DUAL ENROLLMENT INFORMATIONAL/WORK SESSION

PRESENTED BY:
THE WHS COUNSELING TEAM
MARCH 13, 2025
6:00PM

Agenda:

- Overview of the Dual Enrollment Program
- School Counselors
- Being a Good Fit
- How to Apply for Dual Enrollment
- In House Process & District Contract
- Q & A



WHS COUNSELING TEAM:

Counselor	Caseload	Email
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What is Dual Enrollment?

- Dual enrollment gives students the opportunity to earn college and high school credits simultaneously
- Students can take up to 30 semester hours or 45 quarter hours (approximately 10 courses)
- The cost of college tuition, books, and mandatory fees are covered by the dual enrollment program
- Students may, however, be responsible for course-specific supplies (i.e. lab fees) and fees that are incurred throughout enrollment (i.e. late registration fees)
- Participants must meet admission requirements for the institution they wish to enroll
- Offered during Summer, Fall, and Spring terms

Is Dual Enrollment the Right Fit for me?

Presented by: Miss Westlake, Zoe McConnell

Am I a mature, organized, and a responsible student?

Am I good with technology?

Am I self-motivated?

Can I effectively communicate with adults independently (without parental support) and able to advocate for myself?

Can I check multiple email accounts daily and manage two schedules (high school and college)?

Am I able to complete coursework without parental involvement?

Provide transportation to arrive to school late or leave early

On track for graduation

Dual Enrollment Eligibility



Eligibility:

- Open to 11th - 12th graders
- 10th graders can take ANY career pathway course at ***technical institutions only***
- 10th graders with a test score of 1200 SAT or 26 ACT can participate fully in the DE program
- Students must meet with the colleges of choice to determine additional enrollment requirements.

Dual Enrollment funding Application Video



Steps to Apply:

- Create a GA Futures account (www.gafutures.org)
- Complete the funding application on GA Futures for 2025-2026 SY
- Include your grade level that you will be in for the 25-26 SY.
- Parent Participation Agreement (check email)
- Complete FCBOE dual enrollment contract
- Apply directly to the college or university of choice (students have the option to apply to multiple schools)
- Complete a transcript request by scanning the QR code located in Student Services`
- Inform your Counselor of your admissions application status
- Discuss course selection(s) with your School Counselor to ensure course meet graduation requirements
- Review the course directory - Dual Enrollment Course Directory

DATES TO REMEMBER

SUMMER & FALL

March 30th

WINTER/SPRIN

November 30th



- Request your transcript be sent to the college/university scanning the QR code located in Student Services
- Register to take SAT/ACT/PSAT/Accuplacer exam, if required
- Submit your test scores to the college/university (Counselors do not send test results).



Step 3: Submit your course selection to your Counselor:



- Review the dual enrollment course directory.

Link to view the DE Course Directory

- Select course(s) to take and provide the following to your assigned counselor:

1. Course name (ex. College algebra)
2. Term for course to be taken (ex. Fall, Quarter 2)
3. College course number (ex. Math 1111) & format (in-person or online)

FREQUENTLY TAKEN COURSES

ENGLISH	MATH	SOCIAL STUDIES	SCIENCE	ELECTIVES
-9th and 10th Grade Literature cannot be replaced by a college course -American Lit can be substituted by a college course but, has to be taken out of sequence via DE	-Most restrictive area -Student must take Algebra 1, Geometry, and Algebra II before they can take a college level math course	-All graduation requirements can be taken through dual enrollment	-All graduation requirements can be taken through dual enrollment -Most science classes require an additional lab class that is for separate credit counts for a separate grade	-These classes are not required for graduation, but can count toward elective credit
ENGL 1101-English Comp I **ENGL 1102**-English Comp II **ENGL 2130**-American Lit	**MATH 1103/MATH 1001**-Quantitative Reasoning **MATH 1101**-Math Modeling **MATH 1111**-College Algebra **MATH 1113**-College Pre-Cal **MATH 1127**-College Statistics **MATH 1131**-College Calculus	**POLS 1101**-American Government **ECON 1101**-Economics (Principles) **ECON 2105** (Macro) **ECON 2016** (Micro) **HIST 2111**-US History I **HIST 2112**-US History II **HIST 1111**-World History I **HIST 1112**-World History II	**BIOL 1111 + BIOL1111L**-Biology (Intro) and Lab **CHEM 1211 + CHEM 1211L** - Chemistry (Intro) and Lab **PHSY 1111 + PHYS1111L**-Physics (Intro) and Lab	**SPCH 1101/COMM1101-1110**-Public Speaking **HUMN 1101**- Humanities (Intro) **PSYC 1101**-Psychology (Intro) **SOCI 1101**-Sociology (Intro)

THE PROCESS…CONTINUED

STEP 4

- After you provide your courses to your counselor (via email), your Counselor will enter the courses in the dual enrollment dashboard on GA Futures.



STEP 5

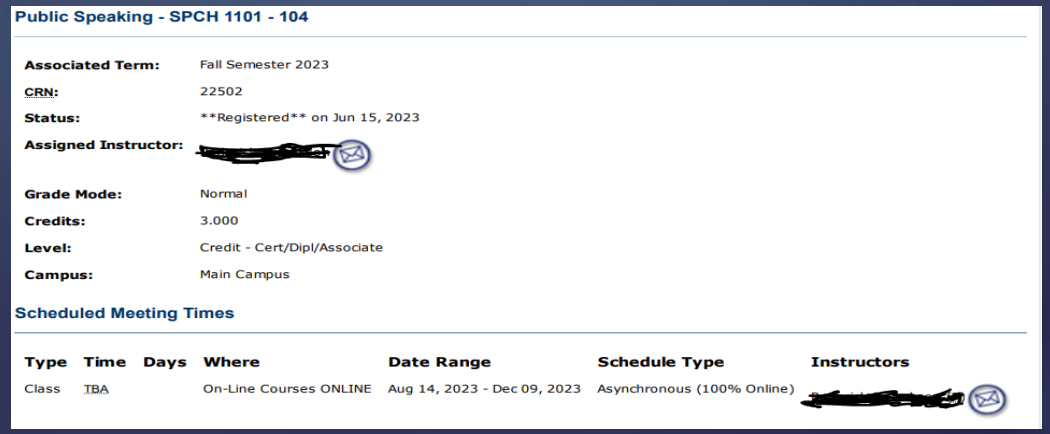
- Student will register for the approved course(s)
- Dual enrollment courses, student must adhere to the Westlake's bell schedule
- Students are not permitted to leave a Westlake class early or arrive late for a dual enrollment class.

STEPS CONTINUED

STEP 6

STUDENT WILL:

- **PROVIDE YOUR COUNSELOR A COPY OF YOUR DE SCHEDULE**
- Westlake schedule will be adjusted once the Counselor receives an official copy of your dual enrollment schedule that outlines the course and how the course will be taken (i.e. online, in-person with time/day(s).



Public Speaking - SPCH 1101 - 104

Associated Term:	Fall Semester 2023
CRN:	22502
Status:	**Registered** on Jun 15, 2023
Assigned Instructor:	[redacted]
Grade Mode:	Normal
Credits:	3.000
Level:	Credit - Cert/Dipl/Associate
Campus:	Main Campus

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	TBA		On-Line Courses ONLINE	Aug 14, 2023 - Dec 09, 2023	Asynchronous (100% Online)	[redacted]

STEP 7

STUDENT WILL:

- Provide your counselor with an official transcript from the college after completing the course term/semester ends

COUNSELOR WILL:

- Apply the DE course(s) and grade(s) onto the Westlake transcript
- All DE courses are required to be placed on high school transcript.

Fulton County Dual Enrollment (DE) Contract:

The Dual Enrollment (DE) contract must be completed and approved by your Counselor before registering for DE courses. The contract can be found here: Fulton County Dual Enrollment Contract

Complete all required sections. Review remaining pages and initial and/or sign as required. Please read each statement thoroughly with your parent/guardian.

Once completed, send as a PDF to Ms. Radcliff (Radcliffr@fultonschools.org)
All changes to your originally completed Fulton County contract must be approved by your counselor ahead of time.

DE:

Research eligible participating postsecondary institutions and apply to the college of choice.
Research approved courses in the GA Futures Dual Enrollment Course Directory
Apply directly to the institution by complete their DE application.
Students are responsible for sending their own test scores. To submit scores, please visit the following websites.

- SAT/PSAT– www.collegeboard.org
- ACT – www.act.org
- Accuplacer – if you are unable to take the SAT, ACT, or the school does not accept the PSAT by the college's documents deadline, you will need to reach out to the college directly to schedule taking the Accuplacer in place of the SAT/ACT requirement.

After completing all DE steps:

- ONCE ACCEPTED, THE COLLEGE WILL PROVIDE YOU WITH INSTRUCTIONS ON HOW TO REGISTER FOR CLASSES IN THEIR SYSTEM.

- CHECK AND CHECK AGAIN TO MAKE SURE YOU ARE REGISTERING FOR THE CORRECT COURSE AND PLACEMENT (ONLINE OR IN-PERSON). IF ONLINE, BE SURE TO CHECK WHETHER THE COURSE IS SYNCHRONOUS OR ASYNCHRONOUS. INFORM YOUR WESTLAKE COUNSELOR OF THE COURSE FORMAT.

- PLEASE MAKE SURE YOU ARE AWARE OF ALL DEADLINES! CHECK YOUR WESTLAKE EMAIL AND COLLEGE EMAIL DAILY

- IF YOU MAKE ANY CHANGES TO THE COURSES YOU ARE REGISTERING FOR, YOU **MUST** EMAIL YOUR COUNSELOR IMMEDIATELY. YOU COULD BE AT RISK OF SCHEDULING ISSUES WITH WESTLAKE AND/OR THE COLLEGE/UNIVERSITY.

- SUBMIT A COPY/SCREENSHOT OF YOUR FINAL DE COURSE SCHEDULE TO YOUR SCHOOL COUNSELOR OR YOUR SCHEDULE WILL REMAIN AS-IS.

PLEASE NOTE THAT TIME MUST BE ALLOWED TO EMBED YOUR COLLEGE COURSES TO YOUR WESTLAKE SCHEDULE. DO NOT BE ALARMED IF YOU SEE ELECTIVES IN PLACE OF YOUR DE COURSES. BE REMINDED THAT THIS WILL SERVE AS YOUR REMINDER TO COMMUNICATE WITH YOUR COUNSELOR.

DUAL ENROLLMENT HOW TO APPLY ONE STOP SHOP



DUAL ENROLLMENT ONE STOP SHOP


Questions



WE APPRECIATE YOUR ENGAGEMENT IN OUR INFORMATIONAL SESSION!