs. Stief moved seconded by Mr. Faro to approve the first reading and Adoption of Policy 805.1 Relations with Law Enforcement Agencies.

Approve the first reading for revisions to Policy 823 Opioid Antagonist.

Approve the first reading for revisions to Policy 824 Maintaining Professional Adult/Student Boundaries.

Approve the new residency affidavit for one first-grade student for the remainder of the 2024-2025 School year.

Approve the District Calendar for the 2025-2026 School Year.

Approve the new residency affidavit for one Kindergarten and one 6th-grade student for the remainder of the 2024-2025 School year.

Approve the new guardianship affidavit for one 11th-grade student for the remainder of the 2024-2025 school year.

Approve the first reading of the Revision to Policy 805 Emergency Preparedness and Response.

Approve the first reading of the Revision of Policy 137 Home Education.

Approve the first reading of the Revision of Policy 137.1 Extracurricular Participation by Home Education Students

Approve the first reading and Adoption of Policy 137.2 Participation in Co-Curricular Activities and Academic Courses by Home Education Students.

Approve the first reading and Adoption of Policy 137.3 Participation in Career and Technical Education Programs by Home Education Students.

Approve the first reading of the Revision to Policy 827 Conflict of Interest.

**A poll of the Board resulted in the following vote:**

**Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Motion approved.**

#### **BERKS COUNTY INTERMEDIATE UNIT**

Mrs. DiSarro noted at the BCIU meeting it was mentioned that the Camp Connect Bereavement camp program needs volunteers. She also talked about the Annie Sullivan Awards.

Mrs. DiSarro moved, and Mr. Faro seconded to approve the Proposed BCIU Mandated Services Budget July 1, 2025, through June 30, 2026.

**A poll of the Board resulted in the following vote:**

**Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Motion approved.**

#### **ATHLETIC/ACTIVITIES COMMITTEE**

Mr. Modeste reported the Athletic/Activities Committee has canceled the future scheduled meetings for the remainder of the 2024-2025 school year from February through June 2025.

Mr. Modeste moved, seconded by Mr. Faro, to approve Shawn Bartman and Caitlin Westerfer as volunteers for boys volleyball for the 2024-2025 Spring Season.

Approve the creation of 7th and 8th Grade Boys Intramural Volleyball beginning March 2025. There will be no cost to the district during the 2024-2025 season.

**A poll of the Board resulted in the following vote:**

**Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Motion approved.**

**CURRICULUM COMMITTEE**

Mr. Faro reported the Curriculum Committee met on Wednesday, February 12, 2025, virtually because of weather-related conditions. The next Curriculum meeting will be on Wednesday, March 12, 2025, in the District Office Boardroom at 6:00 pm.

Presentation and initial reading of the District Comprehensive Plan 2025 - 2028, which will be on the agenda for approval in March, pending successful 28-day review.

Mr. Faro moved seconded by Mrs. Stief to approve the Board Affirmation Statement of Title 1 school plans for SCES and Kerry Hoffman Intermediate Unit.

**A poll of the Board resulted in the following vote:**

**Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Motion approved.**

**LEGISLATIVE/COMMUNICATIONS COMMITTEE**

Mrs. DiSarro reported that Gov. Shapiro's proposed budget was showing increases in funding but we will have to wait and see.

**PERSONNEL COMMITTEE**

Ms. Ramsey moved, seconded by Mr. Faro to approve the request to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the February Board meeting with action to be ratified by the School Board at the next official meeting for the remainder of the 2024-2025 school year.

Approve the addition of Margaux Williams to the BCIU Guest Teacher list for the remainder of the 2024-2025 school year.

Approve the unpaid dates for Rachel Constein

- o Thursday, June 12th
- o Monday, June 16th
- o Tuesday, June 17th
- o Wednesday, June 18<sup>th</sup>

Approve the following unpaid dates for the following employees:

- o Lauren Yelk 2/4/2025 & 2/5/2025
- o Kristin Heller 3/6/2025

Approve Christina Richard and Elizabeth Faust-Shucker mentor to Carissa Peleschak, January 2, 2025, through the end of the school year, \$125 each.

Approve the following job descriptions:

- Superintendent
- Director of Business
- Director of Pupil Services
- Supervisor of Special Education
- Supervisor of Technology
- Facilities Manager
- High School Principal
- HS Assistant Principal
- Middle School Principal
- Elementary/Intermediate Principal
- Elementary Assistant Principal as presented in the Board report.

Approve Mariah Ligas to teach the additional course of "Independent Study-German 3" for the 2024-2025 school year for a stipend of \$4,000 to be paid in two installments with the first installment due after the completion of the first semester and the second installment due after the end of the second semester, retroactive to September 3, 2024.

**A poll of the Board resulted in the following vote:**

**Yes: 8 Mmes. DiSarro, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Motion approved.**

Ms. Ramsey moved, seconded by Mr. Faro, to Approve the following as Spring Coaches for the 2024-2025 school year.

Name	Position	Sport	Season	24-25	Rate	Tier
Ron Schaeffer	Head Coach	HS Boys Varsity Baseball	Spring	4,525.00	A-2	
Jacob Gelvin	Asst. Coach	HS Boys Varsity Baseball	Spring	3,427.00	A-2	
Dylan Freese	Volunteer	HS Boys Varsity Baseball	Spring	0.00	A-2	
Chris Robinson	Head Coach	MS Boys Varsity Baseball	Spring	2,610.00	A-7	
Jose Garcia	Head Coach	HS Girls Varsity Softball	Spring	4,595.00	A-2	
Angie Bohn	Asst. Coach	HS Girls Varsity Softball	Spring	3,218.00	A-2	
Brittany Kratz	Head Coach	MS Girls Varsity Softball	Spring	2,750.00	A-7	
Derek Evans	Head Coach	HS Boys Varsity Volleyball	Spring	4,385.00	A-2	
Patrick Devine	Asst. Coach	HS Boys Varsity Volleyball	Spring	2,928.00	A-2	
Anthony Disarro	Head Coach	HS Boys Varsity Tennis	Spring	3,148.00	A-4	

**A poll of the Board resulted in the following vote:**

**Yes: 7 Mmes, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Abstain: 1 Mmes. DiSarro related to Coach**

**Motion approved.**

Ms. Ramsey moved, seconded by Mrs. Stief, to approve the increase in the reduction of real estate taxes for the SMILES Program Volunteers from \$500.00 (100 hours service) to \$800.00 (100 hrs service) effective the 2025-2026 School year.

**A poll of the Board resulted in the following vote:**

**Yes: 7 Mmes, Miller, Ramsey, Stief, Storms; Messrs. Faro, Modeste, and Okonski.**

**Abstain: 1 Mmes. DiSarro abstained relation to SMILES Volunteer**

**Motion approved.**

Ms. Ramsey reminded the board members to do their self-assessment for PSBA.

Ms. Stief asked about Cross Safe and the crossing guards. Dr. Matlack went into an explanation about the two companies merging and the district met with them today. Dr. Matlack said he hoped this would help with the issue.

With nothing further to discuss, Ms. Ramsey adjourned the meeting at 7:40 pm. The Board then went into executive session for Personnel and did not reconvene.

Submitted by:



Jennifer Reeves  
Board Secretary