

## Online Athletic Clearance

1. Visit [www.homecampus.com/login](http://www.homecampus.com/login) and choose your state.
2. Click "Create an Account".
3. Please register with an email address, username, and password. You will be asked to verify your email address. Your account will not be active until your account is verified. Please be sure that the email you use is where you receive email correspondence. Clearance confirmation will be sent to this email address.
4. Once the address is verified, please login using the email address and password used to register.
5. You will be taken to the 'My Clearances' page to start the process. Please select '**START CLEARANCE HERE**' in the upper right corner.
6. Type 'Burbank' into the selection box. **SELECT BURBANK FROM THE DROP-DOWN MENU \*DO NOT SELECT BURBANK/BURROUGHS AS IT WILL ROUTE YOU TO THE WRONG SCHOOL.\***
7. Select the year: **SCHOOL YEAR YOU WILL BE PLAYING**
8. Select the sport. If you plan to try out for multiple sports, please click '**Add New Sport**'.
9. Complete all required fields for Student Information, Educational History, Medical History, Parent/Guardian and Student Signatures. **Upload a valid BUSD Physical form signed and stamped by the doctor, and signed by the parent/guardian.** This form is downloadable from the bottom of the Medical page.
10. Donations page: Donations are optional, but appreciated, as they help offset the cost of transportation, officials, and general program upgrades.

ONCE YOU REACH THE '**CONFIRMATION MESSAGE**' YOU HAVE COMPLETED THE PROCESS OF CREATING A HOME CAMPUS PORTAL FOR YOUR ATHLETE.

All of the entered data will be electronically filed with the Burbank High School Athletic Department for review. You will receive an email notification when your student has been cleared for participation, or a detailed explanation of why clearance has been denied and what must be corrected to become cleared.

**\*Please note that clearance can take up to three business days.\***