



KINGSWAY REGIONAL SCHOOL DISTRICT

Work Session Meeting of the Board of Education

Date: February 13, 2025
Time: 6:30 p.m.
Location: High School East Cafeteria
201 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

Meeting called to order at 6:30 PM

Pledge of Allegiance

Appointment of School Board Association Delegates

Motion by Michele A Blair, second by Jaclyn Dopke.

New Jersey SBA Delegate - Lauren Boerlin

Gloucester County SBA Delegate - Kelly Bonapfel

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

B. Executive Session I

Action: 1. Executive Session In

Motion by Kristen Lombardo, second by Kelly Bonapfel.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 6:34 p.m. prevailing time, for approximately 90 minutes as follows:

Item Discussion Item(s)*

Individual Privacy

defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

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Action: 2. Executive Session Out

Motion by Michele A Blair, second by Kelly Bonapfel.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 8:18 p.m.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

C. Appeal of HS HIB/Student Discipline

Motion by Kelly Bonapfel, second by Lauren Boerlin.

Action: 1. BOEs Decision to Affirm/Overturn/Modify Superintendent Decision Regarding HS HIB #8

BE IT RESOLVED, that the Kingsway Regional School District Board of Education affirms and adopts the decision of the Superintendent to deny the appeal of HS HIB#8 and directs the Board Secretary to provide written notification of the BOEs decision to the parent/guardian.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

Action: 2. BOEs Decision to Affirm/Overturn/Modify Superintendent Decision Regarding HS HIB #5

Motion by Kelly Bonapfel, second by Marilyn O'Rourke-Young.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education affirms and adopts the decision of the Superintendent to deny the appeal of HS HIB#5 and directs the Board Secretary to provide written notification of the BOEs decision to the parent/guardian.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

Executive Session II

Action: 1. Executive Session In

Motion by Kristen Lombardo, second by Kelly Boerlin.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 8:32 p.m. prevailing time, for approximately 90 minutes as follows:

Item Discussion Item(s)*

Individual Privacy

defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke



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Action: 2. Executive Session II Out

Motion by Jaclyn Dopke, second by Michele A Blair

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 8:36 p.m.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

D. Examination for Cause

Action: 1. Examination for Cause

Motion by Lauren Boerlin, second by Kristen Lombardo.

WHEREAS, the Kingsway Regional School District Board of Education ("Board") seeks to provide all students with educational instructors capable of providing students with an appropriate and safe educational experience, consistent with New Jersey State Law, and Board Policy;

WHEREAS, the Board received certain information regarding actions by employee # 4327, which creates concern for his ability to instruct students consistent with Board policies, regulations, and known expectations;

WHEREAS, employee # 4327,'s alleged actions and statements are deemed by the Superintendent to be a potential deviation from normal physical and mental health;

IT IS HEREBY RESOLVED that the Board, upon the recommendation of the Superintendent and consistent with N.J.S.A. 18A:16-2, hereby requires employee # 4327 to undergo an appropriate examination and evaluation.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

E. Student Recognition

Discussion: 1. Spotlight Students

Discussion: 2. Seniors of the Month

F. Staff Recognition

Discussion: 1. New Staff Recognition

Discussion: 2. Teacher of the Year & ESP of the Year

G. Student Representative Report

Discussion: 1. Monthly Student Representative Report

H. Presentations

I. Public Participation



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Procedural: 1. Public Comment

J. Approval of Minutes
 Discussion: 1. Minutes

K. Correspondence

L. Superintendent Discussion Items
 Discussion: 1. Discussion Items

M. Approval of Action Items

N. Personnel
 Discussion: 1. Resignations, Retirements and Terminations

Action: 2. Appointments and Reappointments

Motion by Kristen Lombardo, second by Jaclyn Dopke.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certificated and non-certificated personnel are approved for hourly Schedule B assignments on an as-needed basis.

Name	Position	Location	Reason	Compensation	Effective Date
Tyler Schulz	Building Permanent Substitute Teacher	High School	Appointment	\$160/diem	02/24/2025-06/30/2025
Sandra Koberlein	LTS - Teacher of Art	Middle School	Appointment	\$280/diem	02/24/2025-06/30/2025

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke

Discussion: 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

Discussion: 4. Leaves of Absence

Discussion: 5. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Discussion: 6. Employment - Job Description(s) - Approval/Revisions

O. Finance

Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification



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Discussion: 4. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

P. Curriculum & Instruction

Discussion: 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Discussion: 2. Professional Learning Opportunities

Discussion: 3. Memorandum of Understanding | School of Health Professions Shadowing Experience

Q. General Administration

Discussion: 1. Enrollment Report

Discussion: 2. Emergency Drills

Discussion: 3. Student Discipline, Violence/Vandalism, HIB

Discussion: 4. HIB - Completed Investigation Reports

Discussion: 5. Education Field Trips and Assemblies

Discussion: 6. Fundraiser(s)

Discussion: 7. Out of District Placement

Discussion: 8. Scholarships and Awards

Discussion: 9. Programs

R. Old Business

S. New Business

T. Adjournment

Action: 1. Motion to Adjourn

Motion by Jaclyn Dopke, second by Michele A Blair.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:44 pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Apryl Palazzo, Jaclyn Dopke



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Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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