

**TRUSSVILLE CITY SCHOOLS
JOB DESCRIPTION**

POSITION TITLE: (LPN) Licensed Practical Nurse

QUALIFICATIONS: High School graduate or equivalent, graduate from an approved practical nursing school, at least one year's experience in a hospital or community health setting, must possess current license (LPN) to practice nursing in the State of Alabama, must possess current C.P.R. certification.

REPORTS TO: School Principal

EVALUATION: Trussville Board of Education Personnel Evaluation Plan

PERFORMANCE RESPONSIBILITIES:

1. Provide nursing care for students requiring special health procedures.
2. Following up in identified health problems with parents and other professionals.
3. Referring parents, students, teachers, health agencies, and individuals for health counseling to assigned RN.
4. Recording health data in the cumulative health record and keeping them current.
5. Contacting principal and Health Services Officer regarding crisis situations in the school. These include child abuse, threatened suicide and accidents.
6. Administering medications to students according to the approved policy.
7. Administering first aid to students and staff according to the approved policy.
8. Assisting the RN in screening of students for vision, hearing and scoliosis.

Board Approved: October 5, 2009