



**PARK RIDGE BOARD OF EDUCATION  
MONTHLY MEETING AGENDA**

**March 24, 2025**

**Park Ridge High School Cafeteria**

**7:00 P.M. Public**

**I. Roll Call**

T. Monahan C. Amitrano R. Fisher J. Pierotti N. Agoos R. Browne D. Bradler

Also Present:

R. Gamper R. Wright J. Kamath A. Zartarian

**II. Pledge of Allegiance**

**III. Open Public Meetings Statement**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on February 12, 2025 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on February 12, 2025 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on February 12, 2025 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

**IV. Minutes for Approval**

Special Meeting	February 11, 2025	For Board Approval
Monthly Meeting	February 24, 2025	For Board Approval
Private Session Meeting	February 24, 2025	For Board Approval

M: S:  
TM CA RF JP NA RB DB

**V. Hearing of Citizens**

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for comments on agenda items only. The Board bears no responsibility, nor will it be liable for any comments made by the public. Please be advised that all comments are maintained as a matter of public record.

**VI. Student Representative’s Report**

**VII. President’s Report**

**VIII. Superintendent’s Report**

 **HIB Update**

**IX. BOE Committee Reports**

**X. Supplemental Agenda**

Supplemental resolutions, if any, will be available the night of the meeting.

**XI. Consent Agenda**

M: S:  
TM CA RF JP NA RB DB

**XII. Board Comments-New/Unfinished Business**

**XIII. Hearing of Citizens**

Hearing of Citizens will be restricted to three minutes per person for a total of thirty minutes for comments on non-agenda items only. The Board bears no responsibility, nor will it be liable for any comments made by the public. Please be advised that all comments are maintained as a matter of public record.

**XIV. Adjournment**

M: S:  
TM CA RF JP NA RB DB

Robert Wright  
Business Administrator/Board Secretary

**RESOLUTIONS FOR CONSENT AGENDA (XIII)**

**EDUCATION RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of February with (3) suspensions, and no truanancies to report.

M: S:  
TM CA RF JP NA RB DB.

E2. The Park Ridge Board of Education approves the 39th Summer Music School as part of the Park Ridge Community School Program, effective June 30, 2025 – July 25, 2025, from 7:00 a.m. to 3:00 p.m. The tuition schedule is as follows:

	2 weeks (10 lessons)	3 weeks (15 lessons)	4 weeks (20 lessons)
30 minute lessons	\$210.00	\$310.00	\$410.00
60 minute lessons	\$410.00	\$610.00	\$810.00

M: S:  
TM CA RF JP NA RB DB

E3. The Park Ridge Board of Education approves the following school field trip for the 2024/25 school year:

<u>TEACHER'S NAME</u> <u>CLASS NAME/GROUP</u>	<u>DESTINATION FOR FIELD TRIP</u>	<u>DATE OF TRIP *</u>
Brian Meisner DECA Club	DECA International Career Development Orange County Convention Center Orlando, Florida	April 25 – April 30, 2025

*\* Changes in dates will not require BOE action.*

M: S:  
TM CA RF JP NA RB DB

E4. The Park Ridge Board of Education approves the tuition for the following students for the 2024/25 school year:

<u>STUDENT</u>	<u>DATES</u>	<u>PLACEMENT</u>	<u>TUITION</u>
1219(b)-070	3/10/25 – 6/30/25	Sage Day Mahwah, NJ	\$27,039.35
1714 – 050	3/3/25 – 6/30/25	BCSS Evergreen Leonia, NJ	\$27,789.00

M: S:  
TM CA RF JP NA RB DB

E5. The Park Ridge Board of Education approves the creation of the following Schedule E stipend club Jewish Student Union Club, for the 2024/25 school year as follows:

- Trial Advisor position \$500.00

M: S:  
TM CA RF JP NA RB DB

E6. The Park Ridge Board of Education approves the appointment of the following outside agency and/or consultant for services for the 2024/25 school year:

<u>NAME</u>	<u>SERVICE</u>	<u>AMOUNT NOT TO EXCEED</u>
Dr. Hugh Bases	Student Neuro-Development Evaluations	5 sessions @ \$700.00/session

M: S:  
TM CA RF JP NA RB DB

## FINANCE RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's February 2025 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 620 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. **"F1"**

M: S:  
TM CA RF JP NA RB DB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of January and February 2025.

M: S:  
TM CA RF JP NA RB DB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #51846-51994 (\$2,919,022.35) and 902251-903254 (\$693,446.52) in the total amount of \$3,612,468.87 and EFTs using ACH technology #L59380-L59384 in the amount of \$66,915.18. **"F3"**

M: S:  
TM CA RF JP NA RB DB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #13 and #14259 - #14277 in the total amount of \$5,928.00. **"F4"**

M: S:  
TM CA RF JP NA RB DB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Vouchers #1122 - #1123 in the total amount of \$199.87.

M: S:  
TM CA RF JP NA RB DB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Voucher# N/A in the total amount of \$N/A.

M: S:  
TM CA RF JP NA RB DB

F7. The Park Ridge Board of Education approves the February 2025 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education. **“F7”**

M: S:  
 TM CA RF JP NA RB DB

F8. The Park Ridge Board of Education approves the following 2024/25 General Fund Transfers for the month of February 2025 in the amount indicated per Appendix A. **“F8”**

M: S:  
 TM CA RF JP NA RB DB

*F1. - F8. - Backup attached if required.*

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>	<u>SOURCE</u>
CDW-G	\$9,848.53	ESCNJ Contract
Williams Scotsman, Inc.	\$7,008.00	Approved as Bid Exception
Millennium Communications Group	\$92,393.68	E-Rate Bid

M: S:  
 TM CA RF JP NA RB DB

F10. The Park Ridge Board of Education approves the following resolution:

WHEREAS, it is required under State Law to participate in SEMI when the number of students identified is 40 or more, and

WHEREAS, the number identified for Park Ridge is 43;

NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education will participate in the SEMI program in the 2024/25 fiscal year.

M: S:  
 TM CA RF JP NA RB DB

F11. The Park Ridge Board of Education accepts the following donations:

<u>DONOR</u>	<u>TO</u>	<u>TYPE OF DONATION</u>	<u>AMOUNT</u>
Ed Gunther	Ted Gunther Memorial Scholarship	Monetary for the 24/25 school year	\$5,000.00
West Ridge PTO	Student Activities	Monetary for the 24/25 school year	\$8,502.00
Helyn & Melville Beer	Beer Family Scholarship	Monetary for the 24/25 school year	\$5,000.00

M: S:  
 TM CA RF JP NA RB DB

F12. Be it resolved that the Park Ridge Board of Education "SFA" approves the renewal of the contract for Food Service Management with The Pomptonian, Inc. "FSMC" for the food service operation for 2025-2026.

1. FSMC Fee:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$22,455.00 to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in 10 monthly installments of \$2,245.50 per month. The SFA guarantees the payment of such costs and fee to the FSMC.

2. There is no guaranteed financial performance

3. Total Estimated Cost of Contract:

Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.

The Total Estimated Cost of Contract is \$216,665.63

M: S:

TM CA RF JP NA RB DB

F13. The Park Ridge Board of Education approves the purchase of 1,400 MacBook Air laptops per quote #2213399726, in the amount of \$1,230,600. "F13"

M: S:

TM CA RF JP NA RB DB

F14. The Park Ridge Board of Education approves the Financing agreement with Apple Financing for 1,400 MacBook Air laptops at a 0% finance cost over a period of time not to exceed four years and with a flexible payment schedule to be worked out at a future date.

M: S:

TM CA RF JP NA RB DB

## FINANCE DISCUSSION

### A. 2025-2026 Budget discussion



**BUILDINGS AND GROUNDS RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

BG1. The Park Ridge Board of Education approves the custodial/maintenance calendar for 2025/26. **"BG1"**

M: S:  
TM CA RF JP NA RB DB

BG2. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: **"BG2"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
9280	HS Locker Room Addition	\$26.76

M: S:  
TM CA RF JP NA RB DB

BG3. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Recreation Committee, for use of the HS Fields, as per Board Policy #7510 "Use of School Facilities," on Saturday September 6, 2025, as listed on the attached. **"BG3"**

M: S:  
TM CA RF JP NA RB DB

## PERSONNEL RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

- P1. The Park Ridge Board of Education approves the following substitute teachers for the 2024/25 school year:

Teacher  
Diomede, Tara  
Rama, Raymond

M: S:  
TM CA RF JP NA RB DB

- P2. The Park Ridge Board of Education approves the appointments of the following, as indicated in the areas listed, for the amounts cited for the 2024/25 school year (or as indicated):

APPOINTMENTS SUMMER 2025/26:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Diomede, John	Summer Music School Director	\$6,184.00*

\* Salary is determined by tuition receipts with a stipend not to exceed \$6,184.00. All stipends are based on tuition receipts.

APPOINTMENTS 2024/25:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Kopelman, Steve	DECA Overnight Chaperone	5 nights @ \$123/night
Meisner, Brian	DECA Overnight Chaperone	5 nights @ \$257/night

SCHEDULE "E" APPOINTMENTS 2024/25 SCHOOL YEAR:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Brako Bismarck, Mimi	Literary IMPRINTS Art Advisor	\$1,541.00
Bruno, Michael	Asst. Spring Track Coach Step 1	\$5,525.00
Laurenzo, Chris	Volunteer Baseball Coach	N/A
Stewart, Erika	Volunteer Softball Coach	N/A

SCHEDULE "E" APPOINTMENTS FOR THE 2025-26 SUMMER:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Diomede, John	Summer Music Coordinator	\$3,816.00

SCHEDULE "E" RESCINDS 2024/25 SCHOOL YEAR:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
O'Hanlon, John	Asst. Spring Track Coach	3/1/2025

2024-25 RESIGNATION

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
McDowell, Rosalie	EB Lunch Aide	03/12/25

M: S:  
 TM CA RF JP NA RB DB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
Hampson Avery, Rachel	Institute for Educational Development, Virtual	5/15/2025	\$295.00
Kersting, Krista	NJASBO 2025 Annual Conference Atlantic City, NJ	6/4-6/6/25	\$1,500.00
Morgan, Brian	NJSBGA 2025 Conference Atlantic City, NJ	3/23 – 3/26/25	\$1,100.00
Nieves, Corinne	DAANJ Atlantic City, NJ	3/13 – 3/14/25	\$300.00
O’Hanlon, John	Institute for Educational Development, Virtual	5/2/2025	\$295.00
Wright, Robert	NJASBO 2025 Annual Conference Atlantic City, NJ	6/3-6/6/25	\$1,300.00

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 TM CA RF JP NA RB DB

P4. The Park Ridge Board of Education approves additional hours for the following staff members as 1:1 paraprofessionals for students 2515-050 and 1920-050, as needed for the 2024/25 Spring Track season:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>RATE</u>	<u>ASSIGNMENT</u>
Glynn, Caroline	HS Paraprofessional	\$32.89/hr.	1:1 Spring Track Paraprofessional
Mital, Eileen	HS Paraprofessional	\$21.53/hr.	1:1 Spring Track Paraprofessional
Perry, Jennifer	HS Paraprofessional	\$22.78/hr.	1:1 Spring Track Paraprofessional
Rieff, Lynn	HS Paraprofessional	\$28.99/hr.	1:1 Spring Track Paraprofessional

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 TM CA RF JP NA RB DB

P5. The Park Ridge Board of Education approves the appointment of Joshua Lim, Data Systems Analyst, for the 2024/25 school year, on Step 8 of the 12-month Office Staff Guide, at an annual salary of \$63,357.00, prorated to his start date of March 17, 2025.

M: S:  
 TM CA RF JP NA RB DB

P6. The Park Ridge Board of Education accepts the resignation of Lisa McKenna, East Brook Elementary Teacher, due to retirement, effective July 1, 2025.

M: S:  
 TM CA RF JP NA RB DB

P7. The Park Ridge Board of Education approves a Leave-of-Absence for Victoria Flores, West Ridge Elementary Teacher as follows:

- A New Jersey State Family Leave-of-Absence effective August 21, 2025, through November 18, 2025 without pay and with benefits.
- A Child Rearing Leave from November 19, 2025, through June 30, 2026 without pay and without benefits.

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 TM CA RF JP NA RB DB

P8. The Park Ridge Board of Education approves a Leave-of-Absence for Lesley Riley, West Ridge Elementary Teacher as follows:

- A Disability Leave-of-Absence from June 4, 2025, through June 20, 2025, with pay and with benefits.
- A New Jersey State Family Leave-of-Absence effective August 27, 2025, through November 18, 2025 without pay and with benefits.
- A Child Rearing Leave from November 19, 2025, through June 30, 2026 without pay and without benefits.

M: S:  
 TM CA RF JP NA RB DB

P9. The Park Ridge Board of Education accepts the resignation of Yunah Shumayeva, Data Systems Analyst, effective March 14, 2025.

M: S:  
 TM CA RF JP NA RB DB

P10. The Park Ridge Board of Education approves the following staff members for an additional stipend for teaching a 6<sup>th</sup> period, effective April 1, 2025, through April 9, 2025, or sooner:

<u>STAFF MEMBER</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Loll, Heather	Period 3/4 Science 8 Collaborative	\$791.36
Maskin, Sarah-Kate	Period 12/13 Skills for School Success 9/10	\$647.70
Schoenkopf, Ann Marie	Period 9/10 LLD Science 9/10	\$815.86
Strammiello, Debbie	Period 16/17 Fundamentals Environmental Science	\$815.86
Wall, Heather	Period 14/15 Science 8 Collaborative	\$511.83

M: S:  
 TM CA RF JP NA RB DB

P11. The Park Ridge Board of Education accepts the resignation of Samantha Maenza, East Brook Elementary Teacher, effective March 1, 2025.

M: S:  
TM CA RF JP NA RB DB

P12. The Park Ridge Board of Education approves the following camps/clinics and coaches for spring and summer 2025, as outlined: **"P12"**

CLINIC	COACH	GRADE	DATES / TIMES	LOCATION	COST	REQUIREMENTS
BASEBALL CAMP	Dylan Evans Dan Carey	1-9	July 21 -24, 2025 9:00 am - 12:00pm	Sulak Field	\$195	Bring snack, glove, bat, helmet, cleats, sunscreen, water bottle and sneakers.
SOFTBALL CAMP	Rich Eichenlaub William Allen	1-8	June 23 – 26, 2025 1:00 pm - 4:00pm	PRHS Upper Softball Field	\$220	Bring snack, glove, bat, helmet, cleats, sunscreen, water bottle and sneakers.
BOYS' BASKETBALL CAMP	Brian Koch	1-8	June 23 – 26, 2025 July 14 -17, 2025 9:00 am – 2:30 pm	PRHS Main Gym	\$250	Sneakers required.
GIRLS' BASKETBALL CAMP	Ryan Dennis William Allen	1-8	July 7-10, 2025 July 21-24, 2025 9:00 am – 2:00 pm	PRHS Main Gym	\$250	Sneakers required. Campers receive a t-shirt.
VOLLEYBALL CAMP	William Allen Martina McGee	1-8	June 30 – July 1, 2025 8:30 am – 12 :00 pm July 14 – July 17, 2025 2:30 pm – 5:30 pm	PRHS Main Gym	\$140 \$240	Sneakers required. Campers receive a t-shirt.
FOOTBALL CAMP	Kurt Hommen	3-8	July 14 – 17, 2025 9:00 am – 12:00 pm	PRHS Turf Field	\$200	Cleats, water bottle, Campers receive a t-shirt.

M: S:  
TM CA RF JP NA RB DB

P13. The Park Ridge Board of Education approves Jennifer Amato as East Brook Elementary leave replacement teacher, from May 5, 2025, to June 20, 2025, on Step 1 of the BA Guide, at an annual salary of \$61,435.00, prorated to her start date.

M: S:  
TM CA RF JP NA RB DB

P14. The Park Ridge Board of Education accepts the resignation of Tamar Keller-Moczarski, West Ridge Social Worker, due to retirement, effective July 1, 2025.

M: S:  
TM CA RF JP NA RB DB

P15. The Park Ridge Board of Education accepts the resignation of Joanne Rubenstein, Elementary Media Specialist, due to retirement, effective July 1, 2025.

M: S:  
TM CA RF JP NA RB DB

P16. The Park Ridge Board of Education approves an extension to the Leave-of-Absence for Mallorie Zayat (EB Teacher) as follows:

- A Child-Rearing Leave from August 27, 2025, to June 30, 2026, without pay and without benefits.

M: S:  
TM CA RF JP NA RB DB

P17. The Park Ridge Board of Education approves the paraprofessional transfer below for the remainder of the 2024/25 school:

STAFF MEMBER	FROM	TO
Benny, Carol	East Brook Elementary (6 hr.)	West Ridge Elementary (6 hr.)

M: S:  
TM CA RF JP NA RB DB

P18. The Park Ridge Board of Education approves the 2024-25 Substitute Secretarial rate of \$25.00/hour.

M: S:  
TM CA RF JP NA RB DB

P19. The Park Ridge Board of Education accepts the resignation of Karen Baumann, West Ridge Teacher, due to retirement, effective July 1, 2025.

M: S:  
TM CA RF JP NA RB DB

P20. The Park Ridge Board of Education accepts the resignation of Steven Gross, High School Science Teacher, effective May 17, 2025 or sooner.

M: S:  
TM CA RF JP NA RB DB

P21. The Park Ridge Board of Education approves Alyssa Weissman as High School Special Education/ Science teacher, from March 21, 2025, to June 20, 2025, on Step 1 of the MA Guide, at an annual salary of \$64,785.00, prorated to her start date.

M: S:  
TM CA RF JP NA RB DB

P22. The Park Ridge Board of Education accepts the resignation of John D’Anna, HS night custodian, effective April 4, 2025.

M: S:  
TM CA RF JP NA RB DB