Robertson County Board of Education
Special Board Meeting Minutes
January 22, 2025
5:40 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Darlene Gifford, Brandy Sutton, Interim Superintendent/Board Secretary – Dr. Sanford Holbrook, Treasurer – Tracy Teegarden, Assist. Supt./DPP – Aaron Massey, Principal – Shanda Gay

Others- None

Meeting was called to order by John Burns at 5:58 pm. All board members present except Mr. Haag.

ADOPT AGENDA
BOARD ITEM 012225-1
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve agenda.

VOTE: 4-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay
Mrs. Gay, Principal, discussed with the Board that it is the 1st day of the 3rd 9 weeks. The Academic Governor's Cup and Archery tournament will be held this Saturday. KDE will be in the school soon for their 2nd day review.

ASSISTANT SUPERINTENDENT/IS/D.P.P.'S REPORT-Aaron Massey
Mr. Massey, Assistant Superintendent/IS/D.P.P., reported to the Board current year to date attendance is 95.14% and the juniors will take the ACT on March 11, 2025.

FINANCE OFFICER'S REPORT-Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of December 31, 2024, and the general fund 1 ending cash balance as December 31, 2024. All tax forms have been printed, sent to the IRS, and disbursed to employees.

SUPERINTENDENT'S REPORT-Dr. Sanford Holbrook
Dr. Holbrook, Superintendent, discussed with the Board that the heat and air are going now, they are just fine tuning it. There are issues with the heat system in the cafeteria, it is a separate unit from the new system that was put in. There is a 40-million-dollar seek shortfall this year. The school has used 6 NTI days and 2 traditional snow days so far this school year.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 012225-2
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve the following board meeting minutes of December 16, 2024.

VOTE: 4-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 012225-3
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve all bills and claims.

VOTE: 4-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 012225-4
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions. VOTE: 4-0

Travel Request

None

School Related Student Trip Requests

12/13/24- Archery to Flemingsburg in Fleming Co., KY

1/4/25- Archery to a tournament in Maysville, KY

1/11/25- Archery to a tournament in Morehead, KY

1/18/25- Archery to a tournament in Cynthiana, KY

1/30/25- Gear Up to take juniors to ACT bootcamp at MCTC in Maysville, KY

Out of State Trip Requests

None

School Fundraisers

1/21/25-2/17/25- Middle School Cheer to do a candygram fundraiser

1/25/25 FCCLA to provide concessions to the governor's cup participants

Building Use Request

None

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

Greg Emmons- Interim Assistant Principal

Georgianna Carpenter- Certified Sub

Rhonda Sims – Certified Sub

Resignations:

None

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL BOARD ATTORNEY FOR 2025
BOARD ITEM 012225-5
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve to hire Claire Estill as the Robertson County School Board Attorney for 2025.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL BOARD TREASURER FOR 2025
BOARD ITEM 012225-6
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve to hire Tracy Teegarden as Robertson County School Board Treasurer for 2025.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL BOARD SECRETARY FOR 2025
BOARD ITEM 012225-7
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve to hire Dr. Sanford Holbrook as Roberton County School Board Secretary for 2025.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING 2025-2026 SCHOOL CALENDAR
BOARD ITEM 012225-8
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve the 2025-2026 school calendar as presented.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY DISTRICT FACILITY PLANNING COMMITTEE RECOMMENDATION
BOARD ITEM 012225-9
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the Robertson County District Facility Planning Committee Recommendations.

VOTE: 4-0

ACKNOWLEDGE ROBERTSON COUNTY DRAFT BUDGET FOR 2025-2026
BOARD ITEM 012225-10
All Board members acknowledged the draft budget for 2025-2026 school year.

CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810(1)(B) EXECUTIVE SESSION IS NECESSARY DUE TO DISCUSSION OF PERSONNEL
BOARD ITEM 012225-11
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve of going into executive session. Time in 6:27 pm.

VOTE: 4-0

RETURN TO OPEN SESSION
BOARD ITEM 012225-12
Motion made by Mrs. Jones and seconded by Mrs. Sutton to return to the open session. Time 6:43 pm.

VOTE: 4-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 012225-13
None.

ADJOURNMENT
BOARD ITEM 012225-14
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to adjourn the meeting.
Time: 6:47 pm

VOTE: 4-0

_____ Board Chair

_____ Secretary

3.20.25
_____ Date