

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
February 26, 2025**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, February 26, 2025, at 7:44 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Brent Hefton
Melissa Huber
Dawn Jones
John Mancinelli
Pat Twisler
Leon Armour

School Directors Absent:

Kate Denney
Bernie Seasock

Others in Attendance:

Dr. George Steinhoff, Superintendent of Schools
Dr. Eric Kuminka, Assistant Superintendent of Schools
Erik Zebley, Business Administrator

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of January 22, 2025, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis the motion was unanimously approved.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for January – February 2025 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Mancinelli the motion was unanimously approved.

Voting Yea: All

Voting No: None

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of January, 2025, as presented, be and is hereby approved.

Erik Zebley presented the Treasurer’s Report for January, 2025

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Hefton the motion was unanimously approved.

Voting Yea: All

Voting No: None

4. **BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for January - February 2025.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Hefton the motion was unanimously approved.

Voting Yea: All

Voting No: None

STUDENT REPRESENTATIVES’ REPORT TO THE BOARD

Olivia Ellis reported on the following:

- Last month’s Decade show was a hit;
- PBIS has been rewarding students for being responsible. Rewards can be used to purchase some cool Sun Valley merch;
- Sun Valley will host SAT’s on Saturday, March 8;
- Later this month freshmen and sophomore dance will be held together, students are looking forward to a fun event;
- February is Black History Month. The Black Student Union club has shared specific individuals to show the importance of each person in our lives today;
- SV Girls and Boys Basketball both advanced to the playoffs, but unfortunately they came up short;
- SV Track had a student qualify for nationals and another for districts;
- SV swim and dive had eight student rank at districts;
- SV Wrestlers became six time Ches-mont League Champions and advancing into the Regional Tournament;
- Jameson Stgrickland, is the only girl wrestler to become two time district champion, regional champion and state qualifier. She will compete in Hershey shortly;
- SV Unified Bocce Team advanced to regionals;
- Spring sports are starting next week.

DCIU REPORT

Dr. Huber noted the DCIU met in February to update their new Comprehensive plan, which is available on the website. They will vote on it at the March meeting.

Dr. Huber gave an update on the renovations/construction to the Marple location.

Good news, the OPTIONS Program, which provides comprehensive transition services to students and adults with disabilities to develop the essential skills needed for employment and independent community living was recognized by local news and social media platforms recently for their spreading team spirit for the Eagles during Super Bowl week, by handcrafting hundreds of custom Eagles buttons for DCIU employees.

SUPERINTENDENT'S REPORT

Reviewed items reviewed during Study Session, including Generating AI in Education, Mr. Roskos'; presentation, Budget Development, interior design projects at the Northley and Sun Valley and all items discussed in advanced to tonight's meeting.

Dr. Steinhoff highlighted information provided by Mr. Roskos during his presentation last week regarding Keystone exams and graduation; PSAT and SAT trends, which have shown increases over the last 3-years; AP data, which has also increased drastically; school climate data, which has reduced this year and the rigorous courses of study. The future goals are to continue to enhance safety, work on growing academic achievement, enhancing experience through internships and implementing AI and adjusting.

On the agenda this evening is to approve the 2025 – 2026 Instructional calendar, which includes two snow days, if necessary. School will start as usual the day after Labor Day. Parents expressed concern having school the day before Thanksgiving, so they added this as a day off. January 2, will be an ACT 80 in-service day for teachers. There will be an in-service day on Election Day in May, which has been a security concern. The 2025 – 2026 school year will end on Friday, June 12th.

Dr. Steinhoff reminded the community, new student registration for the 2025 – 2026 school year is now open. Information is available our District website.

Our elementary students once again are participating in the Kids Heart Challenge. Students have a blast, while raising money for the American Heart Association. Penn-Delco has participated in this evening over the last decade.

Dr. Steinhoff congratulated Nick Parris, this year's Northley Spelling Bee Winner and Carlyn Singleton was runner up. At Pennell, Travis O'Donoghue placed first and Molly Ritacco second and Carsyn Snyder third. Carlyn and Travis competed at the County Spelling Bee on February 22nd.

Some Penn-Delco staff attended the Leader in Me Symposium Training in Orlando, FL, recently. They gained valuable insights as we continue to introduce the program in all our elementary schools. We will be expanding in the middle grades in the future.

Dr. Steinhoff attended Northley's recent musical, The Descendants: The Musical, which was excellent and well attended.

Dr. Steinhoff thanked those who participated and donated to the 2nd Annual Souper Bowl Drive. All donations were collected and delivered to City Team and Mount Hope Food Banks.

SUPERINTENDENT’S REPORT – Continued

Dr. Steinhoff is pleased to announce that Sun Valley writers are getting published. Our 9th grade Survey of Literature classes took part in the Young Writers’ Fright Club Contest. Several of our student’s mini sagas were selected for publication in “Fright Club – Tales from the Dark, which is coming out on April 28th.

We’ve officially made it to 100 days of school. Our elementary students dressed as if they were 100 years old recently, which is always a fund day for everyone.

Dr. Steinhoff congratulated 3rd Graver Frankie DiCandia for winning 1st place at the Invention Convention State Finals in Hershey, PA. Frankie’s creation “The Cozy Illuminator”, a neck pillow with an adjustable reading light designed to make nighttime reading more comfortable.

Dr. Steinhoff reviewed upcoming events in March, including Sun Valley’s production of “The SpongeBob Musical” March 20 through March 22.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION AND DISCUSSION

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Leaves of Absence

- (a) Employee # 601, FMLA from 03/13/2025 through 05/09/2025
- (b) Employee # 3186, FMLA from 03/14/2025 through 06/14/2025
- (c) Employee #3191, FMLA/Childrearing from 5/31/2025 through the 2025/2026 school year.

(2) Wage and Salary Adjustment

- (a) Sarah Constan, 4th Grade Elementary teacher at Aston Elementary, from Step 5, Bachelor’s @ \$57,991 to Master’s, Step 5 @ \$60,421 effective 01/28/2025.
- (b) Lauren Ellison, 4th Grade Elementary teacher at Coebourn, from Step 6 Master @ \$61,951 to Master’s 60, Step 6 @ \$66,346 effective 01/25/2025.
- (c) Dawn Anderson, 2nd Grade Elementary teacher at Coebourn, from Step 13 Master @ \$78,741 to Master’s 60, Step 13 @ \$85,631 effective 01/31/2025.

(3) Retirement

- (a) Joseph Kurylak, Network Administrator, effective 06/30/2025. Mr. Kurylak Retirement will fall under all the terms and conditions outlined in the Act 93 agreement.
- (b) Susan Mingey, Special Education Teacher at Northley Middle School effective 06/17/2025. Ms. Mingey, retirement will fall under all the terms and conditions outlined in the PDEA Agreement.

(4) Extra Duty Pay Assignments 2024/2025 School Year

Job	Bd. Meeting	2024/2025	# Units	Location	Rate/Unit	Total Remun.
Boys Lacrosse Head	February	Jackson, Christopher	15	SV	315	\$4,725
Boys Lacrosse Asst.	February	Passen, David	10	SV	315	\$3,150
Girls Softball Asst. 1	February	Helmandollar, Annette	10	SV	315	\$3,150
Boys Tennis	February	Grady, Amy	12	SV	315	\$3,780
Boys Lacrosse Gr 8	February	DeOrio, Matthew	9	NMS	315	\$2,835
Co-ed Track and Field Head	February	Gormley, Michael	11	NMS	315	\$3,465
Girls Lacrosse 8th Gr	February	Dwyer, Molly	9	NMS	315	\$2,835
Girls Softball 7th Gr	February	Holefelder, Shane	9	NMS	315	\$2,835
Girls Softball Asst. 2	February	Gentile, Mallory	10	SV	315	\$3,150

Extra Duty Pay Assignments 2025/2026 School Year

Job	Bd. Meeting	2025/2026	# Units	Location	Rate/Unit	Total Remun.
Boys Soccer Head	February	Chambers, Robert	15	SV	315	4725
Girls Field Hockey Asst.	February	Helmandollar, Annette	10	SV	315	3150
Girls Soccer Head	February	McManus, Joshua	15	SV	315	4725
Coed Cross Country Head	February	Shirlow, Andy	13	SV	315	4095

ITEMS FOR BOARD ACTION - Continued

Girls Volleyball Head	February	Boccella, Elizabeth	15	SV	315	4725
Girls Volleyball Asst.	February	Morey, Keith	10	SV	315	3150
Golf	February	Palmore, Brian	12	SV	315	3780
Activities Director	February	Genovese, Gail	26	NMS	315	8190
Boys Football Head	February	Diprojetto, John	12	NMS	315	3780
Boys Football Asst.	February	DeOrio, Matthew	10	NMS	315	3150
Boys Soccer 7th Gr	February	Raport, Kevin	9	NMS	315	2835
Girls Field Hockey 8th Gr	February	Lansberry, Jamie	9	NMS	315	2835
Girls Field Hockey 7th Gr	February	DiGiacomo, Brianna	9	NMS	315	2835
Cheerleading	February	Venuti, Ashley	9	NMS	315	2835
Girls Soccer 7th Gr	February	Starinieri, Madison	9	NMS	315	2835
Girls Volleyball 8th Gr	February	Dwyer, Molly	9	NMS	315	2835
Girls Volleyball 7th Gr	February	Boccella, Monica	9	NMS	315	2835
Co-ed Head Track/Field Coach	February	Gormley, Michael	11	NMS	315	3465
Co-ed Track/Field Assistant Coach (1)	February	Cox., Anthony	9	SV	315	3150
Co-ed Track and Field Asst	February	Lansberry, Jamie	9	NMS	315	2835

(5) Tuition Reimbursement for the 2024-2025 School Year

Budget Code: 10-2271-240-000-30-00-00-000

Renee DiPietro \$1,125 Immaculata University
Northley -A New Look at Working with
Students with Autism

Kevin Fowler \$1,125 Immaculata University
Northley -Taking a New Look at Working
with Students with Autism

Budget Code: 10-2271-240-000-10-00-00-000

Dawn Anderson \$250 Immaculata University
Coebourn -ESL 2: Language Assessment

Shannon Berkheimer \$394 American College of Education
Coebourn -Anxiety Awareness:
Empowering Students with Help and Hope

Kayla Campbell \$1548 Millersville University
Pennell -Reading and Writing in Content Areas

Lauren Ellison \$1082 American College of Education
Coebourn -Learning Life Lessons with Literature
-Trust, Humor, Praise and
Connection for Meaningful
Relationship with Students
-Building Strong Relationships in
the Classroom: Care to Connect

ITEMS FOR BOARD ACTION – Continued

Tarryn Maloney Coebourn	\$394	American College of Education -Trust, Humor, Praise and Connection for Meaningful Relationship with Students
Melissa Pembroke Coebourn	\$394	American College of Education -Learning Life Lessons with Literature
Tara Roe Coebourn	\$394	American College of Education -Learning Life Lessons with Literature

(7) Extra Pay – Extended Employment

(a) Homebound Instruction (1/15/2025 - 1/29/2025)

#10-1430-123-000-10-00-00-00	<u>Hours</u>
Kelsey Vidal	5.50

(b) AI and Innovation Committee 2/20/2025, 1.00 Hour

#10-2260-123-000-10-00-00-000
Marc Baron
Vivienne Cameron
Renee DiPietro

(c) NMS, Dean of Students Additional Hours (1/14/2025 - 1/31/2025)

#10-2110-123-000-30-70-00-000	<u>Hours</u>
Karen Scharrer	12.25

(d) NMS, Winter Formal Chaperones (12/6/24)

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Lindsay Turk	3.00

(e) NMS, After School Academic Support (12/5/2024 – 1/28/2025)

#10-1110-123-000-30-70-00-000	<u>Hours</u>		<u>Hours</u>
Elizabeth Bereznak	4.00	Virginia Place	5.00
Jennifer Boyce	9.00	Jamie York	5.00
Jackie Matys	5.00	Marnie Zimmerman	4.00
Colleen Miller	8.00		

(f) SVHS, Dean of Students Additional Hours (1/8/2025 - 1/29/2025)

#10-2110-123-000-30-80-00-000	<u>Hours</u>
John Moletteri	8.50

(g) SVHS, Class Coverage (1/3/25 - 2/21/25)

#10-1110-123-000-30-80-00-000	<u>Hours</u>		<u>Hours</u>
Valerie Carr	7.50	Michael Johnson	24.00
Amy Grady	31.00	Chris Quintans	37.50
Julianne Hill	12.00		

ITEMS FOR BOARD ACTION - Continued

**(h) SVHS, "Ready to Learn" Tutoring (11/26/24 - 1/23/25)
#10-1110-123-222-30-80-00-000**

	<u>Hours</u>		<u>Hours</u>
Marc Baron	1.00	Dan Hill	3.00
Elizabeth Boccella	3.00	M. Komorowski	8.00
Valerie Carr	4.5	J. Malaczewski	10.00
Mallory Gentile	1.00	Kathleen Phelps	4.00
Amy Grady	2.00	Stephanie Powers	3.00

**(i) SVHS, Honor Society Induction, (1/15/2025)
#10-1110-123-000-30-80-00-000**

	<u>Hours</u>		<u>Hours</u>
Amy Caputo	4.00	Nicole Moyer	2.50
Keith Henning	3.00	Kathleen Phelps	4.00
Joe Malaczewski	4.00	Madison Starinieri	4.50
Trish Malaczewski	4.00	Cheryl Weist	4.00
Olivia Mancarella	4.50	Emily Willow	2.75

**(j) SVHS Junior Class Planning Night (1/28/2025)
#10-2120-123-000-30-80-00-000**

	<u>Hours</u>		<u>Hours</u>
Jillian Foster	1.50	Erin Judge	1.50
Francine Im	1.50	Madeline Martin	.50
Kathryn James	1.50	Megan Snyder	1.50

**(k) New Teacher Mentor Stipend – 1st Semester
Elementary - #10-2260-123-000-10-00-00-000**

Colleen Bray	Mary Beth McGrenra	Brittany Sinclair
Sarah Constan	Karen Newberg	Jennifer Smith
Judith Cramner (2)	Meghan Pringle	Rick Stetson
Alyssa Croulet	Bill Reaume	Gabby Trofa
Kate Furia	Nicki Sayre (2)	

(j) Secondary - #10-2260-123-000-30-00-00-000

Debbie Blaisse	Annamaria Guille	Colleen Miller
Molly Dwyer	Julianne Hill	Jen Porter
Kevin Fowler (2)	Betsy King	Lauren Schneider
Cherie Freeman	Sue Koehler	

ITEMS FOR BOARD ACTION - Continued

10.02 Personnel – Classified

(1) Appointment

- (a) Melanie McVey, Playground/Cafeteria Assistant at Pennell Elementary, @ \$13.78/hour, up to 22.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 02/18/2025
- (b) Sherry Whitaker, part-time evening Custodian, at Pennell @ \$18.06/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective upon the completion of pre-employment paperwork.
- (c) Irene Amedzro, substitute custodian @ \$15.28/hour, on call as needed, no benefits, effective 01/31/2025.
- (d) Patrick Brown, Secondary Hallway Monitor at Sun Valley High School @ \$13.78/hour, up to 5.75 hours/day, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 03/03/2025
- (e) Monica Annunziato, Kindergarten Instructional Assistant at Pennell @ \$14.56/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 02/24/2024

(2) Rescinding

- (a) Irene Amedzro, resignation as a part-time custodian, effective 01/31/2025

(3) Change in Status

- (a) Marcquist Merchant, from Substitute Driver to Regular Bus Driver-Floater @ \$29.14/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 01/27/2025.

(4) Leaves of Absence

- (a) Employee #3939, Intermittent FMLA from 01/16/2025 through 06/30/2025

(5) Resignation

- (a) John Verzella, Part time custodian, at Northley effective, February 21, 2025.
- (b) Andrew Osten-Sacken, Bus Driver with Transportation, effective February 21, 2025

References: Penn-Delco Budget 2024-2025; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mr. Hefton above motions were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.03 Exonerate TD Bank from Collecting Delinquent Taxes

MOTION: To exonerate TD Bank, deputized School District tax collector of Aston, Brookhaven, and Parkside, from collecting delinquent 2024 – 2025 real estate tax bills, and to ratify the filing of unpaid delinquent real estate taxes with Delaware County Tax Claim Bureau.

10.04 School Portraits

MOTION: To approve the extension of the proposal submitted by Barksdale Studios of Aston, PA for the 2025 – 2026 school year, in accordance with RFP received May 28, 2009.

10.05 Request to Establish Student Activity Club at Sun Valley High

MOTION: To establish the Multi-Cultural Alliance Club at Sun Valley High School, as presented. The Multi-Cultural Alliance is an after-school club that aims to connect, promote and support cultural heritage for a more inclusive school community.

10.06 SVHS Junior Prom 2026

MOTION: To approve the Agreement with The Drexelbrook Event Center, in Drexel Hill, PA, for the Class of 2027 Junior Prom, on April 17, 2026, as presented.

10.07 SVHS Senior Prom 2026

MOTION: To approve the Agreement with the Mendenhall Inn, in Mendenhall, PA, for the Class of 2026 Senior Prom, on May 8, 2026, as presented.

10.08 AP Physics Resource

MOTION: To approve the Purchase of a new AP Physics Resource with Pearson in the amount of \$5,490.00, as presented.

10.09 2025-2026 Instructional Calendar

MOTION: To approve the Instructional Calendar for the 2025-2026 school year, as presented.

10.10 MOTION: To approve the Confidential Release and Settlement Agreement #2025-01.

10.11 Playground Resurfacing

MOTION: To approve the proposal with Recreation Resource USA for playground resurfacing at Pennell Elementary School, Costars State Contract 014-E22-249 in the amount of \$169,774.

10.12 School Board Policies/Administrative Regulations - Second Reading/Adoption

MOTION: To approve for adoption the following Administrative Regulation, as presented.
Policy #005 Vol VI - Local Board Procedures

10.13 Disposal of Items

MOTION: To approve the disposal of the following items, which are non-operational, as presented below.

- GBC HeatSeal Ultima 65 Laminator (Parkside)
- 2 Cafeteria Tables (Broken) (Parkside)

10.14 Technology Equipment

MOTION: To approve the quote for firewall equipment, license and support through ePlus Technology, Inc. in accordance with PEPPM contract mini-bid not to exceed \$93,835 and subject to category 2 E-rate funding commitment for year 2025.

ITEMS FOR BOARD ACTION - Continued

10.15 Special Olympics Pennsylvania Stipend

MOTION: To approve “pass through” payment of \$500 each to and Ciara Scarcelli and Kim Martone for services as Unified Bocce coach/advisor. Payment is subject to district’s receipt of \$1,000 stipend from Special Olympics of Pennsylvania.

10.16 Tax Appeal

MOTION: To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeals for the following properties:

- 5025 Pennell Road, Aston Township (Folio No. 02-00-01460-00) at an assessment of \$959,400 for 2025.

10.17 Special Education Agreements

MOTION: To approve the Confidential Agreement for Student #55579, as presented.

10.18 Roof Restoration

MOTION: To accept the proposal from Atlantic Roofing, of Green Lane, PA, for roof restoration work at Sun Valley High School, through OMNIA Partners contract #PA-R230404, for an amount not to exceed \$1,539,150.

Following a motion by Mrs. Jones and seconded by Mr. Mancinelli, the above motions 10.03 – 10.18, were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

President Armour, congratulated our winter sports teams, Basketball, swimming, and wrestling, as well as BJ Barlow, SV Wrestling Coach, for being named Ches-Mont Coach of the Year. He also commented on the low incidents and suspensions at the high school, this is great to hear.

Dr. Steinhoff thanked President Armour for his comments regarding Sun Valley. He added the students do what is asked of them, because they like being there and getting the best of out of their education.

Dr. Huber attended “Aston in Action Night” and sometimes the best laid plans don’t go as expected. Principal Phillips and teacher Kelsey Vidal stepped in to assist, when a teacher wasn’t available to instruct yoga, and they took over for them. It was a fun night for all involved.

Mr. Twisler thanked Dr. Steinhoff for allowing the Community to participate in the Eagles Championship Parade with their family.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mr. Hefton the Board adjourned by unanimous consent at 8:11 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meeting: Wednesday, March 19, 2025 - Study Session – Service Center - 7:30pm
 Wednesday, March 26, 2024 - Business Meeting - Service Center - 7:30pm

Draft