

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
March 26, 2025

<p>7:00 PM REGULAR BOARD MEETING - Open to Public Old Turnpike School Library</p>

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: <https://www.youtube.com/live/ObKHchzB8YY>

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time: _____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler _____ Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd _____

All in Favor:

Roll Call:

Mr. Charniga ___ Ms. Dorcus ___ Mr. Infusino ___ Mrs. Munoz ___ Mr. Schwartz ___ Dr. Simon ___ Ms. Stein ___
Mrs. Wygera ___ Mrs. Jardinella ___

VI. PRESENTATION

VII. CORRESPONDENCE

VIII. SUPERINTENDENT’S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School			
Month/Year	Feb. 2025	Feb. 2025	March 2025	March 2025

Date	2/19/2025	2/27/2025	3/11/2025	3/18/2025
Drill Description	Hold	Hold	Fire Drill	Evacuation
Duration/Time of Drill	5 minutes	5 minutes	4 Minutes	5 Minutes
Weather Conditions	n/a	n/a	Sunny	Sunny
Conductor of Drill	L. Moore	L. Moore	L. Moore	L. Moore
Notification Method	loudspeaker and walkie talkies	loudspeaker and walkie talkies	loudspeaker and walkie talkies	loudspeaker and walkie talkies

School	Old Turnpike School		
Month/Year	Feb. 2025	March 2025	March 2025
Date	2/28/2025	3/3/2025	3/12/2025
Drill Description	Hold	Fire Drill	Hold
Duration/Time of Drill	3 minutes	5 minutes	7 minutes
Weather Conditions	n/a	cold	n/a
Conductor of Drill	Verderamo, Mitchell, Krowl, Bracuti	Verderamo, Bracuti, Mitchell, & Krowl	Verderamo, TTPD
Notification Method	walkies & PA	Walkies	PA

Motion to approve the following:

1. Approve the February 25, 2025 HIB report from the Superintendent.

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga ___ Ms. Dorcus ___ Mr. Infusino ___ Mrs. Munoz ___ Mr. Schwartz ___ Dr. Simon ___ Ms. Stein ___
Mrs. Wygera ___ Mrs. Jardinella ___

IX. MINUTES

Motion to approve the following minutes:

- February 5, 2025 Special Meeting (Ethics) and Committee of the Whole Meeting
- February 5, 2025 Executive Session
- February 26, 2025 Regular Board Meeting
- February 26, 2025 Executive Session

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- 2024-2025 School Calendar

Motion to approve the following:

1. Approve the following field trips for the 2024-2025 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
4 S.E.	Fourth Grade Special Education Students will visit Old Turnpike School in order to meet future teachers and staff to prepare for their transition to OTS.	April, 2025	-0-	Nicole Kinzel
8	A group of 8th grade students will go to Tewksbury Elementary School to present a preview of the upcoming play Moana, Jr.	March, 2025	-0-	Dee Krowl

2. Conduct a needs assessment and develop a Comprehensive Equity Plan.

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____ Dr. Simon _____ Ms. Stein _____
Mrs. Wygera _____ Mrs. Jardinella _____

B. Policy

Discussion

C. Finance

Discussion

Motion to approve the following:

1. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period February 27, 2025 through March 26, 2025 for a total amount of \$1,378,025.48.

2. Acceptance and Approval of Board Secretary’s Report for the month of February, 2025.
3. BE IT RESOLVED that upon review of the Board Secretary’s Reports for the month of February, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary’s certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).
4. Acceptance and Approval of Treasurer’s Report for the month of February, 2025.
5. BE IT RESOLVED that upon review of the Treasurer’s Report for the month of February, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer’s Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.
7. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests				
Staff Member	Date	Registration	Other Expenses*	Event/Destination
Sara Femiano	4/7/25	110.00	Mileage = \$38.54	School Social Workers Addressing Prominent Areas of Student Needs - New Jersey Association of School Social Workers, Monroe Township, NJ
Kara Swan	5/8/25	-0-	Mileage = \$14.19	CDK End of Year Accounting Meeting, Washington, NJ
Robert Lovering	4/29/25	\$295.00	-0-	Using AI Tools to Increase Students’ Science Learning and Enhance Teacher Productivity, Bureau of Education & Research, Virtual

*Mileage will be reimbursed according to board policy.

8. Approve the following grants from the Tewksbury PTA.

Requestor/Contact	School/Grade	Description	Amount of Grant/Donation
Lisa Moore	K-4	New playground equipment at Tewksbury	\$15,000.00

		Elementary School - Cosmic Wrap and Superdome	
Dee Krowl	8	Donation to 8th Grade Washington DC Trip	\$1,500.00

9. Approve the following grant from the Tewksbury Education Foundation.

Requestor/Contact	School/Grade	Description	Amount of Grant/Donation
Heather Olla	6	On-site visit by the Liberty Science Center, presenting the "Straw Rockets" program which is a hands-on activity that allows guests to explore the principles of kinematics and Newton's Laws of Motion.	\$1,050.00

10. Approve the following donation from the Tewksbury/Lebanon PBA.

Requestor/Contact	School/Grade	Description	Amount of Grant/Donation
Dee Krowl	8	Donation to 8th Grade Washington DC Trip	\$250.00

11. Approve the Child Study Team Shared Services Agreement between Tewksbury Township School District Board of Education and the Califon School District Board of Education for the 2025-2026 school year.

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga ___ Ms. Dorcus ___ Mr. Infusino ___ Mrs. Munoz ___ Mr. Schwartz ___ Dr. Simon ___ Ms. Stein ___
Mrs. Wygera ___ Mrs. Jardinella ___

D. Technology

Discussion

E. Facilities

Discussion

- HVAC ROD grant update

1. Approve the contract with the YMCA of Bucks and Hunterdon Counties to provide before and after care school programs for the 2025-2026 school year for a fee of \$8,000 payable to the Tewksbury Township School District.

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga ___ Ms. Dorcus ___ Mr. Infusino ___ Mrs. Munoz ___ Mr. Schwartz ___ Dr. Simon ___ Ms. Stein ___
Mrs. Wygera ___ Mrs. Jardinella ___

F. Transportation

Discussion

G. Communication

Discussion

H. Other

Discussion

XI. LEGISLATIVE REVIEW

Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ **2nd** _____

All in Favor:

Roll Call:

Mr. Charniga ___ Ms. Dorcus ___ Mr. Infusino ___ Mrs. Munoz ___ Mr. Schwartz ___ Dr. Simon ___ Ms. Stein ___
Mrs. Wygera ___ Mrs. Jardinella ___

I. Personnel

Discussion

Motion to approve the following:

1. Approve the medical leave of absence request from Liz Gentile, Kindergarten Teacher, effective March 24, 2025 through the end of the 2024-2025 school year. Ms. Gentile will use her accumulated sick days.

2. At the recommendation of the Superintendent, approve Margaret (Peggy) Zabroski as a full time Special Education Paraprofessional beginning April 3, 2025 through June 30, 2025 at Instructional Aide, Step 8, \$20.18/hour.
3. Approve the following chaperone:

Name of Event/ Fundraiser	Description	Date	Chaperones	Hours	Rate
Battle of the Books	Battle of the Books Competition at Readington Middle School.	April, 2025	Patty Jennings	2.75 hours	\$40/hour

4. Approve the following substitute teachers for the 2024-2025 school year, pending criminal history review.

- Janet Wadler
- Sandra Somers

5. At the recommendation of the Superintendent, approve Regina DeStefano as a long term substitute teacher effective March 27, 2025, through June 30, 2025. Ms. DeStefano will work approximately 3 days per week during this time period, at the long term substitute rate of \$175/day.
6. Approve payment to the following paraprofessionals for attending professional development on Monday, March 10, 2025.

Staff Member	# of hours	Amount
Regan Barnes	2	\$18.29/hour
Kristen Evans	2	\$20.28/hour
Darcy Harp	2	\$22.03/hour
Christina Johnson	2	\$21.26/hour
Tara Prunty	2	\$19.48/hour
Mary Raefski	2	\$21.26/hour
Lauren Sanford	2	\$18.82/hour
Nelly Smith	2	\$18.82/hour

Motion: _____ 2nd _____
Discussion

Roll Call:

Mr. Charniga ___ Ms. Dorcus ___ Mr. Infusino ___ Mrs. Munoz ___ Mr. Schwartz ___ Dr. Simon ___ Ms. Stein ___
Mrs. Wygera ___ Mrs. Jardinella ___

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____ p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____ p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment: _____ p.m.

All in Favor:

Roll Call:

Mr. Charniga ___ Ms. Dorcus ___ Mr. Infusino ___ Mrs. Munoz ___ Mr. Schwartz ___ Dr. Simon ___ Ms. Stein ___
Mrs. Wygera ___ Mrs. Jardinella ___