From: **Matt Stockwell** <foia@thedatabranch.com>
Date: Fri, Mar 21, 2025 at 9:13 AM
Subject: Public Records Request - Purchase Orders for EMMETT INDEPENDENT DISTRICT
To: <cwoods@isd221.net>

Dear Public Records Officer,

Attached is a filled Public Records Request form Pursuant to the Idaho Public Records Act (Idaho Code § 74-101 et seq.).

Summary of request:

Spreadsheet containing all purchase orders from January 1, 2020, to the present day. For each order, please include when available:
• Purchase order number or equivalent
• Purchase date
• Vendor ID or equivalent
• Vendor name
• Line item details
• Line item quantity
• Line item unit price
• Line item total price

Format & Delivery:
A spreadsheet Excel export sent to this email thread is easiest for us. However, if fulfilling this request in full is not possible, please send the format and data you have available.

Contact Information:
My name is Woo Park
Email: foia@thedatabranch.com
Phone: (321) 338-5399
Address: 1111B S Governors Ave STE, Dover, DE

We appreciate your attention to this matter and look forward to your prompt response. Please confirm receipt of this request and provide an estimated date for the delivery of the requested records.

Thank you for your cooperation.

Sincerely,
Woo

Emmett Independent School District #221

COMMUNITY RELATIONS **4260F**

District Record Request Form

Request for Public Records

I request: ☐ to examine ☐ to copy ☑ to receive an electronic copy of

the following records (please be as specific as possible):

Spreadsheet containing all purchase orders from January 1, 2020, to the present day.

1.Purchase order number or equivalent; 2.Purchase date; 3.Vendor ID or equivalent;

4.Vendor name; 5.Line item details; 6.Line item quantity;

7.Line item unit price; 8.Line item total price

Date Records Requested Were Created:

Beginning: 01/01/2020

Ending: 03/21/2025

Woo Park

Name (Please Print)

Mailing Address:

1111B S Governors Ave STE 21033, Dover, DE 19904

03/21/2025

Date of Request

Daytime Phone Number

Received By: _____

Date Received:_____

Public Agency _____

_____ Initial if Applicable: More than three working days are needed to locate or retrieve the requested records. A response shall be provided within ten working days of the request.

Payment received for _____ copies _____

Amount Received: _____

Payment received for _____labor _____

Amount Received: _____

_____
Receipt Number