



Delores Moye Elementary School



O'Fallon Consolidated
School District 90
Phone:618-206-2300

Dr. John Bannister
Principal
Mr. Mark Riley
Assistant Principal

AUTHORIZATION FOR RELEASE & EXCHANGE OF STUDENT RECORDS

Mailed / Faxed _____

Name of Student(s): _____ Grade: _____ DOB: _____

_____ Grade: _____ DOB: _____

I hereby authorize the following agency or person:

Former School or Name: _____

Address: _____

City/State/Zip: _____

Email/Fax: _____

To release:

- Permanent Record Information (Identifying information, grades, attendance and health records)
- Medical Records
- Individual Psychological Test and Special Testing information
- Temporary Record Information (ability and achievement test results and other pertinent information)
- 504 Plan or IEP
- Any other information relative to the above named student(s)

AUTHORIZATION TO RELEASE STUDENT RECORDS

In accordance with the "Family Educational Rights and Privacy Act", I authorize the Release of Confidential Information on the above student(s). This information should be forwarded to:

Delores Moye Elementary
1010 Moye School Road
O'Fallon, IL 62269

Fax: 618-206-2260

Email: sschreder@of90.net or mgreenwald@of90.net

The above permission is granted by:

Signature: _____

Relationship: _____

Date: _____

1st attempt: _____

2nd attempt: _____

3rd attempt: _____