



**WACO ISD EDUCATION FOUNDATION
COVER SHEET – PART II
Application for Grant:
2025-2026 Funding Cycle**

Assigned Grant Proposal #: _____

Project Title: _____

Grade Level(s): _____ **# of Students DIRECTLY involved:** _____

Subject Area(s): _____

Amount Requested: \$ _____

Grant Focus Area(s): In order to be considered, Waco Education Foundation Innovation Grant proposals must fall under one or more of the E4 focus areas: early childhood development, enhanced programming for advanced students, extended education for staff, and emphasis on student performance. NOTE: In addition to meeting one of the E4 focus areas above, grant readers are especially interested in creative and innovative grant requests that target fine arts, STEM, literacy, or enrichment.

(check all that apply)

Early Childhood Development

Enhanced Programming for Advanced Students

Fine Arts

Literacy

Extended Education for Staff

Emphasis on Student Performance

STEM

Enrichment



JUNIOR CITIZEN POLICE ACADEMY

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MESSAGE FROM THE CHIEF OF POLICE

I would like to invite all interested Juniors and Seniors to apply for the Waco ISD Police Department's first ever Junior Citizen Police Academy (JCPA). This class is voluntary and offered at no cost to the students. This training is designed to provide students with a better understanding of their police department's role within an educational setting, and give participants hands-on experiences to an exciting, challenging, and rewarding career.

ABOUT JCPA

The Junior Citizen Police Academy is an eight (8) week course designed to give students a better understanding of the Waco ISD Police Department. Applicants must be in high school, grades ninth through twelfth, who are interested in expanding their knowledge of the law enforcement profession.

Classes will be held on Thursday evenings from 5:00 PM to 7:00 PM at the Waco ISD Police Department (located at [2015 Alexander Ave., Waco, TX 76708](#)), and participants are responsible for their own transportation. Each week a different area of the policing topics will be covered and will include lectures, demonstrations, and hands-on experiences.

JCPA PURPOSE

The goal of the program is to help students better understand how we perform our jobs and how we can effectively and efficiently serve the community. Students will visit different areas of the police department and have the opportunity to personally meet and learn from the many officers employed with this agency. We hope to build long-term, and meaningful relationships with all participants, which leads to an enhanced quality of life throughout the Waco community.

ACADEMY TOPICS

- Patrol and Investigations
- Building and Vehicle Searches
- Traffic Stops (routine and felony)
- Gun Range with Sim Round training
- Canine, SWAT, Fire and EMT demonstration
- Stop the Bleed and Basic First Aid training
- Basic Crime Scene Investigations training
- Graduation

JUNIOR CITIZEN POLICE ACADEMY

ELIGIBILITY CRITERIA

- Ninth through Twelfth grade students in good academic and behavioral standing with their schools
- Have an interest in enhancing their knowledge of the law enforcement profession
- Committed to attending all eight (8) sessions
- No convictions involving Class B misdemeanor or above
- Submit two (2) Reference Letters
- Copy of Attendance Record
- Copy of Grade Point Average Record (GPA)

QUESTIONS OR ADDITIONAL INFORMATION

- Please contact any of the following:
 - o Waco ISD Police Officers
 - o District Administrators or Staff
 - o Elizabeth Manriquez
 - phone: (254) 752-0858
 - email: elizabeth.manriquez@wacoisd.org

APPLICATION SUBMISSION PROCESS

Email completed form and documents to Elizabeth Manriquez: elizabeth.manriquez@wacoisd.org



JUNIOR CITIZEN POLICE ACADEMY

~~~ALL FIELDS MUST BE COMPLETED FOR APPLICATION TO BE PROCESSED. WRITE "N/A", IF ANY SECTION DOESN'T APPLY TO YOU~~~

## APPLICANT'S INFORMATION

|                        |                         |                           |                   |                      |                   |
|------------------------|-------------------------|---------------------------|-------------------|----------------------|-------------------|
| <u>FIRST NAME</u>      |                         | <u>MIDDLE NAME</u>        |                   | <u>LAST NAME</u>     |                   |
| <b>HOME ADDRESS</b>    |                         |                           | <b>HOME PHONE</b> |                      | <b>CELL PHONE</b> |
|                        |                         |                           |                   |                      |                   |
| <b>EMPLOYER'S NAME</b> |                         | <b>EMPLOYER'S ADDRESS</b> |                   |                      | <b>WORK PHONE</b> |
|                        |                         |                           |                   |                      |                   |
| <b>DATE OF BIRTH</b>   | <b>DRIVER'S LICENSE</b> | <b>SOCIAL SECURITY</b>    |                   | <b>EMAIL ADDRESS</b> |                   |
| <u>MM/DD/YYYY</u>      | <u>STATE</u>            | <u>NUMBER</u>             | <u>NUMBER</u>     | <u>PERSONAL</u>      |                   |
|                        |                         |                           |                   |                      |                   |

## PARENT/GUARDIAN'S INFORMATION

|                                    |                                       |                   |                                    |                                       |                   |
|------------------------------------|---------------------------------------|-------------------|------------------------------------|---------------------------------------|-------------------|
| <u>NAME</u>                        |                                       |                   | <u>NAME</u>                        |                                       |                   |
| <input type="checkbox"/>           | <u>HOME ADDRESS</u>                   |                   | <input type="checkbox"/>           | <u>HOME ADDRESS</u>                   |                   |
| Same as Applicant                  |                                       |                   | Same as Applicant                  |                                       |                   |
| <u>EMPLOYER'S NAME and ADDRESS</u> |                                       |                   | <u>EMPLOYER'S NAME and ADDRESS</u> |                                       |                   |
|                                    |                                       |                   |                                    |                                       |                   |
| <u>HOME PHONE</u>                  | <u>CELL PHONE</u>                     | <u>WORK PHONE</u> | <u>HOME PHONE</u>                  | <u>CELL PHONE</u>                     | <u>WORK PHONE</u> |
|                                    |                                       |                   |                                    |                                       |                   |
| <input type="checkbox"/>           | <u>PARENT/GUARDIAN'S RELATIONSHIP</u> |                   | <input type="checkbox"/>           | <u>PARENT/GUARDIAN'S RELATIONSHIP</u> |                   |
| Emergency Contact                  |                                       |                   | Emergency Contact                  |                                       |                   |

## APPLICANT'S EDUCATION

|                                                          |                                                                                                                                                                        |            |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <u>SCHOOL ATTENDING</u> <small>(include Address)</small> | <u>GRADE LEVEL</u>                                                                                                                                                     | <u>GPA</u> |
|                                                          | <input type="checkbox"/> 9 <sup>th</sup> <input type="checkbox"/> 10 <sup>th</sup> <input type="checkbox"/> 11 <sup>th</sup> <input type="checkbox"/> 12 <sup>th</sup> |            |

GOALS AFTER GRADUATION:

~~~REMINDER, APPLICANT MUST PROVIDE (2) REFERENCE LETTERS, A COPY OF THEIR ATTENDANCE RECORD AND GPA RANKING~~~

JUNIOR CITIZEN POLICE ACADEMY

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BACKGROUND INFORMATION

LIST WHICH SCHOOL ORGANIZATIONS, CHURCH GROUPS OR OTHER ACTIVITIES YOU'RE INVOLVED IN: (Attach Additional Sheet If Needed)

PLEASE EXPLAIN WHY YOU WANT TO BE INVOLVED IN WISD PD'S JUNIOR CITIZEN POLICE ACADEMY: (Attach Additional Sheet If Needed)

BACKGROUND QUESTIONS

FOR QUESTIONS 1 THRU 4, IF YES, THEN PLEASE EXPLAIN IN THE BACKGROUND QUESTIONS DETAIL SECTION; GIVING DATES, CHARGES, LOCATION AND DISPOSITION

| | | | |
|---|--|--|--|
| Q1. HAVE YOU EVER BEEN ARRESTED, DETAINED, OR TAKEN INTO POLICE CUSTODY BY ANY LAW ENFORCEMENT OFFICIAL? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Q2. HAVE YOU EVER RECEIVED ANY CITATIONS (TICKETS) FOR ANY OFFENSE, INCLUDING TRAFFIC VIOLATIONS? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Q3. HAVE YOU EVER BEEN PLACED ON DEFERRED ADJUDICATION, COMMUNITY SUPERVISION, OR PLED GUILTY OR NO CONTEST TO A MISDEMEANOR OFFENSE OTHER THAN A TRAFFIC VIOLATION? | <input type="checkbox"/> YES <input type="checkbox"/> NO | Q4. HAVE YOU EVER BEEN ARRESTED FOR DRUG POSSESSION OR USED DRUGS? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Q5. HOW DID YOU HEAR ABOUT WACO ISD POLICE DEPARTMENT'S JUNIOR CITIZENS POLICE ACADEMY | <input type="checkbox"/> SCHOOL PERSONNEL <input type="checkbox"/> COMMUNITY MEMBER <input type="checkbox"/> CHURCH / ORGANIZATION
<input type="checkbox"/> FAMILY <input type="checkbox"/> FRIEND <input type="checkbox"/> SOCIAL MEDIA / FLYER / ADVERTISEMENT
<input type="checkbox"/> OTHER: _____ | | |

~~~REMINDER...WRITE "N/A", IF ANY SECTION DOESN'T APPLY TO YOU~~~



# JUNIOR CITIZEN POLICE ACADEMY

## BACKGROUND QUESTIONS DETAILS

INCLUDE QUESTION NUMBER WITH YOUR RESPONSE: *(Attach Additional Sheet If Needed)*

|                   |                                                   |                  |                  |                     |                        |
|-------------------|---------------------------------------------------|------------------|------------------|---------------------|------------------------|
| <b>SHIRT SIZE</b> | XS   S   M   L   XL   2XL   3XL   4XL   5XL   6XL | <b>SHIRT CUT</b> | MALE  <br>FEMALE | <b>SHIRT LENGTH</b> | SHORT   REGULAR   TALL |
|-------------------|---------------------------------------------------|------------------|------------------|---------------------|------------------------|

## CERTIFICATION AND AGREEMENT STATEMENT

I certify that all information in this application is true and correct. I understand and agree to all the following statements: any false information, misrepresentation, or concealment of fact is sufficient grounds for either my immediate disqualification without recourse, or refusal into the Waco ISD Police Department's Junior Citizen Police Academy.

All information in this application may be verified by Waco ISD Police Department and applying for the Junior Citizen Police Academy does not guarantee acceptance into the program. I will be subjected to a background check prior to acceptance, and any criminal offense higher than a Class C Misdemeanor will result in an automatic disqualification.

I authorize the Waco ISD Police Department to verify and investigate the status of my driver's license, if licensed, and to conduct any background check it deems necessary, including review of criminal history records.

I hereby release Waco Independent School District, Waco ISD Police Department, and any individual who provides or obtains information pursuant to this authorization, from any and all liability for damages of any kind that may result to me on account of compliance or attempts to comply with this authorization.

Furthermore, if I'm selected to participate in the Waco ISD Police Department's Junior Citizen Police Academy, I will be expected to follow all rules, procedures and lawful requests from this department and its personnel. I agree to attend every session of the Police Academy to the best of my abilities, maintain acceptable standards at my school and in my community, to include grades, attendance, behavior and character.

## APPLICANT'S SIGNATURE

PRINTED NAME

SIGNATURE

DATE

# JUNIOR CITIZEN POLICE ACADEMY

*~~~THIS ACADEMY IS STRICTLY FOR HIGH SCHOOL STUDENTS TO LEARN ABOUT THE LAW ENFORCEMENT PROFESSION~~~*

*\*\*DISCLAIMER: ATTENDING WACO ISD PD'S JUNIOR CITIZEN POLICE ACADEMY WILL NOT MAKE YOU A CERTIFIED PEACE OFFICER\*\**

# JUNIOR CITIZEN POLICE ACADEMY

## POLICE PERSONNEL'S COMMENTS, APPROVALS AND SIGNATURES

OFFICER or SERGEANT'S COMMENTS/APPROVAL:

PRINTED NAME

SIGNATURE

DATE

LIEUTENANT or CHIEF'S COMMENTS/APPROVAL:

PRINTED NAME

SIGNATURE

DATE

# Waco Education Foundation

## Grant Budget Form

|                                     |  |
|-------------------------------------|--|
| Assigned Proposal #                 |  |
| Project Title:                      |  |
| Waco ISD Po                         |  |
| Number of Students Served by Grant: |  |

| Qty                                                                                | Budget Item                                       | Verify Vendor<br>(Y or N) | \$ Requested<br>from the WISD<br>Foundation | Other Secured<br>Source | \$ from Other<br>Source (if<br>applicable) |
|------------------------------------------------------------------------------------|---------------------------------------------------|---------------------------|---------------------------------------------|-------------------------|--------------------------------------------|
| <b>Consumable Supplies</b>                                                         |                                                   |                           |                                             |                         |                                            |
| 200                                                                                | meals students and staff                          |                           | \$2,600                                     |                         |                                            |
| 25                                                                                 | polo shirts for students and staff                |                           | \$875                                       |                         |                                            |
| 20                                                                                 | misc supplies (notebooks, pens, fingerprint cards |                           | \$200.00                                    |                         |                                            |
| 1                                                                                  | graduation banquet                                |                           | \$250.00                                    |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
| total Consumable Supplies                                                          |                                                   |                           | \$ 3,925.00                                 |                         | \$ -                                       |
| <b>Technology</b>                                                                  |                                                   |                           |                                             |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
| total Technology                                                                   |                                                   |                           | \$ -                                        |                         | \$ -                                       |
| <b>Long-Term Supplies / Equipment</b> (items that will last beyond the grant year) |                                                   |                           |                                             |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
|                                                                                    |                                                   |                           |                                             |                         |                                            |
| total Long-Term Supplies                                                           |                                                   |                           | \$ -                                        |                         | \$ -                                       |

| Contracted Services       |                |                                          |             |                             |                          |
|---------------------------|----------------|------------------------------------------|-------------|-----------------------------|--------------------------|
|                           |                |                                          |             |                             |                          |
|                           |                |                                          |             |                             |                          |
| total Contracted Services |                |                                          | \$ -        |                             | \$ -                     |
| Personnel                 |                |                                          |             |                             |                          |
|                           | OT for staff   |                                          | \$4,000.00  |                             |                          |
|                           |                |                                          |             |                             |                          |
| total Personnel           |                |                                          | \$ 4,000.00 |                             | \$ -                     |
| Travel / Other            |                |                                          |             |                             |                          |
|                           | transportation |                                          | \$175.00    |                             |                          |
|                           |                |                                          |             |                             |                          |
|                           |                |                                          |             |                             |                          |
|                           |                |                                          |             |                             |                          |
| total Other               |                |                                          | \$ 175.00   |                             | \$ -                     |
| Totals                    |                | Total Requested from the WISD Foundation |             | Foundation Cost Per Student | Total from Other Sources |
|                           |                | \$ 8,100.00                              |             | 405                         | \$ -                     |

[illegible]

|                              |                 |
|------------------------------|-----------------|
|                              |                 |
| \$                           | -               |
| \$                           | -               |
| \$                           | -               |
|                              |                 |
|                              |                 |
| \$                           | 4,000.00        |
| \$                           | -               |
| \$                           | 4,000.00        |
|                              |                 |
|                              |                 |
| \$                           | 175.00          |
| \$                           | -               |
| \$                           | -               |
| \$                           | -               |
| \$                           | 175.00          |
|                              |                 |
|                              |                 |
| <b>Total Cost of Project</b> |                 |
| \$                           | <b>8,100.00</b> |