

FOX CHAPEL AREA SCHOOL AUTHORITY
Business Meeting Agenda – Staff Development Room
March 24, 2025
8:00 AM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. BUSINESS ITEMS UPDATE
 - A. Hartwood Elementary HVAC project
 - B. Fairview Elementary window replacement project
- V. ACTION ITEMS
 - A. Approval of Minutes:
 - Approval of the February 24, 2025 Authority Business Meeting Minutes
 - B. Approval of March 24, 2025 Disbursements totaling: \$64,747.17
 - Fund 10: \$10,205.00
 - Fund 31: \$54,542.17
 - C. Solicitor's Report
- VI. OTHER BUSINESS
 - A. High School waterline replacement project
 - B. High School stadium lights project
- VII. NEXT MEETING:
 - Monday, April 28, 2025 – 8:00 AM Staff Development Room
- VIII. EXECUTIVE SESSION
- VIII. ADJOURNMENT

Fox Chapel Area School Authority
Business Meeting Minutes
February 24, 2025

A meeting of the Fox Chapel Area School Authority was held in the Administrative Staff Development Room on Monday, February 24, 2025. The meeting was called to order at 8:02 a.m.

Roll Call

Members were present as follows: Keith Fenton, Warner Macklin, Richard Ranii and Bob Saunders.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Daniel Breitreutz, Marybeth Dadd, Ron Frank, Adam Goode, Jon Thomas, Carrie Crawford and Linda Casile. There were no members of the public present.

Public Comments

There were no public comments.

Business Items Update

A. Hartwood Elementary School HVAC Project

Mr. Thomas, of Thomas and Williamson, introduced Ms. Crawford as the Hartwood HVAC construction manager. Ms. Crawford stated that there was a pre-construction meeting held on 1/22/25. During that meeting there was concern raised on the completion and delivery schedules. A second meeting was held on 2/17/25 for coordination on some areas of concern in regard to the duct work removal.

Action Items

A. Approval of Minutes

On a motion made by Mr. Ranii and seconded by Mr. Fenton, both the business meeting minutes and the reorganization minutes from January 21, 2025 were unanimously approved. All were in favor.

B. Approval of the February 24, 2025 Disbursements

On a motion made by Mr. Ranii and seconded by Mr. Macklin, the disbursements from Fund 10 and Fund 31 totaling \$55,258.22 were unanimously approved. All were in favor.

C. Solicitor's Report

No report was given.

Other Business

A. Fairview window project

Mr. Breitzkreutz reported that Fairview Elementary has been awarded a \$500,000.00 grant for building improvements. The grant will be used towards the total replacement of the windows at the building.

B. High School domestic waterline replacement

Mr. Breitzkreutz informed the Authority of standing water in the front of the High School, which is a result of a leak in the main waterline. The line is aging and in need of replacement. The preliminary estimate from the engineer is approximately \$155,000.00 to replace the line and related valves.

C. High School stadium lights

Mr. Breitzkreutz stated that we are just in the planning phase of the project. The new lighting will be LED. Mr. Saunders requested that a structural engineer take a look at the posts to see if they need to be replaced or could we attach the new lamps to the existing posts.

Adjournment

On motion by Mr. Saunders and seconded by Mr. Fenton, it was unanimously resolved to adjourn the meeting at 8:43 a.m. All were in favor.

Respectfully submitted,

Bob Saunders

Assistant Treasurer/Assistant Secretary

Disbursement Report Fund 10 for the Period of 2/25/25 - 3/24/25

Vendor Name	Budget Unit Title	Account Title	Transaction Amount
102350 PAUL J. GIUFFRE ESQ. LLC	LEGAL SRV	PROFESSIONAL SERVICES	\$125.00
102350 - Total			\$125.00
104600 CANZIAN / JOHNSTON & ASSOCIATES LLC	CONSTRUCTION	PROFESSIONAL SERVICES	\$10,080.00
104600 - Total			\$10,080.00
Overall - Total			\$10,205.00

Disbursement Report Fund 31 for the Period of 2/25/25 - 3/24/25

Vendor Name	Budget Unit Title	Account Title	Transaction Amount
312350 INDIANA TOWNSHIP	CP- LEGAL	PROFESSIONAL SERVICES	\$15,694.00
312350 - Total			\$15,694.00
314600 ALLEGHENY CONSTRUCTION GROUP INC.	CP- CONSTRUCTION	CONSTRUCTION SERVICES	\$4,784.40
WAYNE CROUSE, INC.	CP- CONSTRUCTION	CONSTRUCTION SERVICES	\$30,563.77
H.F. LENZ CO.	CP- CONSTRUCTION	PROFESSIONAL SERVICES	\$3,500.00
314600 - Total			\$38,848.17
Overall - Total			\$54,542.17