

## ADMISSION OF STUDENTS FROM NON-CHARTERED SCHOOLS OR HOME EDUCATION REGULATIONS

The following procedures and regulations will be observed in administering this policy:

1. Students who are excused from attendance by reason of home education in accordance with the State Board of Education regulations will be deemed to have withdrawn from enrollment in the Gallipolis City Schools during the period of home schooling.
2. Students enrolling or re-enrolling must be residents of the district and follow regular school enrollment requirements, and will be assigned to a district building on a space available basis.
3. Upon enrollment or re-enrollment, the initial placement decision will be made by the superintendent, or by the designated building principal, based upon the following:
  - a. A review of the child's most recent annual academic assessment report.
  - b. The age of the child.
  - c. The results of any nationally normed or standardized achievement tests that are regularly scheduled for district students of similar age, or other test results that are provided by the parents.
  - d. Other evaluation information may include, but is not limited to, interviews with the child and/or parent(s).

If the assessment report is absent, incomplete or unclear, the district may administer one or more standardized tests to determine the student's readiness for a specific grade or course. Initial placements may be modified based on test results, recommendations from the classroom teacher(s) and building principal(s) regarding the student's performance during the initial placement.

4. Returning students will be encouraged to enroll at the beginning of a school year.
5. Parents/guardians are responsible for submitting information to the athletic director of the school of attendance to appropriately document athletic eligibility under the Ohio High School Athletic Association for students desiring to participate in extracurricular athletics.
6. Eligibility for participation in extra-curricular and co-curricular activities will be determined by Gallipolis City School District's policy and regulations and the Ohio High School Athletic Association rules and regulations. Student athletes are also required to agree to the Athletic Handbook.
7. Grade level designation in grades 9 through 12 is determined by the number of credits a student has earned. The minimum number of credits for grade level assignment shall be in accordance with board policy IKF, which also addresses graduation requirements. Awarding course credits at the high school level for work completed during approved home education will be determined by the following:

- a. The building principal(s), guidance counselor(s), and others deemed appropriate by the building principal will review pertinent information and make a decision concerning class placement and awarding credits for work completed during approved home education.
  - b. Parents must provide an academic assessment report for each class for which credit is desired. That information should include, but is not limited to:
    1. a portfolio of the student's completed work that demonstrates progress over time
    2. sample assessments, tests and scores
    3. books and other resources used in the class/subject
    4. standardized test scores; a student may be required to take any or all of the nationally normed or standardized tests that are regularly scheduled for district students of similar age.
    5. grades and/or transcripts from schools previously attended
    6. documentation of the number of hours of instruction in each class/subject
    7. courses of study
    8. other evaluative information that may include interviews with the child and/or the parent(s)
  - c. If the Academic assessment report is absent, incomplete or unclear the district will administer one or more standardized tests to determine core course credit award.
  - d. Students may receive a maximum of 7 credits per year of home education.
  - e. Only pass/fail grades shall be recorded on the student's transcript for course credits awarded through home education.
8. It is recommended that students complete all prerequisite course work normally required at the district school(s).
  9. All students wishing to graduate from the Gallipolis City School District must meet all state and district graduation requirements.
  10. A student's grade point average will be established for award and class rank purposes only after the student has attended the high school for two consecutive semesters. Eligibility for the National Honor Society will be established only after two consecutive semesters of attendance prior to the semester in which induction is made.
  11. The final decision regarding admission and placement for all home-educated students rests with the superintendent of the school district.

[Adoption date: September 15, 1999]

Revised March 19, 2025

CROSS REFS.: IGCF, Home Education  
IGCF-R, Home Education Regulations  
IKF, Graduation Requirements  
JECBC, Admission of Students from Non-Chartered Schools or Home  
Education  
JEG, Exclusions and Exemptions from School Attendance

