

BOARD MEETING
Tuesday, March 25, 2025 at 6:00pm
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AGENDA

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
- II. AUDIENCE PARTICIPATION
The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board’s responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.
- III. APPROVAL OF AGENDA (H000)
- IV. APPROVAL OF MINUTES
 - a. February 25, 2025 Meeting Minutes (H000.1)
- V. FINANCIAL REPORT
 - a. Budget Status Report (H001)
 - b. Cash Flow Spreadsheet (H002)
 - c. AP Invoice Spreadsheet (H003)
 - d. Enrollment Report (H004)
- VI. CONSENT AGENDA
 - a. Approve Payroll: February 2025, Final: \$122,143.84
 - b. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General	3/14/25,	#4602376–4602380,	Early payments due	\$2,991.67
General	3/26/25,	#9000001377–99000001384,	ACH Reimbursement Payments	\$4,195.73

Approve AP Vouchers releasing this month:

General	3/26/25,	#4602382–#4602405,	Current Vouchers	\$20,895.21
Capital Projects	– 3/31/25,	#4698084,	Current Voucher	\$74,147.84

Pre-approve for release before next Board meeting:

General Fund AP Vouchers:

Phones, utilities, copier lease, Amazon Capital, credit card, F2S produce & delivery fees, OESD invoices (ACH payments), grant expenditures, process ACH payments: \$6,150.00

- c. Approve Payroll: March 2025, estimate: \$118,650.00
- d. Approve Second Read: Policy 4200 Safe and Orderly Learning Environment (H01)
- e. Approve 2025-2026 OESD114 contract (H02)
- f. Approve Brinnon School District 2-year calendar - final version with early release dates included (H03) & 2026-2027 (H04)
- g. Approve Asset Preservation Program Annual Board Report (H05)
- h. Approve purchase and installation of AED, estimate: \$2,000 (grant not received)
- i. Approve Outdoor Education – June 2025 – \$1,550 +transportation costs – not to exceed \$2,000 – details below (H06)
 - i. ½ day for TK-2nd grades
 - ii. 2 days for 3rd – 8th grades
 - iii. Funding for 5th & 6th grade only – funded for approximately \$2,250
- j. Discussions with Jefferson Healthcare about their mobile dentist project

VII. ACTION ITEMS WITH DISCUSSION

- a. Transition to Kindergarten – maintain program for 2025-2026 school year, despite funding uncertainty
 - i. Current rough 2025-2026 projections: TK – 3/K - 7
 - ii. Probably our class most difficult to project
- b. Reduction of classified hours associated with the Intensive Tutoring Grant (\$90,000) that we will be losing in the 2025-2026 school year. Follow seniority/time reduction guidelines & adjust staff responsibilities to reduce classified staffing expenditures.
 - i. \$84,226 identified based on 24-25 salary
- c. Maintain current teaching staffing pattern at this time

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT

- a. Take a look at gym paint (Thank you, Joshua Bower) and the stage curtain
- b. WASWUG (Washington School Information Processing Cooperative) Conference update - Simmons
- c. WASA (Washington Association of School Administrators) Small Schools Conference updates
- d. Transportation spending/projects
- e. Ordered lineup for 2025-2027 Small Rural School Modernization Grant funding
 - i. Brinnon #27 of 57
 - ii. \$5,566,000 for plumbing systems, HVAC & exterior walls
- f. Bus drivers
- g. Gym restroom update
- h. Transportation spending - \$30,000 keeps out transportation budget the same next year- awaiting bids on project ideas that will be brought to board for approval
 - i. Garage door maintenance
 - ii. Garage door openers

- iii. Removal of trees at risk of falling on the bus barn
 - iv. Security cameras
 - v. Insulation of roof
 - vi. New entrance door
- i. Upcoming dates
 - i. March 31- April 4 No School for Spring Break
 - ii. April 16 & 17 Parent Teacher Conferences
 - iii. April 18 9:00 a.m. Awards Assembly
 - iv. April 22 8:30 a.m. PA Symphony's Adventures in Music assembly
- IX. BOARD MEMBERS REPORTS
- X. EXECUTIVE SESSION
 - a. Discuss the performance of a public employee
- XI. ADJOURNMENT