



Wednesday, March 26, 2025

Board of Trustees Regular Meeting - 7:00pm | Closed Session - 6:05 - 6:45pm

EDUCATING EVERY CHILD FOR SUCCESS

**REDWOOD CITY SCHOOL DISTRICT
750 Bradford Street
Redwood City, CA 94063**

For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:

TELECONFERENCE MEETING

<https://rcsdk8-net.zoom.us/j/81223937098>

Phone one-tap: US: +16694449171,,81223937098# or +16699006833,,81223937098#

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Webinar ID: 812 2393 7098

If you are joining the meeting via Zoom and require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.

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MESSAGE FOR VIRTUAL ATTENDEES

The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:

ENGLISH

<https://forms.gle/VcQL7eVoPBn2ptSP9>

SPANISH

<https://forms.gle/5wwZWBqfYp6u4Bqk7>

If you are joining the meeting in person and require Spanish interpretation, please request a transmitter located in the back of the room.

Si asiste a la reunión en persona y necesita interpretación al español, solicite un transmisor situado al fondo de la sala.

The virtual meeting will be recorded and the video will be posted within 24 hours after the conclusion of the meeting.

If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at ecampos@rcsdk8.net at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.

MESSAGE FOR IN-PERSON ATTENDEES

TRANSLATIONS: Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

SPEAKING AT BOARD MEETINGS: The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

CHANGES OR ADDITIONS TO THE AGENDA: Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

ELECTRONIC DEVICES: Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

ONLINE BOARD PACKETS: As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: [rcsdguest](#) (no password required).

1. Call to Order - 1 min

Subject	1.1 Roll Call
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

2. Oral Communication on Closed Session Items Only

Subject	2.1 If you have public comment related to a Closed Session item, please post it on the links under Public Content prior to the Closed Session Meeting or immediately upon the meeting opening.
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Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	2. Oral Communication on Closed Session Items Only
Access	Public
Type	Information

Public Comment Links:

English:

<https://forms.gle/Q48okYcGWZVGRGPcA>

Spanish:

<https://forms.gle/uAUmsu9wgfJotpQLA>

3. Closed Session – 6:05 - 6:45 p.m. - 40 min

Subject **3.1 RCTA Negotiations Update**

Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	3. Closed Session – 6:05 - 6:45 p.m. - 40 min
Access	Public
Type	Information

Subject **3.2 CSEA Negotiations Update**

Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	3. Closed Session – 6:05 - 6:45 p.m. - 40 min
Access	Public
Type	Information

4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min

Subject **4.1 Roll Call**

Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min
Access	Public
Type	Procedural

Subject	4.2 Report Out on Closed Session from March 26, 2025
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min
Access	Public
Type	Information

5. Welcome - 1 min

Subject	5.1 Welcome by the School Board President, Mike Wells
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	5. Welcome - 1 min
Access	Public
Type	Procedural

6. Changes to the Agenda - 1 min

Subject	6.1 Additions, Deletions, or Modifications to the Agenda
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	6. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

7. Approval of Agenda - 1 min

Subject	7.1 Approval of Agenda
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	7. Approval of Agenda - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda as submitted or amended.

8. Oral Communication

Subject	8.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the
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Regular Board Meeting or immediately upon the meeting opening.

Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	8. Oral Communication
Access	Public
Type	Information

Public Comment Links:

English:
<https://forms.gle/VcQL7eVoPBn2ptSP9>

Spanish:
<https://forms.gle/5wwZWBqfYp6u4Bqk7>

9. School/Community Reports - 45 min

Subject	9.1 Clifford School Presentation for the 2024-2025 School Year
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	9. School/Community Reports - 45 min
Access	Public
Type	Information

Rationale: Clifford will present school data focusing on the alignment of site-level performance with the goals set out in the Local Control and Accountability Plan (LCAP) that align with the SPSA goals. The Presentations will identify areas of success as well as address challenges. The school will present site-specific actions that support district and site priorities and align with district initiatives.

1. Attendance and Suspension
2. English Learners
3. Academic areas of English Language Arts and Mathematics

Financial Impact: None at this time.

Submission for Approval
Prepared by: Anna Herrera, Assistant Superintendent Ed. Services
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments Clifford 24-25 Data for Board presentation (1).pdf (12,474 KB)
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10. Consent Items - 1 min

Subject	10.1 Approval of Consent Items
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	10. Consent Items - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the Consent Items 10.2 through 10.9.

Subject	10.2 Approval of the March 12 Board Meeting Minutes
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	10. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the March 12 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2025.03.12 Minutes DRAFT - Regular.pdf \(80 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **10.3 Second Reading and Approval of Board Policy and Administrative Regulation 3280: Sale Or Lease Of District-Owned Real Property**

Meeting

Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm | Closed Session - 6:05 - 6:45pm

Category	10. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board read and approve Board Policy and Administrative Regulation 3280: Sale Or Lease Of District-Owned Real Property

Rationale: This policy and regulation were discussed at the March 12th, 2025 board meeting.

Financial Impact: No financial impact to the District at this time.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[BP 3280 Sale Or Lease Of District-Owned Real Property - Second Reading.pdf \(94 KB\)](#)

[AR 3280 Sale Or Lease Of District-Owned Real Property - For Reference Only.pdf \(74 KB\)](#)

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Subject	10.4 Second Reading and Approval of Board Policy 3540: Transportation
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	10. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board read and approve Board Policy 3540: Transportation

Rationale: This policy was discussed at the March 12th, 2025 board meeting.

Financial Impact: No financial impact to the District at this time.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[BP 3540 Transportation - Second Reading.pdf \(77 KB\)](#)

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Subject	10.5 Second Reading and Approval of Board Policy and Administrative Regulation 5113.1: Chronic Absence And Truancy
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	10. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board read and approve Board Policy and Administrative Regulation 5113.1: Chronic Absence And Truancy

Rationale: This policy was discussed at the March 12th, 2025 board meeting.

A change was made in the last paragraph since the March 12th meeting. The sentence originally read during the First Reading on March 12, 2025:

"The Superintendent, attendance supervisor, or designee shall **periodically** report to the Board regarding student attendance patterns in the district, including rates of chronic absence and truancy districtwide and for each school, grade level, and numerically significant student subgroup as defined in Education Code 52052."

The updated sentence states:

"The Superintendent, attendance supervisor, or designee shall **at least annually** report to the Board regarding student attendance patterns in the district, including rates of chronic absence and truancy districtwide and for each school, grade level, and numerically significant student subgroup as defined in Education Code 52052."

Financial Impact: No financial impact to the District at this time.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[BP 5113.1 Chronic Absence And Truancy - Second Reading.pdf \(70 KB\)](#)

[AR 5113.1 Chronic Absence And Truancy - For Reference Only.pdf \(116 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	10.6 Approval of Amendment No. 2 of the Joint Use Facilities Agreement between the Redwood City School District and the City of Redwood City
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	10. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve Amendment #2 to add Hoover Gymnasium to the joint use facilities agreement between the Redwood City School District and the City of Redwood City.

Rationale:

The Redwood City School District and the City of Redwood City have cultivated a strong, long-standing partnership focused on maximizing the shared use of community facilities. This collaboration has expanded access to after-school sports programs and enrichment activities, which take place on school fields and within school facilities. Managed by the Redwood City Parks, Recreation, and Community Services (PRCS) department, these programs are thoughtfully scheduled to meet the diverse needs of the community.

With the addition of Hoover Gymnasium, this amendment further strengthens the partnership between the School District and the City. By optimizing the use of both school and city facilities, this collaboration continues to enhance community well-being—creating more opportunities for education, recreation, and meaningful engagement for residents of all ages.

Financial Impact: The financial impact on the Redwood City School District is minimal, as costs are limited and may be offset by shared resources. This agreement further strengthens the positive partnership between the District and the City, enhancing community access to valuable recreational and educational spaces. Please refer to the attached Joint Use Facilities Agreement Amendment #2

Submission for Approval

Prepared by: Martin Cervantes, Director of Facilities

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Joint Use Facilities Agreement Amendment #2 2025 - City of Redwood City.pdf \(406 KB\)](#)

[Joint Use of Facilities Agreement Amendment #1 2014- City of Redwood City.pdf \(1,441 KB\)](#)

[Joint Use Facilities Agreement 2012 - City of Redwood City.pdf \(2,038 KB\)](#)

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Subject **10.7 Approval of Amendment No. 3 to the Agreement between Redwood City School District and One Life Counseling Center for the 2024-2025 School Year**

Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	10. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve amendment no. 3 to the agreement between the Redwood City School District and One Life Counseling Center for the 2024-25 School Year.

Rationale: On August 29, 2024, the original contract was created in the amount of \$686,983 for One Life Counseling to provide contracted counseling services for seven school sites.

The contract was amended on October 9, 2024, to add counseling services to McKinley Institute of Technology, Orion, Taft, and Roosevelt, increasing the contract amount to \$745,733.

On December 11, 2024, the second amendment decreased counseling services at Taft, increased services at Garfield, and increased the substitute cost at Roosevelt, which increased the contract to \$749,833.

Upon board approval, this third amendment would increase counseling services at Taft, thus increasing the cost of the contract to \$762,083.

Financial Impact: The financial impact of this contract is an increase of \$12,250, which will come out of Taft's Title 1 fund.

Submission for Approval

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[One Life Third Amendment.pdf \(229 KB\)](#)

[One Life Counseling Amendment signed by Dist.pdf \(214 KB\)](#)

[One Life Amendment Board 10.9.24 Board 10.9.24.pdf \(339 KB\)](#)

[PO 250676 Contract \(2\).pdf \(3,186 KB\)](#)

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Subject **10.8 Approval of the 2024 School Accountability Report Cards (SARCs)**

Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
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Category	10. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the 2024 School Accountability Report Cards (SARCs).

Rationale: The Redwood City School District (RCSD) School Accountability Report Cards (SARCs) for 2024 have been successfully completed for each of the 12 RCSD schools.

The SARCs were originally scheduled for approval at the January Board meeting, but were pulled from the agenda due to language that caused confusion between "class" and "course." While the data is accurate, the terminology used in the SARCs led to misinterpretation. The term "class size" in the report refers to the number of students enrolled in a specific course or receiving particular services, not the number of students physically present in a classroom at the same time, which is how our organization defines class size.

To clarify this distinction, the language has been updated from "class" to "course" throughout the SARCs. For RCSD, the correct term should be "class courses" rather than "class size." We requested that DTS, our data service provider for SARCs, implement this change, and they have now completed the revision. The updated SARCs reflect this corrected language, ensuring greater clarity for our families and community.

The SARCs are published annually to provide families and the community with essential information about each school within RCSD. These comprehensive reports include details on curriculum and instruction, fiscal data, teacher and staff information, class courses, school safety plans, and demographics.

The SARCs primarily focus on the previous academic year but may include information from other past school years. These reports help keep our community well-informed about the offerings and performance of each school within our district.

Following the Board of Trustees' approval, the SARCs will be posted on the district and school websites, and we will notify all district families that the SARCs for 2024 are available. Families and community members also have the option to request a paper copy of the SARC from any school office or the District Office.

It is important to note that SARCs are required by state and federal law, and parents have the right to request a hard copy of these reports.

The SARCs for all 12 RCSD schools are attached.

Financial Impact: None at this time

Submission for Approval

Prepared by: Jorge Quintana, Director of Communications and Community Engagement

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024 School Accountability Report Card Adelante Selby Spanish Immersion School 20250110.pdf \(356 KB\)](#)

[2024 School Accountability Report Card Clifford Elementary School 20250110.pdf \(597 KB\)](#)

[2024 School Accountability Report Card Garfield Elementary School 20250110.pdf \(566 KB\)](#)

[2024 School Accountability Report Card Henry Ford Elementary School 20250110.pdf \(608 KB\)](#)

[2024 School Accountability Report Card Hoover Community School 20250110.pdf \(342 KB\)](#)
[2024 School Accountability Report Card John F. Kennedy Middle School 20250110.pdf \(330 KB\)](#)
[2024 School Accountability Report Card McKinley Institute of Technology 20250110.pdf \(327 KB\)](#)
[2024 School Accountability Report Card North Star Academy 20250110.pdf \(318 KB\)](#)
[2024 School Accountability Report Card Orion Alternative School 20250110.pdf \(314 KB\)](#)
[2024 School Accountability Report Card Roosevelt Elementary School 20250110.pdf \(336 KB\)](#)
[2024 School Accountability Report Card Roy Cloud Elementary School 20250110.pdf \(317 KB\)](#)
[2024 School Accountability Report Card Taft Elementary School 20250110.pdf \(300 KB\)](#)

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Subject	10.9 Approval of the Application for Exemption from Required Classroom Teachers’ Salary Expenditures (Education Code 41372)
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	10. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration’s recommendation that the School Board approve and certify the attached Application for Exemption from the Required Expenditures for Classroom Teachers’ Salaries, in accordance with Education Code 41372.

Rationale: Education Code 41372 mandates that local educational agencies allocate a minimum percentage of their budget toward classroom teacher compensation. For elementary school districts, this threshold is set at 60% of the District's current Expense of Education, covering both classroom teachers and instructional aides.

At the close of the 2023-24 fiscal year, the Redwood City School District (RCSD) allocated only 54.80% toward classroom compensation—falling 5.20% short, equating to a deficit of approximately \$6.6 million, as reflected in Form CEA.

RCSD's inability to meet the required percentage is largely attributed to:

- 1. Program and Service Expenditures Outside Teacher Salaries**
 - A significant portion of resources is allocated to programs and services delivered by staff who do not meet the statutory definition of "teacher" under Education Code 41011.
- 2. One-Time Revenue Funds**
 - The District received substantial one-time funding, which is typically reserved for temporary initiatives rather than ongoing compensation obligations.
- 3. Local Control Funding Formula (LCFF) Constraints**
 - A large portion of the District’s funding comes from Supplemental & Concentration (S&C) Grants, which, under state law, must be directed toward services that primarily support unduplicated pupils—low-income students, English learners, and foster youth.
 - Given RCSD’s high percentage of unduplicated pupils compared to other districts in San Mateo County, a significant share of funds is dedicated to non-personnel expenditures aligned with Local Control Accountability Plans (LCAP).

Request for Waiver

In accordance with EC 41372, RCSD formally requests an exemption from the County Superintendent of Schools for Fiscal Year 2023-24 due to serious financial hardship. As detailed in the attached multi-year projections, enforcing the \$6.6 million deficiency would prevent RCSD from maintaining the state-mandated 3% reserve for economic uncertainties in Fiscal Year 2024-25.

We urge the San Mateo County Office of Education to grant this exemption to ensure financial stability while continuing to provide high-quality education and support services to our students.

Financial Impact: None at this moment.

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024-25 Adopted Budget - Form MYP.pdf \(205 KB\)](#)
[Form CEA from 23-24 Unaudited Actuals.pdf \(1,518 KB\)](#)
[App for Exemp on Required Classroom Expenditures 2324.pdf \(80 KB\)](#)

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11. Action Items - 60 min

Subject	11.1 Public Hearing and Adoption of Resolution No. 21 Approving the Petition for Renewal of the Charter for Connect Community Charter School
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	11. Action Items - 60 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board hold a public hearing and adopt the attached Resolution No. 21 approving the renewal of the Connect Community Charter School’s Charter for a five-year term commencing July 1, 2025.

Rationale: The existing Charter for the Connect Community Charter School (“Connect”) expires on June 30, 2025. The petition submitted to the District seeks renewal of the Charter for a five-year term commencing July 1, 2025. Charter renewals are governed by the standards and criteria in Education Code sections 47605, 47607, and 47607.2, and renewal petitions shall include a reasonably comprehensive description of any new requirements of charter schools enacted into law since the charter was last renewed.

A public hearing regarding the petition was held on January 15, 2025, pursuant to Education Code Section 47605, at which time the Board considered the level of support for the renewal petition by teachers and other employees of the District and parents/guardians.

As part of its comprehensive review of the Connect renewal petition, District staff, in consultation with legal counsel, identified multiple items where clarification and/or revisions to the petition were needed. Connect worked cooperatively with the District to provide clarification and implement revisions to the renewal petition to address the identified items. The revised renewal petition is enclosed with this agenda item.

District staff has determined that Connect has met the applicable legal standards for renewal, and recommends that the Board approve the renewal of Connect’s Charter as it has been revised.

In conjunction with the renewal petition process, the parties will be working to finalize an updated oversight and obligations Memorandum of Understanding (“MOU”) outlining the parties’ respective fiscal and administrative responsibilities, and legal relationship regarding Connect’s operations. This MOU will be brought to the Board for ratification at a future meeting.

Financial Impact: None at this time.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Resolution 21 re Renewal Petition \(Connect\).pdf \(80 KB\)](#)

[Exhibit A-Connect Community Charter Renewal Petition 2025-2030.pdf \(1,861 KB\)](#)

Subject	11.2 Approval for the Purchase and Installation of New Combi Ovens and Braising Pans for the CNS Program
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	11. Action Items - 60 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the purchase and installation of combi ovens and braising pans using KIT Funds for all 12 school kitchens.

Rationale: The Redwood City School District (RCSD) Child Nutrition Services (CNS) Department sought multiple quotes for its kitchen equipment upgrade—both independently and through cooperative purchasing agreements with Sourcewell and Omnia. During this process, one restaurant supplier had the opportunity to submit quotes both independently and via a co-op agreement. This not only enhanced competition and increased the number of quotes received, but it also enabled a local restaurant supplier—whose independent quote was initially higher—to secure the project at the lowest price through Sourcewell’s co-op pricing.

The bidding process attracted six companies, including four local and two out-of-state suppliers. Additionally, RCSD Facilities played a key role by gathering multiple quotes for plumbing work required outside of the department’s scope. Shoreway Plumbing was ultimately selected for its competitive pricing and its commitment to refinishing the concrete floors upon completion of its work.

Cost Savings and Competitive Pricing

Chefs' Toys, an initial bidder, submitted a quote nearly \$80,000 higher when bidding independently. However, the competitive nature of the process—allowing additional suppliers to participate—led them to lower their quote, making them more competitive. This approach resulted in significant cost savings while ensuring the business remained local, where RCSD could receive the best support.

Addressing Kitchen Limitations with Modern Equipment

One of the biggest challenges affecting food variety in RCSD kitchens is the lack of proper equipment and infrastructure. The district's kitchens are small and poorly equipped, making it essential to maximize space with versatile, high-efficiency appliances.

The new equipment includes Convotherm combi ovens, which function as steamers, convection ovens, or a combination of both, and iVario braising pans, which serve multiple purposes. These braising pans can be used as a flat top for cooking pancakes or grilled cheese, as well as for boiling pasta and making soups. With these upgrades, CNS will introduce new technology and capabilities previously unavailable in its kitchens.

These modern appliances also improve safety. Unlike standard ovens or GE stoves from Home Depot, the new equipment is better insulated, reducing heat exposure for staff. Additionally, the advanced programming features allow precise temperature control, ensuring food is cooked safely while maintaining its quality and integrity.

Long-Term Impact and Financial Plan

Starting in the 2024-2025 school year, RCSD's CNS department will operate as a fully self-managed (self-op) program, handling all aspects of meal planning and preparation. Investing in advanced kitchen equipment will help the program remain sustainable and continue to provide high-quality meals to students in the years ahead.

Financial Impact

- Total Project Cost: \$1,041,283.52
- Funding Source: 2022 KIT Funds
- Deadline for Fund Utilization: June 30, 2025

The majority of the 2022 KIT Funds balance will be used for this project. KIT Funds are a unique grant allocated to school food programs, allowing expenses for utility upgrades that would otherwise be covered by the district's general fund. This project will be fully funded by CNS department KIT Funds, requiring no financial contribution from Fund 13 or the general fund.

By leveraging cooperative purchasing agreements and securing modern, multi-functional kitchen equipment, RCSD is making a strategic investment that enhances food quality, improves kitchen efficiency, and ensures long-term program sustainability—all while keeping costs as low as possible.

Submission for Approval

Prepared by: Richie Wilim, Director, Child Nutrition Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Presentation-032625-CNS Kitchen Upgrade.pdf \(900 KB\)](#)

[KIT - RCSD Kitchen Upgrade Cost Overview 032625.pdf \(163 KB\)](#)

[Chefs Toys Quote.pdf \(253 KB\)](#)

[MIT Quote #3600.pdf \(66 KB\)](#)

[Hoover Quote 3607 \(2\).pdf \(70 KB\)](#)
[Roosevelt Quote#3606.pdf \(66 KB\)](#)

Subject	11.3 Approval of the 2024-25 Second Interim Budget Report for RCSD
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	11. Action Items - 60 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the attached 2024-25 Second Interim Budget Report, with Positive Certification.

Rationale: Education Code Section 42130 requires that each school district superintendent submit two financial reports to the governing board during the fiscal year. These reports provide an update on the district's financial and budgetary status at two key points:

- First Interim Report – Covers financial activity through October 31
- Second Interim Report – Covers financial activity through January 31

Both reports must be reviewed and approved by the governing board within 45 days of the respective reporting period's close. The format and content of these reports follow the standards and criteria for fiscal stability set by the State Board of Education, as prescribed by the Superintendent of Public Instruction under Education Code Section 33127.

Additionally, all reports and supporting documentation are maintained by the district and made available for public review.

On December 17, 2024, the governing board approved the First Interim Budget Report for the 2024-25 fiscal year. The attached Second Interim Budget Report reflects all adjustments to revenues, expenditures, and fund balances as of January 31, 2025.

This report provides a comprehensive overview of the district's financial position and ensures continued transparency and fiscal responsibility.

Financial Impact: In the second interim, total General Fund revenues of approximately \$143 million and expenditures of \$155 million are projected.

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[2024-25 Second Interim.pdf \(9,277 KB\)](#)
[2024-25 Second Interim Presentation.pdf \(1,638 KB\)](#)
[24-25 2nd Interim MYP.pdf \(56 KB\)](#)

[Admin Content](#)

12. Board and Superintendent Reports - 10 min

Subject	12.1 Report from Board Members and Superintendent
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	12. Board and Superintendent Reports - 10 min
Access	Public
Type	Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

13. Information - 5 min

Subject	13.1 Information on San Mateo County Investment Fund - February 2025
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	13. Information - 5 min
Access	Public
Type	Information

Rationale: Education Code Sections 41001 and 41002 mandate that all funds received or apportioned to a school district must be deposited into the county treasury and credited to the appropriate district fund.

Under California Education Code Section 41015, the District has the authority to invest funds deposited in a Special Reserve Fund or any surplus monies not immediately needed for district operations. These investments must align with the options specified in California Government Code Sections 16430 or 53601.

Traditionally, school districts in San Mateo County have deposited all their funds into the county treasury. Investment decisions for these funds have historically been managed by the County Treasurer, a common practice across the state. School district funds, along with deposits from other local agencies, are pooled into a County Investment Fund. Profits and losses from these investments are then distributed proportionally among all participants based on their investment amounts.

Financial Impact:

Gross pool earnings for February 2025: 3.900%

The current average maturity of the portfolio is 2.30 years, with an average duration of 2.06 years. The portfolio continues to hold no derivative products.

Please click the link below to view the investment report for February 2025:

<https://www.smcgov.org/media/153264/download?inline=>

Please click the link below to view the copies of the Investment Reports and the Compliance Reports:

<https://www.smcgov.org/treasurer/investment-information>

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

14. Correspondence - 1 min

Subject	14.1 Correspondence
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	14. Correspondence - 1 min
Access	Public
Type	Information

15. Other Business/Suggested Items For Future Agenda - 1 min

Subject	15.1 Possible Other Business/Suggested Items for Future Agenda
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	15. Other Business/Suggested Items For Future Agenda - 1 min
Access	Public
Type	Information

Rationale: The following Schedule of Agenda Items for the 2024-25 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[24-25 Schedule of Board Agenda Items.pdf \(175 KB\)](#)

16. Board Meetings Calendar - 1 min

Subject	16.1 Changes to the Board Meetings Calendar
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	16. Board Meetings Calendar - 1 min
Access	Public
Type	Information

Rationale: The following School Board Meetings Calendar for 2024-25 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Changes made:

3/26/2025 - Closed Session - 6:05 - 6:45 PM

4/02/2025 - Closed Session - 6:15 - 6:45 PM

Upcoming Regular Board Meetings:

4/02/2025 - 7:00 PM

4/16/2025 - 7:00 PM

5/14/2025 - 7:00 PM

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[24-25 RCSD Board Meeting Calendar.pdf \(98 KB\)](#)

17. Adjournment - 1 min

Subject	17.1 Adjourn the Meeting
Meeting	Mar 26, 2025 - Board of Trustees Regular Meeting - 7:00pm Closed Session - 6:05 - 6:45pm
Category	17. Adjournment - 1 min
Access	Public
Type	Action

Recommended
Action

Motion to adjourn the meeting.