

REQUESTING YOUR TRANSCRIPT FOR COLLEGE

Washington High School

WHO CAN USE THIS PROCESS?

- Current students.
- Previous graduates.
- Any WHS student that has been assigned a Student Number.
- Is applying or has been accepted to college in NC.



HOW IT WORKS

- WHS is a participating e-transcript school with CFNC.
- Electronic transcripts will be sent automatically from CFNC to requested school.
- Transcript sent when requested and then again once graduation is finalized.
- This service can be used even if you did not submit your college application through CFNC.



CFNC.ORG

REQUESTING YOUR TRANSCRIPT

- Log into your CFNC Account. Create a new account if you don't have one.

Follow these icons:

- Apply to College (at top of screen)
- Request your transcript
- Confirm your information. Select up to 5 colleges per session.
- Submit "Request my transcript".



COMMON APP. & STUDENTS GOING OUT OF STATE

- Students using Common App. will have transcripts sent there (to Common App).
- Students using Common App. and attending college in-state can also use CFNC e-transcript if they like.
- If you are a current WHS student going out of state, please talk directly with your school counselor.
- If you are applying out of state and graduated more than one year ago, please contact BCS' District Office or use the QR Code.



WWW.BEAUFORT.K12.NC.US

[HTTPS://WWW.CFNC.ORG](https://www.cfnc.org)