Robertson County Board of Education
Special Called Board Meeting Minutes
February 19, 2025
6:00 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Wendell Haag, Darlene Gifford, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assist. Supt./DPP – Aaron Massey

Others- None.

Meeting was called to order by John Burns at 6:00 pm. All board members present.

ADOPT AGENDA
BOARD ITEM 21925-1
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve agenda.

VOTE: 5-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay
Mrs. Gay, Principal was not present for meeting.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey
Mr. Massey, Assistant Superintendent/D.P.P., reported to the Board that the current YTD attendance percentage is 94.33% and enrollment is at 420 students. February 18th was midterm for this 9 weeks.

FINANCE OFFICER'S REPORT-Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of January 31, 2025, and the general fund 1 ending cash balance as January 31, 2025. The finance department has started working on the tentative budget and creating fund 21 and fund 25 accounts. Budgets have been sent to teachers and sponsors for completion with a due date of 3/15/25. We have been looking at staff costs for the next school year and the cost of potential raises.

SUPERINTENDENT'S REPORT-Sanford Holbrook
Mr. Holbrook, Superintendent, presented to the board that Robertson County will not be losing seek money because of the shortfall. Instructional hours and the current school year calendar were discussed with the Board. The current bonding potential was presented to the Board and enrollment numbers.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 21925-2
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the following board meeting minutes of organizational call board meeting on 1/22/2025 and special call board meeting on 1/22/2025.

VOTE: 5-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 21925-3
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 21925-4
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

3/12/25-3/14/25- Billie Jo Gifford and Jessica Murrell to KySte Convention in Louisville, KY

6/16/25-6/27/25- Nicholas Brewer to Brenda Cowen Elementary School in Lexington, KY

School Related Student Trip Requests

2/1/25- Archery to a tournament at Bracken County, KY

2/13/25- FFA to Farm Machinery Show in Louisville, KY

2/14/25- 2/15/25 Archery to tournament in Harrison County, KY

2/21/25-2/22/25- Archery to state tournament in Madisonville, KY

3/7/25- FCCLA to MCTC in Maysville, KY

2/22/25- Academic team to Lewis County High in Vanceburg, KY

3/15/25- FRYSC to take students to Cinderella's closet in Highland Heights, KY

4/30/25- Pre-K and 2nd grades to Legends Fields in Lexington, KY

Out of State Trip Requests

3/12/25- FFCLA to Regional 9 officer's meeting in Aberdeen, OH

School Fundraisers

2/1/25-4/1/25- FCCLA to do a rose fundraiser.

2/8/25- Athletic Boosters to do a RCS Archery Shoot-A-Thon fundraiser.

3/1/25-3/31/25- JAG to do a luck of the Irish fundraiser.

3/14/25- Class of 2029 to do a Masq. Ball Dance for elementary students.

5/10/25- FCCLA to do a Car Show fundraiser.

Building Use Request

4/10/25- JAG to do a Career/College Reality Fair.

Student Fees

None

Personnel

New Hire: (pending all board requirements)

Megan Burden-cook/Baker

Amber Irwin- Sub

Fred Ahrens- Sub

Retirement:

Gerry Becker- effective 3/1/25

DISCUSS/CONSIDER APPROVING SURPLUS BROWN SUBURBAN TO BE SOLD AT PUBLIC AUCTION IN JUNE OR JULY
BOARD ITEM 21925-5
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve to surplus brown suburban to be sold at public auction in June or July.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING WAVING HOLIDAY POLICY 03.122 FOR THE 2024-2025 SCHOOL YEAR
BOARD ITEM 21925-6
Motion was made by Mrs. Jones and seconded by Mr. Haag to approve waving the holiday policy 03.122 for the 2024-2025 school year to allow President's Day as a 5th paid holiday and a 6th paid holiday for the 240 contracted staff.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING JAG CONTRACT FOR THE 2025/2026 SCHOOL YEAR
BOARD ITEM 21925-7
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve the JAG contract for the 2025/2026 school year.

VOTE: 5-0

CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810(1) (B). EXECUTIVE SESSION IS NECESSARY DUE TO DISCUSSION OF PERSONNEL.
BOARD ITEM 21925-8
TIME IN: 6:45 pm
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve to enter executive session pursuant to KRS 61.810(1) (b).

VOTE: 5-0

RETURN TO OPEN SESSION
BOARD ITEM 21925-9
TIME OUT: 7:29 pm
Motion was made by Mr. Haag and seconded by Mrs. Sutton to return to open session.

VOTE: 5-0

CONSIDER MOTION (IF ANY) TO ACT ON MATTERS DISCUSSED IN THE EXECUTIVE SESSION
BOARD ITEM 21925-10
Motion was made by Mr. Haag and seconded by Mrs. Jones to amend Superintendent's contract to extend into year 2025-2026.

VOTE: 5-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 21925-11
None.

ADJOURNMENT
BOARD ITEM 21925-12
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to adjourn the meeting.
Time: 7:36 pm

VOTE: 5-0



Board Chair

Secretary

Date