



Board of Education

AGENDA FOR THE REGULAR MEETING

Date and Time

Tuesday, March 25, 2025
at 9:30 A.M

Location

The SBJC Ed Center
696 Route 46 West, Teterboro, NJ

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the South Bergen Jointure Commission Public Schools. This is an official meeting of the Board of Education/South Bergen Jointure Commission.

Meeting opened at _____.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

District status update.

APPROVAL OF MINUTES

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of February 25, 2025 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT

Motion:

Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. *(Attachments 2b, 2c, 2e, 2f)*

2b. The Board accepts the Board Secretary’s Report as of January 31st, 2025 and approves “Pursuant to NJAC 6:20-2A.10(E), certify that as of January 31st, 2025 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ *(Attachment 2b)*

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of January 2025. *(Attachment 2c)*

2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of January 31st, 2025, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. The February and March bills list below are approved *(lists attached)*:

Bills Payable	\$4,747,097.58
Payroll Transfers	\$2,264,468.04
Cafeteria Checks	\$24,250.86
Total	\$7,035,816.48

2f. Motion to approve the transfers for the month of January 2025. *(Attachment 2f)*

2g. Motion to approve the following tuition rates for the 2025-2026 school year.

South Bergen Jointure Commission 2025-2026 Tuition Rates

Program	Member District Rate
Autism	\$76,470
Autism ½ Day Program	\$38,235
Preschool Disabled ½ Day	\$25,900
Preschool Autism Full Day	\$76,470
Preschool Disabled	\$49,160
Preschool Intensive BD	\$76,470

Cognitive Impairment Severe	\$76,470
Multiply Disabled (MD)	\$49,160
Emotionally Regulation Impairment (ERI)	\$65,320
Middle/High School Program	\$63,340
Shared Time Students	\$33,030
Annual Rate 1:1 Aide	\$52,000
Daily Rate 1:1 Aide	\$290

2h. Motion to approve the 2025 Summer Extended School Year tuitions:

2025 Summer Extended School Year Tuition Rates:

Program	Member District Rate
Autistic, ERI, MD, & Preschool	\$4,390
Preschool (½ Day Program)	\$2,195
Monthly Rate (Summer) 1:1 Aide	\$3,100

2i. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

Name	Workshop	Workshop Provider	Date(s)	Cost
DeWald, Nicole	Exershine Kids Boot Camp Training and Certification	Exershine Kids	4/25/25	\$350.00
Frankel, Andrea	AOTA 2025 Conference	AOTA	4/4/25	\$265.00
Koonce, Grace	Practical Functional Assessment and Skills Based Treatment Workshop	Sedan Center	3/17/25 - 3/18/25	\$230.00
Kuchar, Michael	NJASA Spring Conference	NJASA/NJAPSA	5/14/25 - 5/16/25	\$0
Miller, Shane	NJASA Spring Conference	NJASA/NJAPSA	5/14/25 - 5/16/25	\$0
Cucciniello, Susan	NJASBO Annual Conference	NJASBO	6/4/2025 - 6/6/2025	\$500
Spadavecchia, Kristina	Practical Interventions for Improving Behavior and Social Skills	Summit Education	4/15/2024	\$0

2j. Motion to approve the following list of field trips.

Field Trip Date	Destination	Teacher(s)	Cost of Trip	Est. Cost of Trans.	Total Cost of Trip for SBJC
5/2/25	Legoland/Aquarium - American Dream Mall	Maywood Campus	\$408.89	\$204.00	\$612.89
3/19/25	Township Theatre	Kacperowski & Diamond	\$450.00	\$304.00	\$754.00
3/31/25	Health Barn	Tully/Kelly/Whittemore /Sheridan/Coffin	\$450.00	\$500.00	\$950.00
3/17/25, 4/1/25	Rutherford Public Library	Rizzolo / Agresta	\$0.00	\$408.00	\$408.00
5/14/25	Field Station Dinosaurs	Malz/Marzalek/McKeon/Gentile	\$456.00	\$600.00	\$1,056.00
3/28/25	Liberty Science Center	Moonachie & South Hackensack Campuses	\$2,185.50	\$1,362.00	\$3,547.50
4/11/25	Westwood Cinemas	Chrisafis / Hickey	\$550.00	\$304.00	\$854.00
3/18/25	Mindful Reading	Weiss / DaSilva	\$360.00	\$400.00	\$760.00
3/25/25	Mindfull	Weiss / Lavelle	\$360.00	\$400.00	\$760.00
4/11/25	Livingston Life Town	Lachcik/Trancucci/Voorhis	\$595.00	\$808.00	\$1,403.00
3/18/25	Burger King	Malz	\$35.00	\$0.00	\$35.00
3/25/25, 4/8/25	Carlstadt Public	Frangione			\$0.00
4/4/25	Go Playland	Averna	\$100.00	\$229.00	\$329.00
6/6/25	Aldi and Dollar Tree	Barton	\$50.00	\$204.00	\$254.00
4/10/25, 4/17/25, 5/1/25	Van Saun Park	Curcio/Potter/Beck/Bonilla//Blanco-Galvin	\$1,332.00	\$1,224.00	\$2,556.00
3/28/25	Amici's Restaurant	Hickey	\$20.00	\$0.00	\$20.00
5/2/25	Medieval Times	Lodi Campus	\$4,517.80	\$2,056.50	\$6,574.30

2k. Motion to approve the Agreement with Sunbelt Staffing, LLC to provide staffing services to the SBJC effective March 26, 2025 to June 24, 2025. (*Attachment 2k*)

2l. Motion to approve the attached Agreement for access to Time and Material Bids through Educational Data Services for the 2025-26 period at the cost of \$2,100. (*Attachment 2l*)

2m. Motion to approve the Plan Operational Provisions 403(b) and 457(b) Retirement Plan Changes with our third party administrator Planconnect. (*Attachment 2m*)

2n. Motion to approve Michael Kuchar Continuing Education course Applied Behavior Analysis BEH5049/5045 from Florida Institute of Technology at a cost of \$2,166 from 5/5/25 - 8/16/25.

2o. Motion to approve Shane Miller Continuing Education course Applied Behavior Analysis BEH5048/5050 from Florida Institute of Technology at a cost of \$2,166 from 5/5/25 - 8/16/25.

2p. Motion to approve a three percent (3%) surcharge for non-member districts for Tuition for the 2025-2026 school year.

ACTION TAKEN FOR 2. FINANCE

3. PERSONNEL

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2024 through July 31, 2025. All employees are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated. (*Attachment 3a*)

3b. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

Name	Position	Effective Date	Salary/Step
Isabella Gregory	Paraprofessional	3/19/25	\$26.98 / hour with substitute certificate
Jason Antwi	Paraprofessional	4/1/25	\$24.83 / hour or \$26.98 / hour with substitute certificate
Besa Mullali	Paraprofessional	4/1/25	\$24.83 / hour or \$26.98 / hour with substitute certificate
Vincent Tully	Paraprofessional	On or after 4/1/25	\$20.16 / hour or \$21.24 / hour with substitute certificate

3c. Motion to approve Mr. Frank Russo to be added to the substitute list for the 2025 Extended School Year.

3d. Motion to approve the change in position of Elizabeth Beck, Paraprofessional to Teacher effective March 1, 2025 - June 30, 2025, at annual salary of the teacher's guide BA step 3 \$59,175.00. Salary will be prorated for the period worked.

3e. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

Employee ID#	Position	Effective Dates
1215	Paraprofessional	2/18/25 - 5/15/25
0198	Teacher	5/3/25 - 6/24/25
1211	Social Worker	6/9/25 - 11/23/25

3f. Motion to accept the resignation of the following personnel:

Name	Position	Effective Date	Purpose
Victoria Obelle	Nurse	5/1/25	Retirement

ACTION TAKEN FOR 3. PERSONNEL

4. POLICY

Motion:

Seconded:

4a. Motion to approve the second reading of the following policy. (*Attachment 4a*)

Policy/Regulation #	Policy Title
Policy 5512	Harassment, Intimidation, or Bullying
Policy 5533	Student Smoking
Regulation 5533	Student Smoking
Policy 7441	Electronic Surveillance In School Buildings and On School Grounds
Regulation 7441	Electronic Surveillance In School Buildings and On School Grounds
Policy 9320	Cooperation with Law Enforcement Agencies
Regulation 9320	Cooperation with Law Enforcement Agencies
Policy 2423	Bilingual and ESL Education

Policy 2610	Educational Program Evaluation
Policy 5111	Eligibility of Resident/Nonresident Students
Policy 5116	Education of Homeless Children
Policy 5460	High School Graduation
Policy 5710	Student Grievance
Policy 7102	Site Selection and Acquisition
Regulation 7102	Site Selection and Acquisition
Policy 8500	Food Service

ACTION TAKEN FOR 4. POLICY

5. TRANSPORTATION

Motion:

Seconded:

5a. Motion to approve the attached 2025-2026 Quote Results School Year Set 7 (Attachment 5a).

5b. Motion to approve the bid results from March 11, 2025, Special Education/Regular Student Transportation Services, Bid #031125. (Attachment 5b)

5c. Motion to approve the addendum for the additional vehicle/aide on Contract #NY031324, route 6462A, N&Y Transport, due to overcrowding. Vehicle and aide were added effective March 1st, 2025. Vehicle cost is \$200.00 per diem and aide cost is \$39.00 per diem. Total route cost is \$239.00 per diem.

5d. Motion to approve the addendum for the addition of general aide on Contract #MVM081324, route 7116, Move Me Transportation, LLC. Aide was added effective February 24, 2025. Aide cost is \$50.00 per diem. Total route cost is now \$289.00 per diem.

5e. Motion to approve the withholding of payment on route Q673 for Almarino Transportation due to overbilling. Deduct \$2,988.00 from February billing for route for overpayment in January. There is no penalty.

5f. Motion to approve the withholding of payment on routes IN525 and QIN110 for Mayor Transportation due to overbilling. Deduct \$18,974.00 from February billing for route for overpayments in September through January. There is no penalty.

5g.

RESOLUTION

WHEREAS, the Board of Education, pursuant to N.J.A.C. 6A:27-9.2 (b) (c), recognizes the need to seek competitive bid prices for certain student transportation services; and

WHEREAS, the Board of Education annually seeks approval from the Board of Education for various student transportation activities including:

- To and From School Transportation
- Athletics and Field Trips

NOW, THEREFORE IT BE RESOLVED, the Board of Education hereby approves the following:

Preparation of Student Transportation Bid Specifications

Heather Auerbach, Transportation Manager in consultation with the School Business Administrator/Board Secretary, is designated to prepare all student transportation bid specifications for the Board.

Opening of Student Transportation Bids

The School Business Administrator/Board Secretary is authorized to open all student transportation bids and publicly announce the contents. In the absence or unavailability of the School Business Administrator, the Board of Education designates Heather Auerbach, Transportation Manager, to open all student transportation bids and publicly announce the contents.

Approval of Student Transportation Bid Specifications

The Board of Education hereby approves the student transportation bid specifications (To and From School Transportation) as prepared. The bid specifications will be sent to the Executive County Superintendent of Schools for review and approval.

ACTION TAKEN FOR 5. TRANSPORTATION

6. FACILITIES AND PLANNING

Motion:

Seconded:

6a. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Lyndhurst Board of Education for the 2025-2026 school year. (*Attachment 6a*)

ACTION TAKEN FOR 6. FACILITIES AND PLANNING

7. FOOD SERVICE

Motion:

Seconded:

7a. Be it resolved that the South Bergen Jointure Commission Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2025-2026.

1. FSMC Fee:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$15,990.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$1,599.00 per month as a cost of operation. The SFA guarantees the payment of such costs and fees to the FSMC.

2. There is no guaranteed financial performance.

3. Total Cost of Contract:

Total expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.

The Total Cost of Contract is \$239,426.13.

ACTION TAKEN FOR 7. FOOD SERVICE

8. CURRICULUM

Motion:

Seconded:

8a. Motion to approve adoption of the Practical Assessment Exploration System (PAES). PAES is a research-based assessment system that identifies aptitude for community-based employment, functional skills, interests and work behavior strengths and barriers to success which will be utilized across our high school and 18-21 year old student populations.

Action taken:

9. DISCUSSION ITEMS

10. OLD BUSINESS

11. NEW BUSINESS

12. INFORMATION ITEMS

ADJOURNMENT

ADJOURNMENT

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

ACTION TAKEN FOR ADJOURNMENT



**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

MARCH 25, 2025

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on February 25, 2025 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated March 25, 2025. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

ADJOURNMENT:

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: