



Addendum Number 1

FSMC RFP 2526A

In accordance with Executive Order 14168 issued January 20, 2025, the phrase “including gender identity and sexual orientation” in USDA’s non-discrimination statement has no legal effect and is severed from the statement.

I acknowledge receipt of the Addendum

FSMC signature:

Addendum 2

Questions and Response

Question	Response
Do you intend to use the biodegradable sporks and plates at all schools?	Yes, all schools
	This document doesn't have any headings. To add headings to your Table of Contents, go to Home > Styles
What should the FSMC's use as an estimated annual expense for maintenance?	The existing FSMC has not provided us with that information.
Will vehicles be provided at Satellite schools?	Aggieland HS has a vehicle provided. Lancaster DeSoto HS does not. The Aggieland vehicle can be sent to Lancaster HS when the new Aggieland building is moved into in January. The FSMC will provide Lancaster DeSoto HS vehicle until that time.
Why are you going out for bids?	Previous RFP did not allow for Pre-K and did not contain their menus.
Is the RFP for all campuses and no splitting?	The RFP is for all campuses.
Is the current FSMC participating?	I would assume they are.
When is the cut off for the FSMC to ask questions during this proposal process?	Questions should be received by March 19 th to allow time to respond.
When is the proposal due?	Due 4/1/2025 at 4pm
If Catering or Vending programs are offered, could you share the annual revenue total for all FSMC to use in developing	These options were not selected in the RFP.
Could you clarify the Meal Equivalency to ensure consistent calculations based on meal conversions?	<p>The meal equivalency factor is \$4.69.</p> <p>A meal equivalent is a standard unit of measurement derived from converting nonprogram (à la carte, catering, concessions, adult meal) sales. The MEF (for 2024-2025) is the rate (\$4.69) used in the statistical formula to convert non-program sales into meal equivalents for billing purposes for fixed rate contracts. The</p>

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	<p>non-program rate is the rate stated by the FSMC to charge non-program food meal equivalents. It is in Exhibit G of the currently approved contract. / The MEF formula provided by TDA to calculate meal equivalents is: Non-program revenue sales such as a la carte, adult meals, catering, concessions, etc. = Meal Equivalency Factor (202425) \$4.69 X To calculate your total non-program meal equivalent charges: Non-program Meal Equivalent Price (Exhibit G) Total Meal Equivalents Count Total Meal Equivalents Count = Total charged for non-program meals</p>
<p>Please provide Student Enrollment data by school for the 2026, 2027, 2028, and 2029 SY.</p>	<p>The estimated enrollment for 2025-2026 SY is listed in the RFP. Future enrollment is unknown.</p>
<p>Detail schools currently participating in CEP, their ISP, and any future for schools joining the CEP program.</p>	<p>Current CEP campuses are listed and future CEP campuses have not been planned.</p>
<p>Could you provide the Year-End Food Service Program Financial Report for the 2022-2023 and 2023-2024 School Years?</p>	<p>This information is not required in the RFP. "All information the vendor needs for the proposal is provided in the RFP", per TDA.</p>
<p>Please provide SFA hourly employee wages, taxes, and benefits, along with the number of working days. Could you also provide FSMC employee wages, taxes, and benefits, along with the number of working days?</p>	<p>This information is not required in the RFP. "All information the vendor needs for the proposal is provided in the RFP", per TDA. As you can see in the RFP we are not requiring a financial guarantee.</p>
<p>Additionally, please provide the projected annual increase percentage on all SFA hourly positions.</p>	<p>This information is not required in the RFP. "All information the vendor needs for the proposal is provided in the RFP", per TDA.</p>
<p>I would like to have the wages, taxes, and benefits for Salaried SFA employees listed in the RFP.</p>	<p>This information is not required in the RFP. "All information the vendor needs for the proposal is provided in the RFP", per TDA.</p>

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<p>Are there any District Expenses the Food Service Program covers, including SFA Direct and Indirect Expenses?</p>	<p>Yes. We have direct and indirect expenses.</p>
<p>Are there any costs billed outside of the Billing Rates listed in the FSMC renewal? If so, please provide details.</p>	<p>None.</p>
<p>Please provide the current inventory on-hand of USDA Commodity products.</p>	<p>USDA Commodities are reimbursed by the current FSMC and will not be transferred.</p>
<p>Could you provide the individual estimated annual cost totals all FSMCs should use for the following expenses listed in Exhibit D: Designation of Program Expenses: <ul style="list-style-type: none"> - Grease Trap Cleaning - Hood Cleaning - Grease Filter Cleaning - Duct Work Cleaning - Exhaust Fan Cleaning - Cafeteria Equipment Maintenance - Storage Costs for USDA Commodities and/or other items </p>	<p>These costs were taken care of by the current FSMC, and we were not included in the bidding for the contracted services and have not notified us of the cost incurred.</p>
<p>Is there any current equipment from the current FSMC that will be removed if there is a change in FSMC?</p>	<p>All equipment remains on site. The FSMC can remove the smallware's.</p>
<p>Could you provide a copy of any current Memorandum of Understanding (MOU) between the SFA and outside entities for which meals are provided?</p>	<p>Not applicable.</p>
<p>Please provide a copy of the current, State-approved FSMC renewal.</p>	<p>This information is not required in the RFP. "All information the vendor needs for the proposal is provided in the RFP", per TDA.</p>
<p>On the day of the Prebid will we be able to visit some of the locations?</p>	<p>We will be at Garland K8, our first campus. Other campuses were designed with a similar plan.</p>

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For locations we do not visit will we be able to get some basic pictures of the serving lines?	Serving lines at all campuses are the same. A single window will accommodate 2 serving lines and the 2 window locations will enable 4 serving lines.
Please provide the total adult and a la carte revenue from August-December 2024	The total is \$71,566.00
Please give a brief explanation of how breakfast is served in each school. For instance, where the students receive the meal and eat the meal and is there dedicated time for students to eat breakfast in the morning.	Breakfast is served and eaten in the cafeteria on all campuses. Breakfast times are posted in Exhibit A in the RFP.
Please provide hourly rate and total number of paid days including any PTO, vacation, holiday or sick pay for each FSMC employee listed on Exhibit C – Chart 2.	This information is not required in the RFP. “All information the vendor needs for the proposal is provided in the RFP”, per TDA.
Do any of your buildings have an open campus policy? If so, can you please explain which ones and the district policy.	We do not have any open campuses.
Will the district accept electronic signatures in our response or will wet signatures be required?	Either will be acceptable.
Does the district anticipate approval of FSMC menu changes after the initial 21-day menu?	Yes, with our approval. Factors such as advisory committee recommendations, taste tastings, surveys, participation, and commodity usage will be taken into the planning of the future menus.
Some of the information on Chart 2 was cut off due to spacing. Can you provide how many of each of these SFA positions there are:	ILTexas has one employee for each of the listed positions.

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Food Service Manager	7:00 AM - 4:00 PM (8)	
Food Service Supervisor Houston	7:00 AM - 4:00 PM (8)	
Food Service Supervisor DFW Area	7:00 AM - 4:00 PM (8)	
Assistant Director of Food Service	7:00 AM - 4:00 PM	
Assistant Director of Food Service	7:00 AM - 4:00 PM	
Director of Compliance	7:00 AM - 4:00 PM	
Executive Director of Food Service	7:00 AM - 4:00 PM	
Maintenance is selected is an FSMC expense on Exhibit D. Please provide details on what type of maintenance and which equipment the FSMC would be responsible for		ILTexas will be responsible for all maintenance on the Walkin coolers, Walkin freezers, and dishwashers. All other equipment maintenance is the responsibility of the FSMC.
Are all locations CEP? Do we anticipate any other campuses being CEP in the future?		Not all locations are CEP as noted in the RFP. At this time no additional CEP schools will be added.
Is this Universal Breakfast or BIC Breakfast In Classroom-Lori answered we have no BIC and have 4 Universal Breakfast locations		We have no BIC and have 4 Universal Breakfast locations. Grand Prairie K8, Arlington K8, MSG K8, and Liberty HS.
Do we offer After School Snacks?		No
Do we offer a Supper program?		No
Is the Staff Plan in the RFP?		Yes
Staffing Considerations?		Staffing posted in the RFP is required.
What will they use if no one is there for staff? Short staffing		Does the FSMC plan on using temp workers or having floaters utilized as needed.
Is staffing levels mandatory on RFP?		Yes
What is the projected enrollment? Are we steady in enrollment?		Estimate 28,000 students next year and we are steady in enrollment. This estimate is based on pre-enrollment and lottery numbers.
Typical Cafeteria Equipment on Campuses		This is the minimum equipment set-up for ILTexas Kitchens: 1 Double Stack full size Convection Oven 1 (10) Pan Convection Steamer 1 (12) Gallon Tilting Kettle

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	<p>1 (30) Quart Tilt Skillet 1 (7'x7') Walkin Freezer 1 (15'x7') Walkin Cooler 1 Roll in Refrigerator 1 Icemaker 1 3 Compartment Wash Sink 1 Single Rack Dishwasher at Some Locations 2 Full Sized Food Holding Cabinets 1 Steam Table for the single window configuration and 2 Steam Tables for the two-window configuration.</p>
POS System provided.	<p>Yes, all locations have POS systems that utilize Mosaic Software. The POS cashiers are ILTexas employees, and we pay their salaries as stated in the RFP.</p>
Exterior Doors	<p>All campuses have exterior doors for deliveries and taking out the trash</p>
Do you have FFVP?	<p>Yes, at two locations were approved for this SY and both were in the Houston area</p>
During the pre-bid meeting it was mentioned that the district is expecting an enrollment of 28,000 next year. Could you provide the enrollment broken down by building?	<p>That estimate was based upon pre-registration and future lottery numbers. Individual campus projections are not available at this time.</p>

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<p>For the schools that are not CEP can you supply the number of students that are eligible for free and also the number of students that are eligible for reduced.</p>	<p>This information is found in the RFP. Chart 1 supplies the CEP and Non-CEP campuses. Chart 3 supplies the participation data for all campuses.</p>
<p>How many days is the SSO program at each school.</p>	<p>May 28th thru June 18th. 16 days</p>
<p>How many team members work at each campus for the summer program. What is the number on each campus of SFA and FSMC.</p>	<p>All SFA employees work during the summer program. FSMC's will have all central office staff and each campus will have 1 Cook, 1 Cook Helper, One Food Service Assistant, 1 Kitchen Manager. The number of FSMC campus employees could be +/- one employee based on the campus participation number.</p>

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