



MEETING MINUTES

Northwood Governance Council

Date | *time* 8/14/2024 | 7:00am | *Location* Northwood

SGC Member Attendance

Heather Rucker, Principal	✓	Sharon Perrin, Parent (elected)	✓
Nicole Sickle, Appointed Staff	✓	Regan Russo, Parent	✓
Rachel Needham, Teacher (elected)	✓	Melissa Lentz, Parent	✓
Sue Friedrichs, Teacher (elected)	✓	Cary Blumenfeld, Community Member (appointed)	✓
Michelle Levine, Appointed Staff	✓	Susan Hardee, Community Member	

Guest Attendance: Katie Kinsey (council chair)

Meeting Minutes Summary

Action Items:

Motion	Time	By Whom	Second by	Voting Results
Meeting called to order	7:04	Heather Rucker		
Motion to approve May minutes	7:05	Sue Friedrichs	Sharon Perrin	Unanimous
Motion to approve Agenda	7:06	Katie Kinsey	Nicole Sickle	Unanimous
Nominate and Approve Officers	7:20	Nicole Sickle	Regan Russo	Unanimous
Approve Committees	7:25	Sue Friedrichs	Cary Blumenfeld	Unanimous
Meeting adjourned	8:10	Heather Rucker		

Attendees: Heather Rucker, Melissa Lentz, Sue Friedrichs, Cary Blumenfeld, Rachel Needham, Sharon Perrin, Regan Russo, Michelle Levine, Nicole Sickle, Katie Kinsey (SGC Council Chair)

Summary of Actions:

- **Call to Order:** 7:04AM by Heather Rucker
- **Approval of May Minutes:**
 - Motion: Sue Friedrichs
 - Second: Sharon Perrin
- **Approval of Agenda:**
 - Motion: Katie Kinsey
 - Second: Nicole Sickle
- **Nominate and Approve Officers:**
 - Motion: Nicole Sickle
 - Second: Regan Russo
- **Approval of Committees:**
 - Motion: Sue Friedrichs
 - Second: Cary Blumenfeld
- **Adjourn:** 8:10AM by Heather Rucker

Discussion Item: Introductions around the room for existing and new SGC Members

Discussion Item: SGC officers and elections

- Chair leads the meetings and works with Principal to establish the agenda for each meeting
- Vice Chair – takes lead if the Chair is unavailable, assists with council
- Parliamentarian – Follows Roberts Rules of Order and takes notes of meetings and establishes order

Action Item: Election of Officers

- Nominated Regan Russo for Rep for Superintendent Council
- Nominated Sharon Perrin for PTA Council
- Nominated Regan Russo for Vice Chair
- Nominated Melissa Lentz for Parliamentarian
- Nominated Cary Blumenfeld for SGC Chair

Motion: Nicole Sickle; Second: Regan Russo; All approved.

Action Item: Staff the Three Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection). People come together to work in these specific areas before meeting with the entire SGC Board. Typically in elementary school, the work is all done together.

- Budget and Finance – Chair and 3 others with Principal
 - Regan Russo, Nicole Sickle, Sharon Perrin, Sue Friedrichs, Heather Rucker

SGC Meeting 08.14.2024 7:00AM

- Chair – Regan Russo
- Outreach and Communication – Chair and 3 others with Principal
 - Melissa Lentz, Cary Blumenfeld, Rachel Needham, Susan Hardee, Michelle Levine, Heather Rucker
 - Chair- Michelle Levine
- Principal Selection: Chair and 3 others
 - Nicole Sickle, Sharon Perrin, Regan Russo, Cary Blumenfeld
 - Chair – Cary Blumenfeld

Motion: Sue Friedrichs; Second: Cary Blumenfeld; All approved.

Discussion Item: Strategic Planning (Principal)

School Strategic Action Plan Goals:

- Enhance performance for all students
- Prioritize safety and operational efficiency
- Ensure impactful programming
- Strengthen employee engagement
- Utilize fiscal resources effectively
- Deepen community connections

Informational Item: Principal's Update

- Current & Potential School Staffing Changes
 - On track with projections
 - Four sections of every grade except third (five sections)
 - NWES has 556 students, only 4 students off projection (higher than projected)
 - Kindergarten: 22 students max with a para
 - Grades 1-3: 23 students max
 - Grades 4-5: 30 students max
- Updates in District Policy
- Calendar of Upcoming School Events

Discussion Item: 2024-2025 SGC Meeting Dates

- Wednesday, August 14, 2024 (today)
- Wednesday, September 18, 2024
- Wednesday, November 6, 2024
- Wednesday, February 5, 2025
- Wednesday, March 26, 2025
- Wednesday, May 7, 2025