



GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

February 13, 2025 – 6:30 P.M.

CALL TO ORDER

Chairman Sheehan called the meeting to order at 6:31 p.m.

Chairman Sheehan announced that Committeeman LeMay would be participating in the meeting remotely.

ROLL CALL

Members

Present: Mr. LeMay (remote), Mr. Gitschier, Mr. Bahou, Mr. Morin, Mr. Richardson,
Mr. Hogan, Mr. Sheehan

Members Absent: Mr. Nocco

Also

Present: Michael Knight, School Business Administrator
Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications

REPORT OF STUDENT REPRESENTATIVE

Chairman Sheehan informed the committee that the student representative was unable to be at the meeting and the report has been provided to the members.

APPROVAL OF MINUTES

MOTION: by Mr. Morin, seconded by Mr. Gitschier to approve the minutes from the meeting of January 23, 2025.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Nocco)

REPORT OF DISTRICT TREASURER

MOTION: by Mr. Morin, seconded by Mr. Gitschier to waive the reading of the warrant.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Nocco)

MOTION: by Mr. Gitschier, seconded by Mr. Morin to approve expenditures for the sum of \$4,211,736.60 allocated as follows:

Warrant 2140A	dated 02/07/2025	Payroll # 993	\$1,283,021.33
Warrant 2139-2	dated 01/31/2025	Accounts Payable	\$725,386.69
Warrant 2140	dated 02/14/2025	Accounts Payable	\$1,409,862.14
Warrant 2140-2	dated 01/31/2025	Mass Bay Health	\$787,857.60
Warrant 2140-3	dated 02/14/2025	Sales Use/Meals Tax	\$2,577.41
Warrant 2140-4	dated 02/14/2025	Lowell Five Cr Card Fees	\$3,031.43

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Nocco)

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Davis began with the first item on her agenda and informed the committee that she was happy to report that MassHire Lowell Career Center has been awarded a Youth Works Grant, setting aside \$40,000 to partner with Greater Lowell Tech to run an adult Certified Nursing Assistant (CNA) Program after school for up to 40 adults.

Superintendent Davis asked for the Committee's approval to accept the donation of \$100 from a staff member at Lowell General Hospital. These funds will be used to assist students in Health and Medical Assistant programs that are in need of financial assistance to purchase uniforms, supplies and their testing fees for their CNA and CMA certifications.

MOTION: by Mr. Hogan, seconded by Mr. Gitschier to accept the \$100 donation from Lowell General Hospital.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Nocco)

Superintendent Davis informed the committee that the number of senior students participating in cooperative education employment opportunities reported as of January 31st has increased to 256 senior students as of the night of the meeting which is 45% of the class of 2025. Ms. Davis added that to date, 13 Junior students have also begun on co-op which is 2% of the class of 2026. Ms. Davis added that number also continues to rise and looks forward to reporting the full number for the month of February at the next meeting.

Superintendent Davis asked Coach Kasilowski to the table to provide information regarding the out-of-state travel request before asking for the committee's approval. Coach Kasilowski informed the committee that their request was to send at least two (2), but possibly four (4) wrestlers to travel to

the New England Interscholastic State competition in Rhode Island to compete in Division 1. Ms. Davis included that the cost projection was approximately \$1,280 dollar which included the entry fee, rooms, and meals. There would be no transportation cost, as they are requesting the use of the school van.

MOTION: by Mr. Hogan, seconded by Mr. LeMay to approve the out-of-state travel request for four (4) wrestlers and two (2) coaches to attend the New England Interscholastic Wrestling Championships in Rhode Island on March 8th and 9th.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Nocco)

Superintendent Davis invited the Director of Technology, Enrollment & Information to provide the Committee with an update on admissions. Ms. Martinez informed the members that because the February 1st application deadline fell on the weekend, the deadline was extended until February 3rd. Applications will continue to be submitted, as there is rolling submissions, but as the deadline, there were a total of 1,218 ninth applications and 133 tenth grade applications. Ms. Martinez noted that the number of 10th grade open seats varies from year to year and is based on enrollment. When asked how the applications were being submitted and if they were available in other languages, Ms. Martinez informed the members that applications were available in several languages and approximately 95% of the applications were being submitted electronically with hard copies also available as an option. She also highlighted the promotional materials available, as well as the recruitment teams which promote CTE at events throughout our sending districts.

REPORT OF BUSINESS MANAGER

School Business Administrator Mr. Knight provided the committee with an explanation of the budget line transfers request and asked for approval totaling in the amount of \$509,871.

MOTION: by Mr. Gitchier, seconded by Mr. Bahou to approve the budget line item transfers.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Nocco)

OLD BUSINESS

Outstanding Items from Previous Meetings

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

NEW BUSINESS

There was no new business.

COMMITTEEPERSON MOTION

There were no committeeperson motions.

REPORT OF SUB-COMMITTEES

There was no report of sub-committees.

ADJOURN

MOTION: by Mr. Morin, seconded by Mr. Gitschier to adjourn the meeting at 6:49 p.m.

ROLL CALL VOTE: 7 Yes, 1 Absent (Mr. Nocco)

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Colette Edmonds", written in a cursive style.

Colette Edmonds
Recording Secretary

ENCLOSURES

Meeting Notice

Agenda

Minutes for Approval: January 23, 2025

Copy of Grant Award Notification Letter

Copy of 2025 Cooperative Education Report

Out-of-State Travel Information