

GENERAL SERVICES MEETING

02/24/2025 [04:00 PM-05:00 PM] @ Board of Directors Room

1. Call to Order

Minutes

Mrs. Renz called the meeting to order at 4:00 p.m.

2. Roll Call

Minutes

Members in Attendance: Robert Bennett, Joshua Cysyk, Jennifer Renz, and Ericka Schmidt

Citizen Advisors in Attendance: Cindy Jackson and Daniel Lauria

Citizen Advisors Absent: Elizabeth Claypoole and Nicholas Stoops

Non-Voting Members in Attendance: Michele Agee, John Fready, Sarah Harmer, Carol Pitts, Jason Reifsnyder, and Stacy Winslow

Staff and Community in Attendance: Anthony Colestock, Lindsay Drew, John Eck, Melanie Heckel, Melissa Kelly, Jared Nicholson, and Honesta Romberger

3. Approval of Summary Minutes

Minutes

Following a motion by Dr. Cysyk, and a second by Mr. Bennett, the Minutes were approved.

4. Unfinished Business

4.a. Elementary Project Presentation - CRA - Mr. Anthony Colestock

Minutes

Mr. Colestock of Crabtree, Rohrbaugh, and Associates shared the following on the Elementary Schematic Design:

- Schematic Design Floor Plan - Completed
 - Building Organization
 - Educational Program Layout
- Civil Engineering
 - Preliminary Grading Plan - Completed
 - Geophysical Investigation - On-going
 - Parking & Bus/Parent Drop-Off - On Going
- Schematic Design - Overall Floor Plan
 - Site Plan - During New Elementary School Construction

- Building orientation on site to avoid selective demolition of existing elementary school
 - Following Existing Elementary School Demolition
 - Following demolition of existing Elementary School Complete Site Construction:
 - Bus Drop-off
 - Parent Drop-off
 - Parking
 - Replacement of Practice Fields
- Cost Estimate - Preliminary Cost Range of Schematic Design
 1. Construction Cost Estimate
 2. Construction Soft Cost Estimate
 3. Soft Cost Estimate

Total Project Cost Estimate

1. Hershey Elementary School Total Project Costs Range \$109, 971,252 - \$120,344,754
2. District Administration Renovation Total Project costs \$7,559,158 - \$8,466,331
3. Total Project Cost Estimate \$117,530,743 - \$128,811,085

- Project Schedule - Project Status Report
 - Nov.2024-Feb.2025 Schematic Design - Exploration
 - Mar. 2025-Nov. 2025 Design Development - Refinement
 - Dec. 2025-Mar. 2026 Construction Documents - Preparation
 - Jan.-Feb. 2026 Act 34 Board resolution & Public Hearing
 - Apr. 2026 - May 2026 Bidding
 - Jun. 2026 - Nov. 2028 Elementary School Construction Duration

Building Occupancy Summer 2028

Schedule pending Municipal and Regulatory Agency Approvals

- Board Approval Dates:
 - March 2025 - Schematic Design
 - November 2025 Design Development
 - January 2026 Act 34 Max building Construction Cost
 - March 2026 Construction Documents & Release Project for Bidding
 - May 2026 Intent to Award Contractors
- Next Steps
 1. Design Development
 - Expand Design Professional Team (MEP, Structural, Food Service)
 - Preliminary Code Review
 - Faculty Meetings to develop Interior Design Layouts
 2. Civil Engineering
 - Zoning
 - Traffic Study
 - Land Development
 - Geotech Report - Stormwater and Foundation Design

4.b. Stadium Project - Geotechnical Engineering Investigation - Rettew - Ms. Melissa Kelly

Minutes

Melissa Kelly from Rettew shared the following for the geotechnical engineering investigation and the stormwater infiltration testing:

- both are part of the stadium project JMT is working on
- survey was completed and released last week to the school district and JMT, JMT can move forward with their civil engineering of the stadium project
- JMT will need to do the geotechnical investigation to do test borings for the grandstands that will be constructed to ensure that they will be able to be built and be structurally sound
- stormwater infiltration testing needs to be done for stormwater management, as part of the overall project, and then develop stormwater facilities for that project
- Rettew put together a proposal for the survey - the addendum is the next phase which will allow JMT to continue with their design services for the stadium projects

Dr. Cysyk, followed by a second from Mrs. Schmidt, made a motion to move the addendum proposal forward to perform the Geotech engineering investigation and the stormwater infiltration testing to the full board for the stadium project. The motion was approved.

5. New Business

5.a. Summer Project Planning - Mr. Fready

Minutes

Mr. Fready shared the following:

- update on the sinkhole repair from January 15th
 - noticeable depression concerns, contacted Derry Township Public Works
 - repair was temporary
 - recent evaluation - schedule of work to be completed sooner with permanent solution
 - while work is being done, road will be reduced to one lane
- summer project planning to improve aesthetics and extend the life expectancies of equipment and the buildings
 - HS -
 - painting/flooring projects -
 - paint entrance hallway to auditorium/gym including the hallway in front of the cafeteria
 - paint three classrooms in the D-wing - carpet tiles to be installed after painting work is done
 - MS -
 - painting/flooring projects -
 - paint first floor G-wing hallway
 - paint six classrooms in A-wing - carpet tiles to be installed after painting work is done
 - All buildings - power wash the fronts of all buildings including window washing
 - Tree and shrubbery trimming

- Sports fields numbering signs installation to improve way finding around facilities - district maps to be updated

PSX incorporated is scheduled to replace end of life controllers with new S2 controllers in the high and middle schools (components control the card access readers and software for programming the doors)

6. Public Comment

Minutes

There were no citizens with comments or questions for the committee.

7. Adjournment

Minutes

The meeting was adjourned at 4:30 p.m. with a motion from Dr. Cysyk followed by a second from Mrs. Schmidt. The next meeting will occur on March 24, 2025.