



Lead Summer Camp Counselor - Early Childhood Center Position for Summer 2025

The vision of Carrollwood Day school (CDS) is to build a community prepared and inspired to better the world. Since the inception of Carrollwood Day School in 1982, we have prided ourselves on being a community of learners.

We are seeking a creative and organized lead camp counselor to join our Summer Camp team. Our full-day summer camp at the Early Childhood Center is for students in grades PK3 to Kindergarten and offers a fun and safe environment for students to learn and engage with their friends during the summer months.

The Lead Early Childhood Camp Counselor is responsible for creating a safe, nurturing, and engaging summer camp experience for young children in Pre-K 3 through Kindergarten, and will also work closely as a support for the Early Childhood Summer Programs Supervisor. They will provide a high quality indoor/outdoor educational and recreational experience, focused on CDS's core values that foster the development of the entire student not only in academics, but also ethically, emotionally and through social experience.

Essential Duties & Responsibilities

Program Leadership & Implementation

- Develop, lead, and actively participate in age-appropriate daily activities, including arts & crafts, music, games, outdoor play, and storytime.
- Adapt activities to meet the developmental needs and interests of young campers.
- Maintain a structured yet flexible daily schedule that promotes fun and learning.
- Create a welcoming and inclusive environment where all campers feel encouraged to participate.

- Ensure activities align with camp themes, values, and goals while keeping sessions exciting and fun.

Camper Supervision & Safety

- Provide constant supervision to ensure the safety and well-being of all campers.
- Maintain appropriate staff-to-child ratios and follow all safety protocols.
- Monitor children's behavior and provide gentle guidance and redirection when needed.
- Follow and proactively support camp safety procedures, including emergency protocols and first aid guidelines.
- Respond calmly and effectively in case of emergencies, reporting incidents as required.

Hygiene & Personal Care Assistance

- Help clean and change campers who have accidents, ensuring they are comfortable and cared for.
- Maintain a hygienic and respectful approach while assisting young children in changing clothes due to spills, accidents, or water play.

Behavior Management & Social Development

- Foster a warm and inclusive environment where all campers feel welcome and valued.
- Encourage positive social interactions and help children develop essential skills such as sharing, cooperation, and conflict resolution.
- Address minor behavioral concerns using positive reinforcement techniques and seek support from leadership when necessary.

Communication & Collaboration

- Maintain open communication with camp directors, fellow counselors, and support staff.
- Provide updates to parents regarding their child's progress, behavior, and camp experiences as needed.
- Participate in staff meetings and training sessions as required to stay informed on camp policies and best practices.

Camp Environment & Logistical Support

- Assist in setting up, cleaning, and maintaining camp spaces and materials.
- Complete necessary reports, attendance records, and incident documentation.
- Ensure that all equipment and supplies are properly maintained and stored and used safely.

- Support transitions between activities to ensure a structured and enjoyable daily schedule.

Role Modeling & Professionalism

- Demonstrate enthusiasm, patience, and a passion for working with young children.
- Proactively support and adhere to camp policies, code of conduct, and child protection guidelines.
- Serve as a positive role model by demonstrating kindness, responsibility, and leadership.

Job Specifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities, who are otherwise qualified, to perform the essential functions.

Minimum Qualifications (Knowledge, Skills and/or Abilities Required) Camp Counselors must be at least 18 years old and demonstrate a positive attitude, flexibility and the ability to work independently.

Required:

- High school diploma or equivalent required
- A minimum of 2 years experience working with young children in a camp, daycare, preschool, or educational setting
- CPR/First Aid certification (or willingness to obtain).
- Excellent communication, patience, and problem-solving skills
- Ability to serve as a positive role model and mentor
- Must be willing and able to participate in potentially strenuous physical activity
- Demonstrated skills in conflict mediation
- Ability to work outdoors and actively engage with children in various activities
- Ability to multitask, prioritize, and manage time efficiently

Compensation includes an hourly wage commensurate with experience.

Qualified candidates should send a resume and statement of interest Joe Ali, Head of Auxiliary Programs, jali@cdspatriots.org