

Regular Meeting  
Monday, February 24, 2025 6:30 PM Central

Hitchcock ISD Board Room,  
7801 Neville Avenue  
Hitchcock, TX 77563

I. Call to Order & Establish a Quorum- The meeting was called to order by President Cantrell at 6:30 PM. Trustees present at the meeting were Monica Cantrell, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ryan Massa, Member, Ted Robinson, Jr., Member. Tony Combs, Member and Dr. Shirley Price, Member was absent. HISD employees present at meeting were April Pinkham, Director of Financial Services; Jaree Hefner, Digital Media & Marketing Specialist; Patrick Faour, HR Coordinator; Dr. Suzette Neeley, HHS Co-Principal; Donette Line, CMS Principal; Holly Chester, CMS Dean of Students; Jon Reese, SES Principal; Elena Trevino, HPS Principal; Ethel Gaines, KFHS Principal; Cynthia Coronado, District Counselor; and Megan Stall, Coordinator of Assessment, Accountability and Instructional Technology.

II. Pledge of Allegiance

II.A. United States Flag- Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

II.B. Texas Flag – Chad Allen led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the Texas flag.

III. Recognitions-None

IV. Public Participation-None

IX. Discussion/Possible Action

IX.A. Discussion/Possible Action - Gulf Coast Outreach Services goals for Hitchcock Independent School District-A motion was made by Tom Ivey and seconded by Ryan Massa to approve Gulf Coast Outreach Services goals for Hitchcock Independent School District to install Narcan vending machine in Hitchcock High School, provide and install rescue kits for all buses and mentoring students as presented and recommended by the administration. Motion carried with all in favor.

V. Public Hearing to Discuss the District's 2023-2024 Annual Performance Report (TAPR) –

V.A. Presentation and discussion of the District's 2023-2024 Annual Performance Report – Megan Stall and Patrick Faour gave an overview of the District's 2023-2024 Annual Performance Report for Hitchcock ISD school year.

V.B. Discussion with patrons pertaining to the District's 2023-2024 Annual Performance Report

V.C. Adjourn Public Hearing to discuss the District's 2023-2024 Annual Performance Report

VI. Training Session between Hitchcock ISD Board of Trustees and Kids First Head Start Policy Council - Ms. Gaines, and the KFHS Policy Council members conducted the annual HISD BOT and KFHS Policy Council Training.

VII. Consent Agenda- A motion was made by Tom Ivey and seconded by Chad Allen to approve the Consent Agenda as presented. Motion carried with all in favor.

VII.A. Minutes

VII.B. Monthly Financial Reports, Check Register and Tax Collections Report

VIII. Reports/Information

VIII.A. Superintendent's Reports- Craig Smith, Patrick Faour, Evangelia Guerra and Kevin Langford reviewed their respective campus reports.

VIII.B. Principal's Reports- Principal, Dr. Suzette Neeley, Donette Line, Jon Reese, Elena Trevino, and Ethel Gaines; Dean of Students, Holly Chester reviewed their respective campus reports.

XII. Closed Session -Ms. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 6:53 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

XII.A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

XII.A.1. Discuss the employment of new professional employees(s) for the 2024-2025 school year

X.II.A.2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, assistant superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

XII.A.3. Discuss Superintendent's voluntary resignation agreement

XII.A.4. Discuss potential individuals for employment as Interim Superintendent

XII.A.5. Section 551.071 of the Texas Government Code-Consultation with the School District's attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically including the legal issues related to the contract, duties, reassignment, discipline, and evaluation of public officers, superintendent, assistant superintendent, business manager, principals, assistant principals, counselors, athletic director, teachers, and at-will employees, and the Superintendent's Voluntary Resignation Agreement and appointment of Interim Superintendent

XIII. Reconvene from Closed Session -Trustees reconvened from closed session at 7:51 PM.

X. Action

X.F. Accept Superintendent's resignation agreement- A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve and accept the voluntary resignation of the Superintendent's resignation as presented and recommended by the administration. Motion carried with all in favor.

X.A. Consider approval of Certificate of Unopposed Candidate and Adoption of Order of Cancellation for Board of Trustees Single Member Districts 1 and 2 for the May 3, 2025 election-A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve

Certificate of Unopposed Candidate and Adoption of Order of Cancellation for Board of Trustees Single Member Districts 1, and 2 for the May 3, 2025 election as presented and recommended by the administration. Motion carried with all in favor.

X.B. Consider approval of Policy 124 affecting Local Policies: CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS; CDA(LOCAL): OTHER REVENUES - INVESTMENTS; CY (LOCAL): INTELLECTUAL PROPERTY; DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT; EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS; EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS; FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT; GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES- A motion was made by Tom Ivey and seconded by Ryan Massa to approve TASB Policy 124 affecting local policies as presented and recommended by the administration. Motion carried with all in favor.

X.C. Consider approval of quote over \$50,000 from Mobility Works-No action was taken at this time.

X.D. Consider approving Budget Amendment #25003 for the 2024-2025 school year- A motion was made by Tom Ivey and seconded by Chad Allen to approve the Budget Amendment #25003 for the 2024-2025 school year as presented and recommended by the administration. Motion carried with all in favor.

X.E. Consolidate General Operating Account Ending in 6135- A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve and accept the consolidation of general operating account ending in 6135 as presented and recommended by the administration. Motion carried with all in favor.

XI. Announcement(s)-None

XII. Closed Session -Ms. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 9:20 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

XII.A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

XII.A.1. Discuss the employment of new professional employees(s) for the 2024-2025 school year

XII.A.2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, assistant superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

XII.A.3. Discuss Superintendent's voluntary resignation agreement

XII.A.4. Discuss potential individuals for employment as Interim Superintendent

XII.B. Section 551.071 of the Texas Government Code-Consultation with the School District's attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically including the legal issues related to the contract, duties, reassignment, discipline, and evaluation of public officers, superintendent,

assistant superintendent, business manager, principals, assistant principals, counselors, athletic director, teachers, and at-will employees, and the Superintendent's Voluntary Resignation Agreement and appointment of Interim Superintendent

XIII. Reconvene from Closed Session -Trustees reconvened from closed session at 11:52 PM.

X. Action

X.F. Consider approval to hire/appoint Interim Superintendent - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve and appoint Patrick Faour as the Interim Superintendent for Hitchcock ISD. Motion carried with all in favor.

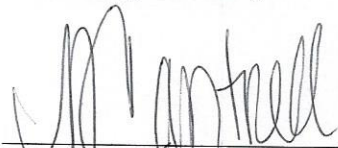
X.G. Consider approval to appoint Assistant Superintendent of Facilities and of Operations- A motion was made by Tom Ivey and seconded by Chad Allen to approve and appoint Chris Armacost the Assistant Superintendent of Facilities and of Operations as presented and recommended by the administration. Motion carried with all in favor.

X.H. Consider approval to appoint Chief Financial Officer- A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve and appoint April Pinkham the Chief Financial Officer as presented and recommended by the administration. Motion carried with all in favor.

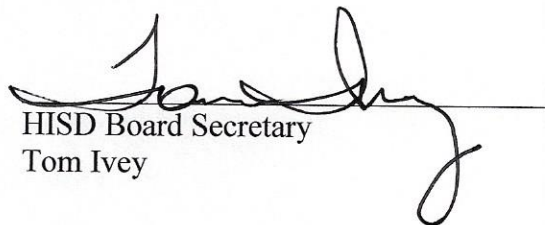
XVI. Suggested Future Agenda Items-None

XVII. Adjourn- Meeting adjourned at 11:52 PM.

Rachel Morales  
Recording Secretary



HISD Board President  
Monica Cantrell



HISD Board Secretary  
Tom Ivey