



**Antietam School District**  
Minutes of the Virtual  
Workshop Meeting  
**Tuesday, February 18, 2025, 7:00 pm**

The Antietam School District Board met both in person and in a Teams meeting for their Workshop meeting, Tuesday, February 18, 2025. Mrs. Ramsey, called the meeting to order at 7:00 pm. Ms. Ramsey stated that the voting meeting would take place on Monday, February 24, 2025, at 7:00 pm.

**Present:**

Rebecca DiSarro	Kyla Ramsey
Christopher Faro	Amanda Stief
Jennifer Miller	Lorraine Storms
Wayne Modeste	
David Okonski	

**Also Present:**

Dr. Timothy Matlack	Superintendent
Stacy Stair	Director of Finance & Business
Ken Bonkoski	Facilities Manager
Anthony DiSarro	Supervisor of Technology and Security Coordinator
Becky Kohr	Director of Pupil Services
Staci Fink	Supervisor of Special Education
Dr. Felice Stern	Principal, Antietam High School
Zachary Williams	Principal, Kerry C. Hoffman Intermediate School grades 6 -8
Nicole Schieck	Principal, Stony Creek Elementary School
April Olson	Asst Principal, Stony Creek Elementary School

**SUPERINTENDENT'S REPORT - Dr. Timothy Matlack**

Dr. Matlack recognized the NJHS inductees and the NHS inductees.

Becky Kohr and Staci Fink gave a presentation on Special Education.

Dr. Matlack took a moment to thank Exeter School District for a possible evacuation location. He also stated that Senator Judy Schwank will be here next week to discuss additional Grant funding.

Dr. Matlack started a discussion regarding snow day make-ups and the “Virtual day”

**APPROVAL OF MINUTES - Ms. Ramsey**

Tuesday, January 21, 2025 Workshop meeting and Monday, January 27, 2025 Voting meeting

**TREASURER'S REPORT - Mrs. Storms**

**FINANCE COMMITTEE - Mrs. Storms**

Mrs. Storms stated we would have the treasurer's report next week and read the following motions:

- Accept with gratitude the \$2,000 donation from Antietam Valley Community Partnership (AVCP) to be allocated to the Principal Fund.
- Approve the ePlus quote for the technology switches upgrade/replacement for \$30,491.65. Estimated E-rate funds in the amount of \$21,596.65 will be used towards this project with a final estimated cost to the district being \$8,895.00.
- Approve the Regional Wide Area Network agreement with the Berks County Intermediate Unit for the fiscal year of July 1, 2025, to June 30, 2026, at a cost of \$2,499.03.

**PROPERTY COMMITTEE - Mr. Okonski**

Mr. Okonski stated the next meeting of the Property Committee will take place on Monday, February 24, 2025, at 6:00 pm in the District Office Boardroom, and read the following motions:

- Accept the donation of materials from Donors Choose for the project "Rewards for Really Awesome Artists."
- Approve the agreement with Eldredge Inc. for the removal and disposal of the chemicals in the lab at the MS/HS building located at 100 Antietam Road at a cost of \$15,500. This will cover the company coming to the site, packaging the items in DOT approved containers, shipping, storing, and disposing of the chemicals per state and federal regulations.
- Approve the decommission of the following kitchen items from the MS/HS kitchen:
  - Hobart mixer and accessories
  - Tilting skillet
  - Double stack oven
  - Work tables
  - Wall shelves
  - Adjustable work table
  - Old sinks
  - Warmer old
  - Refrigerator
  - Old walk in cooler evaporator and compressors
  - Storage bin
- Approve the sale of the following kitchen items for the sales price of \$5,000 to Reading Country Club.
  - Hobart mixer and accessories
  - Tilting skillet
  - Double stack oven
  - Work tables
  - Wall shelves
  - Adjustable work table
  - Old sinks
  - Warmer old

- Refrigerator
  - Old walk in cooler evaporator and compressors
  - Storage bin
- Approve the Request for Change #31 Rev 1 for Uhrig Construction Company for General Renovations for the Antietam High School (formerly MPCC) Renovation Project for the High School Office Area in the amount of \$393,548.38 covering the following: Project Management \$87,356.46; Site work demolition room 218 \$24,699.92; Concrete \$1,125; Masonry \$2,101.27; Structural Steel \$14,608.48; Wood blocking \$5,575.33; Thermal and moisture \$1,730; Doors and windows \$31,929.56; Finishes \$123,642.10; Casework; \$11,850; Corner guards, subcontractor signage, display boards cubicle curtains and track, toilet accessory \$8,955.61; Miscellaneous costs (mark-ups) \$73,007.90 Bond fees \$7,067.75.

### **BEIT/TCC - Stacy Stair**

### **POLICY COMMITTEE - Mrs. Stief**

Mrs. Stief stated that the Policy Committee met on Tuesday, February 18, 2025, at 6:30 pm in the District Office Boardroom and their next Policy Committee meeting will take place at 6:30 pm on March 17, 2025, in the District Office Boardroom and read the following motions:

- Approve the District Calendar for the 2025-2026 School Year.
- Approve the new residency affidavit for one Kindergarten and one 6th-grade student for the remainder of the 2024-2025 School year.
- Approve the new guardianship affidavit for one 11th grade student for the remainder of the 2024-2025 school year.
- Approve the first reading of the Revision to Policy 805 Emergency Preparedness and Response
- Approve the first reading of the Revision of Policy 137 Home Education
- Approve the first reading of the Revision of Policy 137.1 Extracurricular Participation by Home Education Students
- Approve the first reading and Adoption of Policy 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students
- Approve the first reading and Adoption of Policy 137.3 Participation in Career and Technical Education Programs by Home Education Students
- Approve the first reading of the Revision to Policy 827 Conflict of Interest

### **BERKS CAREER & TECHNOLOGY CENTER - Mr. Roberts**

### **BERKS COUNTY INTERMEDIATE UNIT - Mrs. DiSarro**

Mrs. DiSarro stated she would have a report next week and read the following motion.

- Approve the Proposed BCIU Mandated Services Budget effective July 1, 2025, through June 30, 2026.

**ATHLETIC/ACTIVITIES COMMITTEE - Mr. Modeste**

Mr. Modeste stated that the Athletic/Activities Committee met on Tuesday, February 18, 2025. The next Athletic/Activity Committee meeting will be on Tuesday, March 17, 2025, at 6:00 pm in the District Office Boardroom.

- Approve the creation of 7th and 8th Grade Boys Intramural Volleyball beginning March 2025. There will be no cost to the district during the 2024-2025 season.

**CURRICULUM COMMITTEE - Mr. Faro**

Mr. Faro stated the Curriculum committee met on Wednesday, February 12, 2025, virtually because of weather-related conditions. The next Curriculum meeting will be on Wednesday, March 12, 2025, in the District Office Boardroom at 6:00 pm.

Presentation and initial reading of the District Comprehensive Plan 2025 - 2028, which will be on the agenda for approval in March, pending a successful 28-day review, will be next week.

- Approval of the Board Affirmation Statement of Title 1 School Plans for SCES and Kerry Hoffman Intermediate Unit

**LEGISLATIVE/COMMUNICATIONS COMMITTEE - Mrs. DiSarro**

**NEGOTIATIONS COMMITTEE - Mrs. Miller**

**PERSONNEL COMMITTEE - Ms. Ramsey**

Mrs. Ramsey read the following motions:

**SEPARATE MOTION**

- Approve the following as Spring Coaches for the 2024-2025 school year:

Name	Position	Sport	Season	24-25	Rate	Tier
○ Ron Schaeffer	Head Coach	HS Boys Varsity Baseball	Spring	4,525.00	A-2	
○ Jacob Gelvin	Asst. Coach	HS Boys Varsity Baseball	Spring	3,427.00	A-2	
○ Dylan Freese	Volunteer	HS Boys Varsity Baseball	Spring	0.00	A-2	
○ Chris Robinson	Head Coach	MS Boys Varsity Baseball	Spring	2,610.00	A-7	
○ Jose Garcia	Head Coach	HS Girls Varsity Softball	Spring	4,595.00	A-2	
○ Angie Bohn	Asst. Coach	HS Girls Varsity Softball	Spring	3,218.00	A-2	
○ Brittany Kratz	Head Coach	MS Girls Varsity Softball	Spring	2,750.00	A-7	
○ Derek Evans	Head Coach	HS Boys Varsity Volleyball	Spring	4,385.00	A-2	
○ Patrick Devine	Asst. Coach	HS Boys Varsity Volleyball	Spring	2,928.00	A-2	
○ Anthony Disarro	Head Coach	HS Boys Varsity Tennis	Spring	3,148.00	A-4	

**SEPARATE MOTION**

- Approve the increase in the reduction of real estate taxes for the SMILES Program Volunteers from \$500.00 (100 hours service) to \$800.00 (100 hrs service) effective the 2025-2026 School year.

**SEPARATE MOTION**

- Approve the following unpaid dates for the following employees:
  - Lauren Yelk            2/4/2025 & 2/5/2025
  - Kristin Heller        3/6/2025
- Approve Christina Richard and Elizabeth Faust-Shucker, mentor to Carissa Peleschak, January 2nd, 2025, through the end of the school year \$125 each.
- Approve the following job descriptions as presented in the Board report:
  - Superintendent
  - Director of Business
  - Director of Pupil Services
  - Supervisor of Special Education
  - Supervisor of Technology
  - Supervisor of Maintenance and Facilities
  - High School Principal
  - HS Assistant Principal
  - Middle School Principal
  - Elementary/Intermediate Principal
  - Elementary Assistant Principal.
- Approve Mariah Ligas to teach the additional course of "Independent Study-German 3" for the 2024-2025 school year for a stipend of \$4,000 to be paid in two installments, with the first installment due after the completion of the first semester and the second installment due after the end of the second semester, retroactive to September 3, 2024.

**PUBLIC COMMENT**

Mr. Frankhouser made statements regarding SMILES Volunteer credit amount for Taxes, testing results, and High School Gym (which is being used for storage currently) use for kids in the future.

With nothing further to report, Ms. Ramsey adjourned the meeting at 8:17 pm.

**Signed by:**

*April Olson*

**April Olson**  
Assistant Principal  
Stony Creek Elementary School