

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
McDermoth Elementary School
March 18, 2025

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable

Comments from Board Members

Comments from Student Representatives

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Presentations

1. [McDermoth Annual Report](#)

Old Business

Superintendents' Report

1. 2025-2026 Budget Planning
2. Seismic Update

Financial Services

1. [Fiscal Status Report](#)

New Business

1. [Policy 3207 Prohibition of HIB](#)
2. [GHC MOU](#)
3. [Multi-Sport 360](#)
4. [Special Education Vendor Renewal](#)
5. Next Meeting

Executive Session / Closed Session

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND
March 18, 2025

4:30 p.m. Work-study – Portrait of a Graduate

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on March 4, 2025, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for February are enclosed for your review and approval.

Comments from the Board

Comments from Student Representatives

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

1. McDermoth Annual Report – Principal Mindi Hammill will present the annual report and school improvement plan for McDermoth Elementary School.
[Enclosure 2](#)

Old Business

Superintendents' Report

1. Budget Planning – Superintendents Green and Sandstrom will provide an update on budget planning for the 2025-2026 school year.
2. Seismic Update – Superintendents Green and Sandstrom will provide an update on planning for new schools under the Seismic School Safety Grant Program.

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Elyssa Louderback will present the Fiscal Status Report for February. [Enclosure 3](#)

New Business

1. Policy 3207 Prohibition of HIB – A required up to Policy 3207 – Prohibition of Harassment, Intimidation, and Bully of Students – is presented for your review on first reading. [Enclosure 4](#)
2. GHC MOU – An agreement with Grays Harbor College to place students in the Bachelor of Applied Science – Teacher Education (BAS-TE) program is presented for your review and approval. [Enclosure 5](#)
3. Multi-Sport 360 – Renewal of the agreement with Multi-Sport 360 of Montesano allowing Aberdeen athletes to participate is presented for your review and approval. [Enclosure 6](#)
4. Special Education Vendors – A list of current special education providers whose rates are being updated is presented for your review and approval. [Enclosure 7](#)
5. Next Meeting – The next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, April 15, 2025, at Robert Gray Elementary School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 15 minutes under RCW 42.30.110 (b) and (g): To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 8](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the Board of Directors – March 4, 2025

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 5:30 p.m. Tuesday, March 4, 2025, in the Community Room at Aberdeen High School. In attendance were Directors Jessica Jurasin and Suzy Ritter along with Superintendents Lynn Green and Traci Sandstrom and nine patrons and staff. Directors Annica Mizin and Jeremy Wright were excused.

The meeting began with the flag salute.

On a motion by Director Jurasin and seconded by Director Ritter, the Board approved the consent agenda, which included The minutes from the regular meeting on Feb. 18, 2025; trip requests for the Chess Club at Aberdeen High School, which traveled to Stanwood for the state championships on Feb. 28 to March 1, the fastpitch team at Aberdeen High School to travel to Anacortes on March 14-15, the baseball team at Aberdeen High School to travel to Moses Lake to participate in a tournament March 21-23, the FBLA team at Aberdeen High School to travel to Bellevue for the state leadership conference on April 23-26 and for GEAR UP at Aberdeen High School to travel to Eastern Washington to tour four college campuses on May 4-6, and accepted a gift to the district from Marni Schumacher who donated a clarinet to the band at Miller Junior High School.

Broseph Johnson offered comment regarding planning for restrooms as part of the facility planning process and requested higher quality toilet paper.

Athletic Director John Crabb provided a mid-winter update on participation in athletics at Miller Junior High School and Aberdeen High School.

Mike Pauley, maintenance and custodial manager for the district, presented the department's annual report and discussed the Asset Preservation Program and annual Information and Condition of Schools reports for Aberdeen High School and Robert Gray Elementary School.

Following a presentation by Andrew Twyman of the Construction Services Group, on a motion by Director Ritter and seconded by Director Jurasin, the board accepted an award of \$18,500 from OSPI for environmental site assessments on two properties being considered for final purchase.

Following a presentation by Andrew Twyman of the Construction Services Group, on a motion by Director Jurasin and seconded by Director Ritter, the board awarded the contract to conduct the environmental site assessments to Haley & Aldrich of Tacoma.

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM
THE PUBLIC

ATHLETIC
DIRECTOR'S
REPORT

MAINTENANCE
DEPARTMENT
REPORT

SUPERINTENDENTS'
REPORTS

SEISMIC SCHOOL
SAFETY PLANNING

HALEY & ALDRICH
CONTRACT

Superintendents Lynn Green and Traci Sandstrom also reported that site inspections are continuing, the team at the Harbor Learning Center is planning its second pre-design meeting for March 11, and the district has filed paperwork with OSPI to enter Phase II on the projects to relocate/replace Miller Junior High School, A.J. West Elementary School and Stevens Elementary School.

Superintendent Sandstrom reported on the work taking place to meet with secondary students in focus groups to hear their thoughts on a variety of topics regarding their instruction and other school experiences. Information from meetings with Miller Junior High School students was shared.

STUDENT FOCUS
GROUPS

Superintendents Green and Sandstrom shared information about the ongoing legislative session, which does not appear to be offering the hoped-for relief from unfunded mandates. Also of concern are reports that ECEAP, which funds the district's early learning (preschool) program, might experience reductions. They also noted that both OSPI and the Washington State School Directors' Association are not recommending changes in policy at this time in response to federal communications regarding schools.

LEGISLATIVE
UPDATE

Following the presentation earlier by Maintenance & Custodial Manager Michael Pauley, the board approved the 2025 Information and Condition of Schools (ICOS) asset preservation reports for Aberdeen High School and Robert Gray Elementary School.

ICOS ASSET
PRESERVATION
REPORTS

Following a presentation by Superintendent Green, on a motion by Director Jurasin and seconded by Director Ritter, the board the board approved a data sharing agreement with School Links, which is the platform selected by OSPI for the High School and Beyond planning process.

SCHOOL LINKS

Following a presentation by Superintendent Green, on a motion by Director Ritter and seconded by Director Jurasin, the board approved renewal of the agreement with the New Market Skills Center for 2025-2026 allowing Aberdeen students to take courses offered on the Tumwater campus.

2025-2026 NEW
MARKET
AGREEMENT

Following a presentation by Superintendent Green, on a motion by Director Jurasin and seconded by Director Ritter, the board approved an agreement with the City of Aberdeen Fire Department to provide the Fire Science Course as part of summer school through the Twin Harbors Skills Center.

2025 FIRE SCIENCE
CONTRACT

Following a presentation by Special Education Director Rick Bates, on a motion by Director Ritter and seconded by Director Jurasin, the board approved an amended list of vendors to provide special services in 2025-2026.

AMENDED SPECIAL
EDUCATION RFP

Following a presentation by the Executive Director of Business and Operations, on a motion by Director Jurasin and seconded by Director Ritter, the board

BUS PURCHASE

approved the purchase of two new special education buses to replace buses that are coming off the depreciation list. One bus will be in the current fiscal year, the second in 2025-2026.

President Durney announced that the next regular meeting is scheduled for 5:30 p.m. Tuesday, March 18, at McDermoth Elementary School. A work-study for Portrait of a Graduate will begin at 4:30 p.m.

NEXT MEETING

At 6:26 p.m., President Durney recessed the meeting for an executive session expected to last 10 minutes under RCW 42.30.110 (b) and (g) (to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee). The meeting reconvened in regular session at 6:36 p.m.

EXECUTIVE
SESSION

On a motion by Director Ritter and seconded by Director Jurasin, the board approved the Personnel Report.

PERSONNEL
REPORT

Under certificated matters, the board approved a leave of absence for Erik Hiles, a teacher at Aberdeen High School, effective April 14 to June 11; accepted the resignation of Donna Portmann as a teacher at Aberdeen High School effective Aug. 31; approved the hiring of David Mills as a substitute for the district, and accepted the resignation of Annamaria Dimoff as a substitute for the district effective Feb. 26.

CERTIFICATED

Under classified matters, the board approved the hiring of Christi Campbell as a para-educator at McDermoth Elementary School effective March 10 and Eileen Christensen as a current-year para-educator at McDermoth Elementary School effective Feb. 24; approved leaves of absence for Jacqueline Quinby, a registered nurse for the district effective March 20 to June 11, Alexandra Velez, a registered behavior technician for the district, effective March 3 to June 11 and for Mason Campeau, a para-educator at Aberdeen High School, effective Feb. 10 to March 21; approved the retirements of Wade Bruffett, a technology system support technician at the Stewart Building, effective March 31, and Theresa Buchanan, a para-educator at the Hopkins Building, effective Aug. 15; accepted resignations from Taiya Flohr, a Food Service worker at A.J. West Elementary School, effective Feb. 25, Angel Howard, a para-educator at McDermoth Elementary School, effective March 2, and from Christine Taylor, a bus driver for the district, effective Feb. 12; approved the hiring of Layne Bruner as the head coach effective and Ashton Williamson as an assistant coach effective March 3, Tye Williamson as a 0.5 FTE assistant coach effective March 3 and Trevon Nichols as a 0.5 FTE assistant coach effective March 5 for baseball at Aberdeen High School; Desiree Glanz as the head coach and Todd Bridge and Steve Reed as assistant coaches for track at Aberdeen High School, effective March 3; Jimmy McDaniel as the head coach. Brandon Siano as an assistant coach and Kyra Gallinger as a 0.5 FTE assistant coach for fastpitch at Aberdeen High School effective March 3;

CLASSIFIED

Aberdeen School Board Minutes
March 4, 2025

Breanna Gentry as the head coach and Jim Daly and Stacy Devall as assistant coaches for track at Miller Junior High School effective April 14; accepted the resignation of Wendy Clevinger as an assistant coach for track at Miller Junior High School effective Feb. 19; approved the hiring of Mary Ann Lopez, Phillip Slep, Jr. and Savannah Strickland as substitutes for the district and accepted the resignation of Tammy Nyman as a substitute effective Feb. 28.

On a motion by Director Jurasin and seconded by Director Ritter, the board approved a revised salary schedule for the Public School Employees bargaining unit adding the position of physical therapy assistant.

There being no further business, the regular meeting was adjourned at 6:37 p.m.

24-25 REVISED PSE
SALARY SCHEDULE

ADJOURN

Lynn Green, Secretary

Jennifer Durney, President

Traci Sandstrom, Secretary

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 18, 2025, the board, by a _____ vote, approves payments, totaling \$602.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 837829 through 837830, totaling \$602.55

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837829	Bank Of The Pacific (use Tax)	03/18/2025	492.86 GF
837830	Bank Of The Pacific (use Tax)	03/18/2025	109.69 ASB
2	Computer	Check(s) For a Total of	602.55

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As of March 18, 2025, the board, by a _____ vote, approves payments, totaling \$1,017,877.95. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 837737 through 837828, totaling \$1,017,877.95

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837737	1ST SECURITY BANK PAYROLL/PERS	03/18/2025	4,278.43
837738	Aberdeen School Dist-Cte Impre	03/18/2025	3,010.48
837739	Aberdeen Office Equipment Inc	03/18/2025	9,142.94
837740	Aberdeen Sanitation	03/18/2025	7,652.97
837741	Aberdeen Sd #5 Revolving Fund	03/18/2025	1,380.00
837742	Aberdeen High School (asb)	03/18/2025	10,109.00
837743	Airgas Usa, Llc	03/18/2025	64.47
837744	Amazon Capital Services	03/18/2025	8,920.04
837745	AMPERSAND THERAPY LLC	03/18/2025	12,510.00
837746	Ats Automation, Inc	03/18/2025	7,572.06
837747	Auto-Chlor	03/18/2025	229.07
837748	Avid Center	03/18/2025	8,400.00
837749	AWSI/DISA GLOBAL SOLUTIONS	03/18/2025	15.00
837750	Bailey, Shannon	03/18/2025	2,177.56
837751	Barnes & Noble	03/18/2025	392.64
837752	Bickar, Denny	03/18/2025	550.00
837753	Bsn Sports	03/18/2025	4,439.34
837754	Builders Hardware & Supply	03/18/2025	266.22
837755	Cascade Natural Gas	03/18/2025	58,777.53
837756	Consolidated Electrical Distri	03/18/2025	1,731.79
837757	CENTER FOR MATHEMATICS & TEACH	03/18/2025	1,089.00
837758	Central Welding Supply	03/18/2025	121.81
837759	CHARLIES PRODUCE	03/18/2025	12,700.65
837760	CHAVEZ, MARIA	03/18/2025	9,900.00
837761	Chemsearch	03/18/2025	2,483.60
837762	Cintas Corporation	03/18/2025	15,375.43
837763	City Of Aberdeen	03/18/2025	11,119.36
837764	Comcast	03/18/2025	484.64
837765	Copeland, Carla Marie	03/18/2025	768.00
837766	Cts Language Link	03/18/2025	37.51
837767	Dairy Fresh Farms	03/18/2025	11,926.94
837768	DILLANOS COFFEE ROASTERS INC	03/18/2025	331.00
837769	E3 Diagnostics DbA E3 Msr West	03/18/2025	29.59

Check Nbr	Vendor Name	Check Date	Check Amount
837770	ESD 113	03/18/2025	25,474.53
837771	Espresso Products Direct (epd	03/18/2025	1,016.58
837772	Ferrellgas	03/18/2025	1,457.75
837773	Flinn Scientific Inc	03/18/2025	39.92
837774	Franz Family Bakeries	03/18/2025	1,943.33
837775	GRANITE TELECOMMUNICATIONS LLC	03/18/2025	1,989.68
837776	Grays Harbor College	03/18/2025	303,705.31
837777	Grays Harbor Community Hospita	03/18/2025	12,523.66
837778	Greater Grays Harbor, Inc	03/18/2025	2,254.00
837779	Guardian Security Systems, Inc	03/18/2025	11,368.36
837780	Harbor Auto & Truck Parts	03/18/2025	3,432.16
837781	Harbor Disposal Co Inc	03/18/2025	1,985.55
837782	Hatfield & Dawson	03/18/2025	910.00
837783	HD SUPPLY	03/18/2025	2,113.38
837784	Home Depot	03/18/2025	392.95
837785	Ivoxy Consulting Llc	03/18/2025	6,349.67
837786	Jw Pepper And Son Inc	03/18/2025	623.92
837787	KCDA Purchasing Coop.	03/18/2025	2,832.95
837788	LAKEVIEW SPEECH THERAPY	03/18/2025	15,907.50
837789	Leaving the Village, LLC	03/18/2025	20,000.00
837790	Lemay Mobile Shredding	03/18/2025	415.62
837791	LOVING GUIDANCE, LLC	03/18/2025	5,840.00
837792	MinuteMan Press	03/18/2025	134.98
837793	MOMENTUM TELECOM INC	03/18/2025	883.85
837794	NASCO HEALTHCARE INC	03/18/2025	10,803.65
837795	NORTHWEST SPEECH LLC	03/18/2025	9,450.00
837796	Ocosta School Dst #172	03/18/2025	56,180.22
837797	OSPI	03/18/2025	6,249.25
837798	Pacifica Law Group LLP	03/18/2025	220.00
837799	PANORAMA EDUCATION INC	03/18/2025	31,049.85
837800	Parris, Trinity A	03/18/2025	1,952.50
837801	Perkins Coie Llp	03/18/2025	132.00
837802	Petrocard Inc	03/18/2025	14,776.04
837803	Pioneer Healthcare Services LL	03/18/2025	5,160.29
837804	Porter Foster Rorick	03/18/2025	450.00
837805	Pud #1 Of Grays Harbor Co	03/18/2025	48,376.02
837806	Ricoh Usa Inc	03/18/2025	515.46
837807	SHAFFER, MARK	03/18/2025	1,408.84
837808	SILKE COMMUNICATIONS	03/18/2025	223.31
837809	SOLIAANT EDUCATION	03/18/2025	29,565.50
837810	SOLVEPATH LLC DBA THERAPY SOLU	03/18/2025	26,765.00
837811	Sound Publishing, Inc.	03/18/2025	306.67
837812	Ted Brown Music	03/18/2025	1,358.04
837813	THE DEVEREUX FOUNDATION	03/18/2025	42,384.19
837814	The Hello Foundation	03/18/2025	12,328.00
837815	THE STEPPING STONES GROUP LLC	03/18/2025	15,105.00
837816	Tke Corp	03/18/2025	5,689.02
837817	US Foods - Seattle	03/18/2025	42,054.46
837818	Us Postal Service (cmrs-Fp)	03/18/2025	2,000.00
837819	Verizon Wireless	03/18/2025	2,787.28

Check Nbr	Vendor Name	Check Date	Check Amount
837820	VESTIS	03/18/2025	39.40
837821	Wash State Center For Childhoo	03/18/2025	450.00
837822	Water Walkers Inc DbA Health-E	03/18/2025	2,487.02
837823	Wcp Solutions	03/18/2025	166.74
837824	West Coast Mechanical Solution	03/18/2025	2,029.93
837825	Western Steel & Supply Inc	03/18/2025	247.76
837826	Wimberley, Emma-Leigh E	03/18/2025	72.10
837827	WSIPC	03/18/2025	325.09
837828	YMCA	03/18/2025	13,186.60
92	Computer	Check(s) For a Total of	1,017,877.95

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As of March 18, 2025, the board, by a _____ vote, approves payments, totaling \$28,009.77. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 837717 through 837736, totaling \$28,009.77

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837717	Aberdeen Sd #5 Revolving Fund	03/18/2025	380.00
837718	Aberdeen School District #5	03/18/2025	2,708.73
837719	Aberdeen School District #5	03/18/2025	429.67
837720	Aberdeen High School (asb)	03/18/2025	189.00
837721	Burns, Robert William	03/18/2025	89.53
837722	CMEA - Attn Kim Brumbaugh	03/18/2025	370.00
837723	Columbia Basin College	03/18/2025	975.00
837724	DEMIERO JAZZ FESTIVAL	03/18/2025	650.00
837725	E-MAN CONSTRUCTION	03/18/2025	1,875.10
837726	ESD 113	03/18/2025	350.00
837727	Harbor Pacific Bottling Co	03/18/2025	70.90
837728	Kelso High School Asb	03/18/2025	200.00
837729	Music Theatre International	03/18/2025	381.78
837730	Skills Usa Washington	03/18/2025	2,970.00
837731	Strode, Kyle Lee	03/18/2025	176.16
837732	Tacoma Rainiers	03/18/2025	1,275.00
837733	Washington Officials Associati	03/18/2025	9,350.00
837734	Weatherwax Asb Fund	03/18/2025	5,377.27
837735	Yakovich, Craig W	03/18/2025	114.23
837736	Yakovich, Tamar Deejah	03/18/2025	77.40

20 Computer Check(s) For a Total of 28,009.77

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As of March 18, 2025, the board, by a _____ vote, approves payments, totaling \$70,928.82. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUNDS
Warrant Numbers 837712 through 837713, totaling \$70,928.82

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
GF			
837712	1ST SECURITY BANK PC	03/18/2025	45,712.95 GF
837713	1ST SECURITY BANK PC	03/18/2025	25,215.87 ASB
2	Computer	Check(s) For a Total of	70,928.82

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As of March 18, 2025, the board, by a _____ vote, approves payments, totaling \$560.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 837711 through 837711, totaling \$560.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837711	Willamette Valley Pie Company	03/03/2025	560.00
1	Computer	Check(s) For a Total of	560.00

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As of March 18, 2025, the board, by a _____ vote, approves payments, totaling \$2,050,907.45. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 837678 through 837710, totaling \$2,050,907.45.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837678	1st Security Bank-Child Suppo	02/26/2025	1,060.00
837679	Aberdeen High School-AHS Schol	02/26/2025	70.00
837680	Aberdeen Sch Dist Kitchen Fund	02/26/2025	22.00
837681	Aberdeen Sd #5 Revolving Fund	02/26/2025	6.68
837682	Aberdeen School District-SERS	02/26/2025	169,461.89
837683	Aberdeen School District-TRS	02/26/2025	333,048.91
837684	Aberdeen School District Defer	02/26/2025	23,871.00
837685	AUTOMATED ACCOUNTS	02/26/2025	758.83
837686	Bank Of The Pacific	02/26/2025	716,502.12
837687	Cnty/city Mun Ees	02/26/2025	3,606.47
837688	Dynamic Collectors	02/26/2025	3,603.43
837689	E.S.D.#113 Unemployment Coop	02/26/2025	17,424.02
837690	Ed.Serv.Dist.#113	02/26/2025	29,280.72
837691	Employment Security	02/26/2025	27,578.12
837692	EMPLOYMENT SECURITY DEPT LTC	02/26/2025	9,967.52
837693	Evergreen Professional Recover	02/26/2025	695.81
837694	First Choice Health	02/26/2025	1,314.50
837695	GESA	02/26/2025	5,735.00
837696	HCA-SEBB BENEFITS-600D01	02/26/2025	636,192.00
837697	HCA-SEBB FLEX SPEND-600D01	02/26/2025	4,331.71
837698	Legal Shield	02/26/2025	63.80
837699	Pse Of Wa	02/26/2025	7,062.03
837700	The Standard Insurance Company	02/26/2025	5,674.15
837701	Tsa Consulting Group Inc	02/26/2025	11,947.00
837702	Twin Star Credit Union	02/26/2025	280.00
837703	Twin Star Scholarship Acct	02/26/2025	64.00
837704	Twinstar Pse Local Dues	02/26/2025	64.00
837705	United Way	02/26/2025	254.38
837706	Veba Contributions-Y1286.001	02/26/2025	16,097.46
837707	Wa State School Ret Assn	02/26/2025	63.00
837708	Wea Chinook	02/26/2025	107.88
837709	Wea Payroll Deductions	02/26/2025	24,026.04
837710	Payroll Warrant	03/03/2025	672.98

Check Nbr	Vendor Name	Check Date	Check Amount
32	Computer	Check(s) For a Total of	2,050,907.45

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 18, 2025, the board, by a _____ vote, approves payments, totaling \$2,090,292.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 837677 through 837677, totaling \$2,090,292.40

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837677	1ST SECURITY BANK PAYROLL/PERS	02/27/2025	2,090,292.40

1 Computer Check(s) For a Total of 2,090,292.40

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 18, 2025, the board, by a _____ vote, approves payments, totaling \$5,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 837527 through 837527, totaling \$5,000.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
837527	GILL, STEVEN JEFFREY	01/17/2025	5,000.00
1	Computer	Check(s) For a Total of	5,000.00



McDermoth Board Report

Principal Mindi Hammill
2024-2025

McDermoth Elementary

2024-25

Total Student Enrollment

295

Gender

Female



Male



Ethnicity Breakdown

Race/Ethnicity

American Indian/Alaskan Native

2.0%

Asian

0.3%

Hispanic/Latino of any race(s)

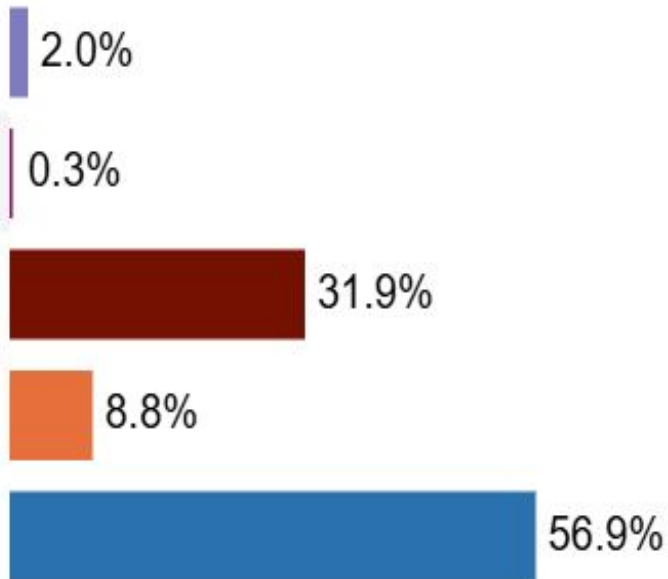
31.9%

Two or More Races

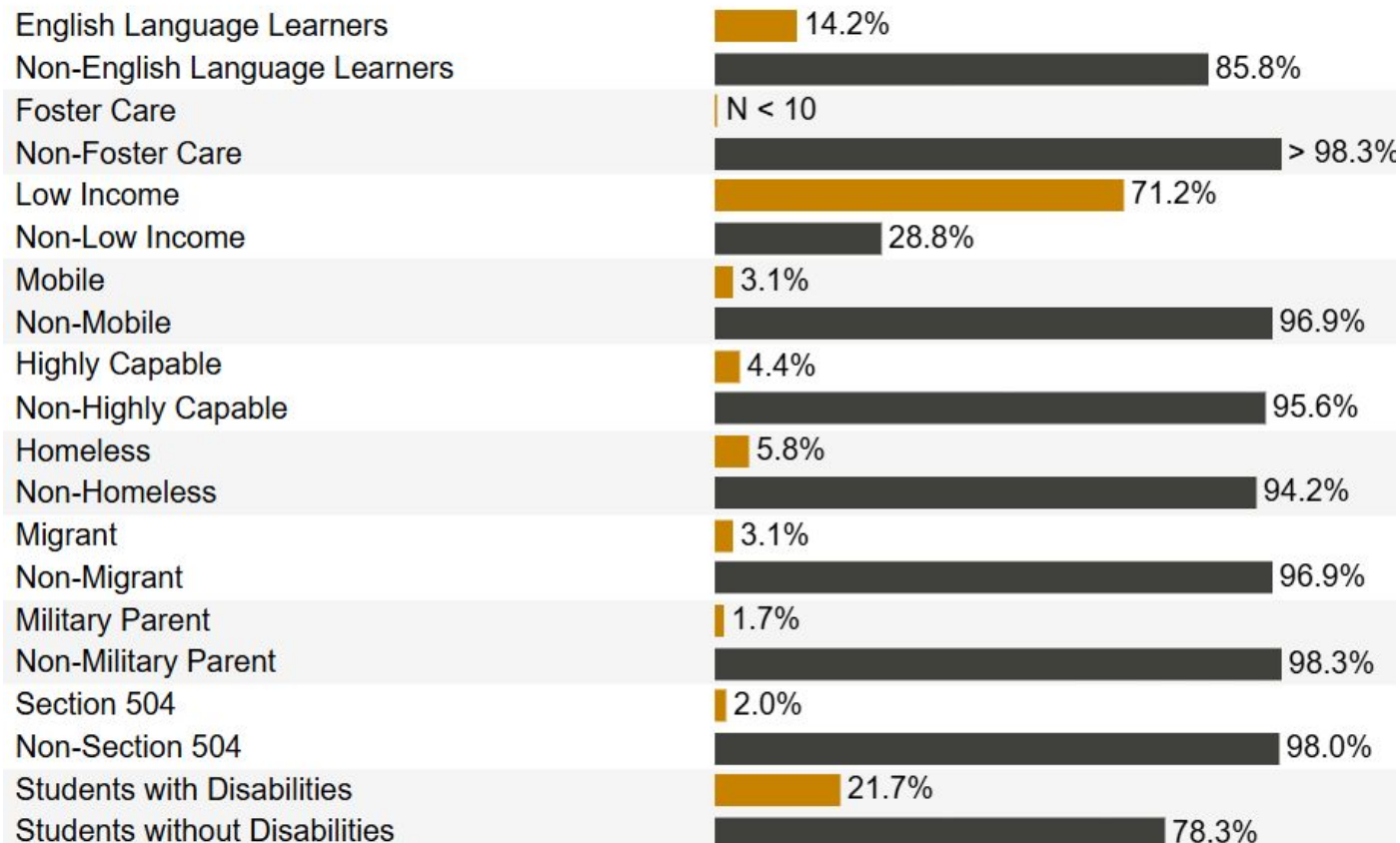
8.8%

White

56.9%



Program and Characteristic



Smarter Balanced Assessment

39.4%

ELA*

33.1%

Math

64.0%

Science

Students on Track for College-level Learning
Without Needing Remedial Classes
Spring 2024

61.3%

ELA*

58.5%

Math

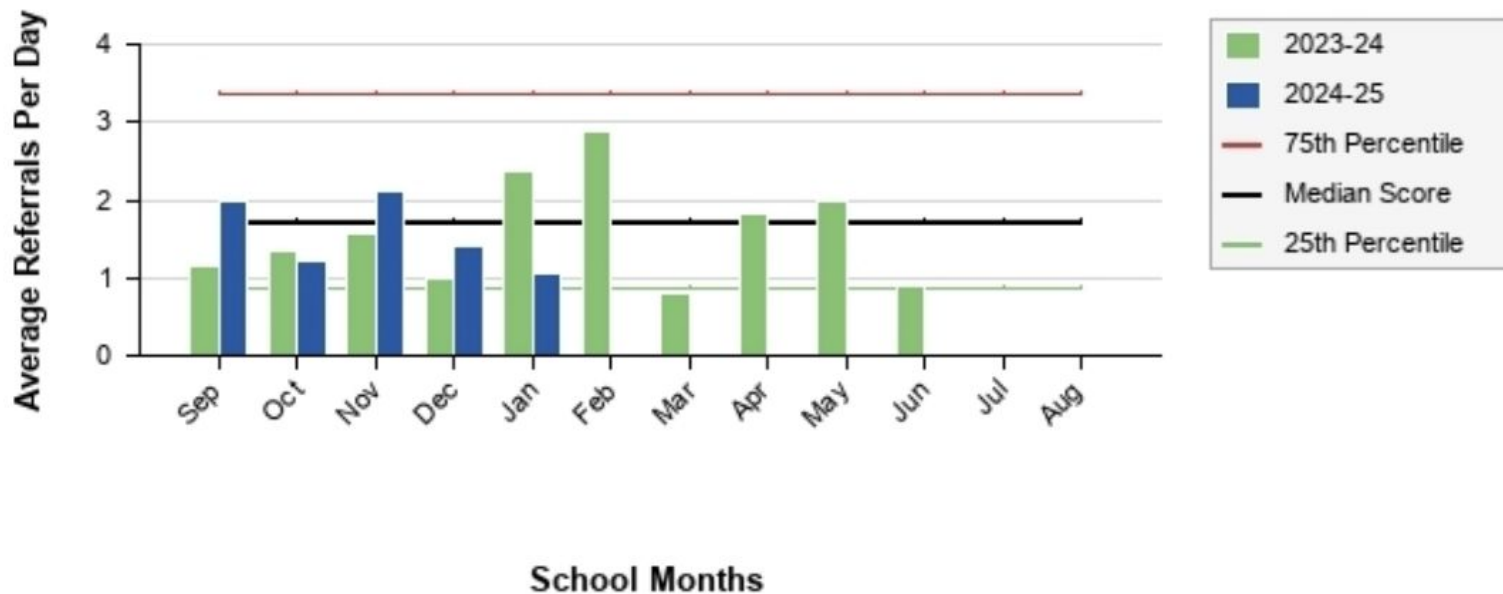
80.0%

Science

Students Showing Foundational Grade Level
Knowledge and Skills or Above
Spring 2024

Discipline Data – SWIS

Average Referrals Per Day Per Month - Multi-Year
All, 2023-24 - 2024-25



Social-Emotional Learning Data

- Panorama

How do McDermoth 3-5th grade students feel about themselves in the world?

69% Have frequent positive emotions

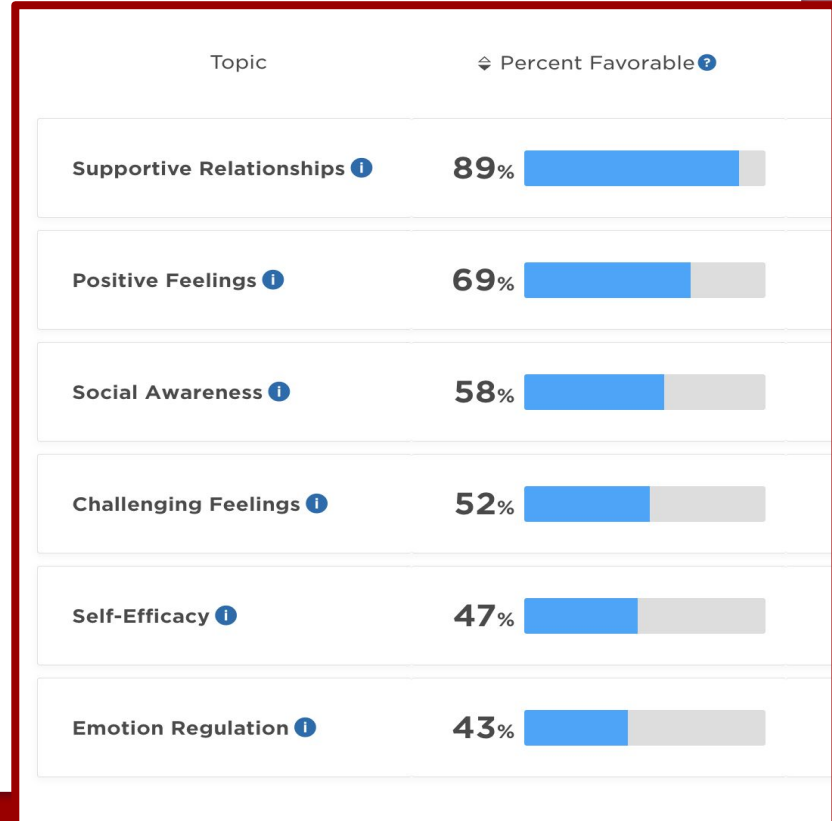
89% Have supportive relationships at home and school

52% have challenging emotions

43% feel they can regulate their emotions

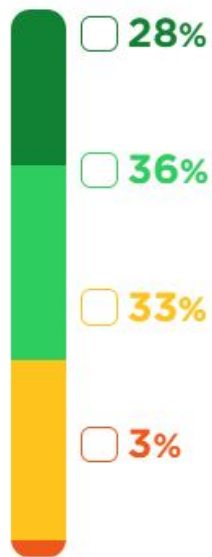
47% Believe they are in control of their success

58% consider others perspectives and have empathy for them

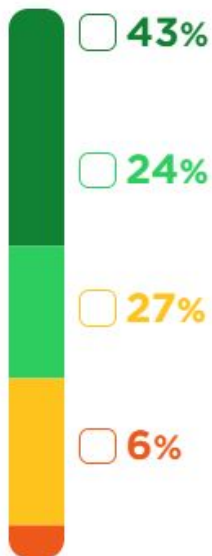


Attendance Data – Panorama

Attendance



Attendance



The highlight is 43% of our students have 95%+ attendance!

15% increase in students attending 95+%

3% increase of those students attending 90% or better

iReady Reading Comparison

Current Placement Distribution



23-24



Current Placement Distribution



24-25



Reading

Progress to Annual Typical Growth (Median)



23-24
Winter

Progress to Annual Typical Growth (Median)

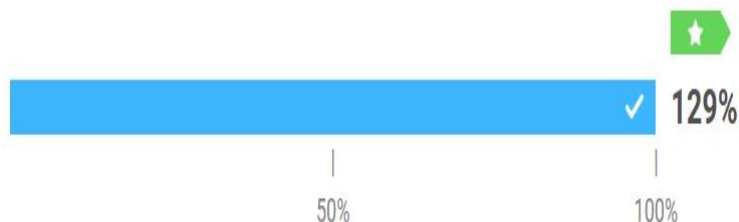


24-25
Winter

Reading-final end of year 23-24

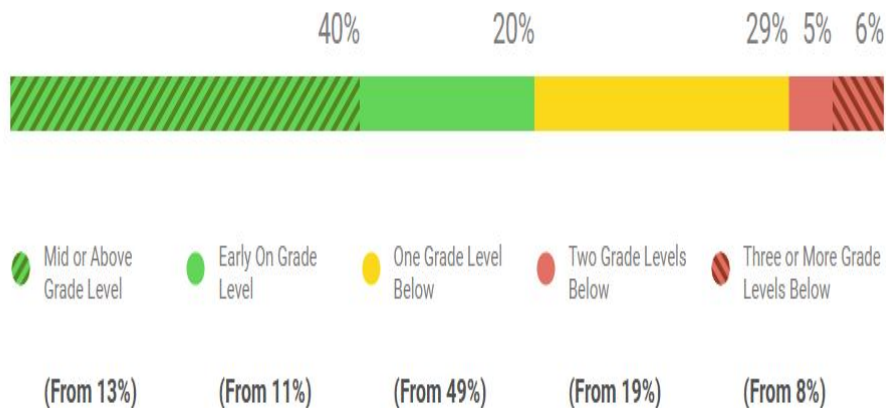
Students Assessed/Total: 295/299

Progress to Annual Typical Growth (Median)



The median percent progress towards Typical Growth for this school is 129%. Typical Growth is the average annual growth for a student at their grade and baseline placement level.

Current Placement Distribution



Math iReady

Progress to Annual Typical Growth (Median)



Winter 23-24 

Progress to Annual Typical Growth (Median)



Current Placement Distribution



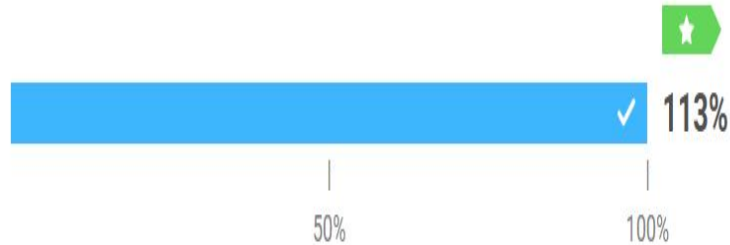
24-25 

Current Placement Distribution



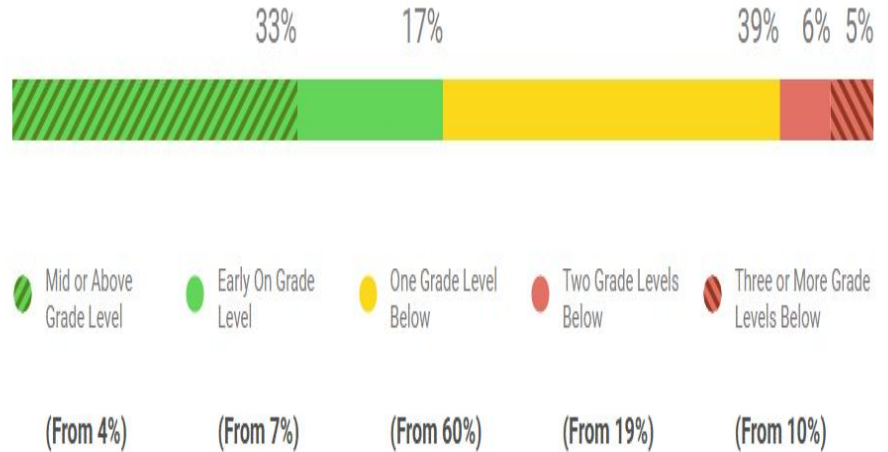
Math end of year 23-24

Progress to Annual Typical Growth (Median)



The median percent progress towards Typical Growth for this school is 113%. Typical Growth is the average annual growth for a student at their grade and baseline placement level.

Current Placement Distribution



School Improvement Goals

Goal #1: McDermoth Elementary will increase the number of students with regular attendance (attending 90% or fewer than 2 days absent per month on average) from 62.1% in SY 23–24 to 68% SY 24–25. This projected growth will include our SWD and EL populations as sub groups.

Activity to target goal:

Bloomz communication app & increase communication and messaging to students and families—educate parents on “regular daily attendance”

PBL to increase student engagement and interest in school setting & reward system to recognize those achieving 90%+ attendance

School Improvement Goals

Goal #2: In aligning with the Aberdeen School District's mission to foster critical thinking and communication, McDermoth Elementary will implement Project-Based Learning (PBL) with each grade level team implementing at least one project per trimester or three projects by the end of the 2024–2025 school year.

Activity to target goal:

Design a learning lab to enhance a collaborative space that lends itself to student led learning and a space to develop, design and create applications of student learning.

Participate in PBL training during the two professional development days for conference week.

Optional participation in a PBL PLC that will be offered quarterly.

WATCHDOGS

D-DADS

O-F

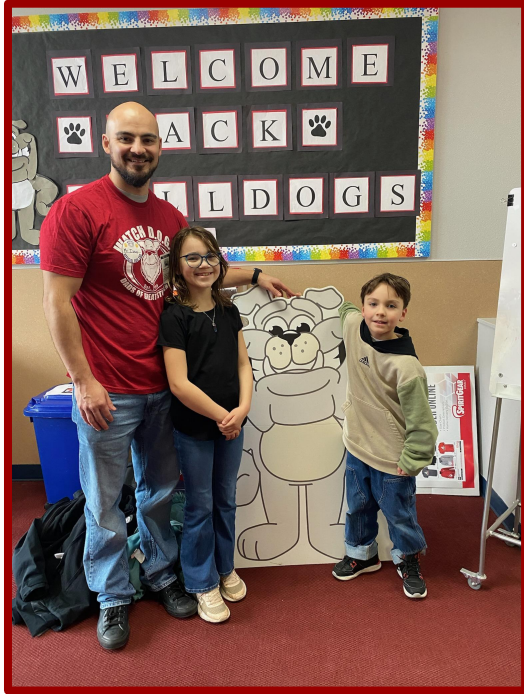
G-REAT

S-TUDENTS

Benefits of fathers and father figures who are active in a students school life...

- 60% more likely to graduate
- Have higher academic success
- Perform better in school
- Have better social emotional health and development
- 39.98% of households with a 5 year old in Grays Harbor County are single parent households

WATCHDOGS



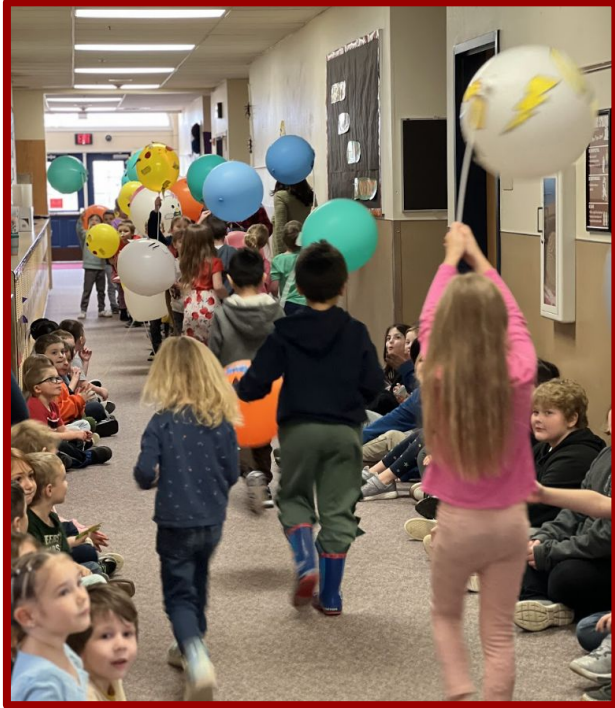
Fire Prevention Assembly



Ghost Walk



Thanksgiving Day Parade



Hands On Children's Museum Visit





Aberdeen
School District

*Our Children,
Our Schools,
Our Future*

Budget Update

March 18, 2025

2025 - 2026 Priorities

We are committed to and working diligently on the following budget priorities. We also recognize that some may not be feasible within the forecasted budget.

- Return PE and music specialist time at the elementary schools (restoring previous year's elementary start times)
- Maintain a 5% minimum fund balance
- Maximize all available grant resources
- Meet the *district average* class size in grades K-3 of 17
- Meet the class size language in the CBA
- To avoid or minimize Reductions in Force

2025-26 Assumptions

- Enrollment of 3,020 fte (1% reduction from actual 2024-25 AAFTE)
- Projections are based on current year prototypical school funding allocations
 - The House & Senate have not released budgets
 - Economic Revenue Forecast is anticipated to be released today
 - IPD has not yet been determined (salary implications)
 - Federal grant revenue forecasts are unclear
 - Insurance rate increases

Questions?



Our Children,
Our Schools,
Our Future

TO: Lynn Green and Traci Sandstrom, Superintendents
FROM: Elyssa Louderback, Executive Director of Business & Operations
SUBJECT: Monthly Budget Report for February, 2025
DATE: March 18, 2025

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 4,723,036.77.

Expenditures-- Expenditures were made in the total of \$ 5,050,990.85. Expenditures for staff salary and benefits account for 82.2% of all expenditures for the month and 80% of year to date total expenditures.

Fund Balance— Current month ending fund balance is \$ 2,074,520.42. We had a negative cash flow of \$ 327,954.08 for the month. We will continue to manage our cash flow very carefully and make adjustments as needed through the year.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 5,579,124	\$ 2,156,393	38.65%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 397,010	\$ 223,747	56.36%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 33,580,700	\$ 15,791,792	47.03%	Apportionment and LEA
State, Special	\$ 14,497,538	\$ 7,023,111	48.44%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 45,000	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 6,843,748	\$ 2,568,399	37.53%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 226,867	\$ 125,076	55.13%	Non high payments from Cosmopolis SD
Other Agencies	\$ 29,000	\$ 42,012	144.87%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 61,198,987	\$ 27,930,530	45.64%	
			50.00%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

Board of Directors	\$ 99,000	\$ 31,650	31.97%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 449,866	\$ 218,015	48.46%	General Admin/ Supt Office
Business Office	\$ 698,521	\$ 318,155	45.55%	Fiscal operations
Human Resources	\$ 449,997	\$ 218,348	48.52%	Personnel & recruitment, labor relations
Public Relations	\$ 50,250	\$ 5,072	10.09%	Educational/admin info to public
Supervision of Instruction	\$ 1,448,318	\$ 748,494	51.68%	includes secretarial support
Learning Resources	\$ 229,969	\$ 138,134	60.07%	Library resources & staffing
Principal's Office	\$ 3,366,069	\$ 1,734,984	51.54%	includes Secretarial support
Guidance/Counseling	\$ 2,339,697	\$ 1,096,142	46.85%	Counselors/support services
Pupil Management	\$ 4,000	\$ 14,060	100.00%	Bus & playground management, Safety, etc
Health Services	\$ 3,050,486	\$ 1,583,555	51.91%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 35,709,198	\$ 16,575,105	46.42%	classroom teachers/para support
Extra-curricular	\$ 1,470,719	\$ 770,311	52.38%	Coaching, advising, ASB supervision
Payments to other district	\$ 701,000	\$ 104,289	0.00%	CTE/Skills Center fees/pmts to other schools
Instructional Prof Dev	\$ 1,210,682	\$ 626,197	51.72%	Prof development; instructional staff
Instructional Technology	\$ 91,631	\$ 352,684	384.90%	classroom technology
Curriculum	\$ 974,495	\$ 295,684	30.34%	District materials adoptions/purchases; staff
Food Services	\$ 2,953,399	\$ 1,572,412	53.24%	Mgmt of food service for district
Transportation	\$ 1,325,881	\$ 705,342	53.20%	Co-op payments, fuel, insurance
Maint & Operations	\$ 3,660,050	\$ 1,900,349	51.92%	cust/maint/grounds, security, warehouse
Other Services	\$ 2,920,171	\$ 2,128,847	72.90%	Insurance, utilities, tech, print, motor pool, Erato
Transfers	\$ (261,250)	\$ (146,136)	55.94%	in district use of buses, vehicles, food service
Interfund Transfers	\$ -	\$ -	0.00%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 62,942,149	\$ 30,991,696	49.24%	
			41.67%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue – Total receipts were \$ \$51,471.73 and consist of grants, rental fees and interest.

Expenditures —Expenditures were made in the amount of \$ 89,798.43 for the month.

Fund Balance — Current monthly ending fund balance is \$ 262,377.26.

DEBT SERVICE FUND SUMMARY:

Revenue -- Total receipts were \$ 5,379.64 and consists of tax payments and transfers.

Expenditures — There were no expenditures for the month.

Fund Balance — Current month ending fund balance is \$ 743,464.08. Funds in this account are held for bond principal and interest payments.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue — There was \$ 16,694.63 revenue for the month.

Expenditures -- Expenditures total 38% of the budgeted expenditures for this fiscal year.

Fund Balance — Current month ending fund balance is \$ 340,431.61.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue – There was \$ 1,187.39 revenue for the month and consisted of interest and depreciation.

Expenditures — There were no expenditures for the month.

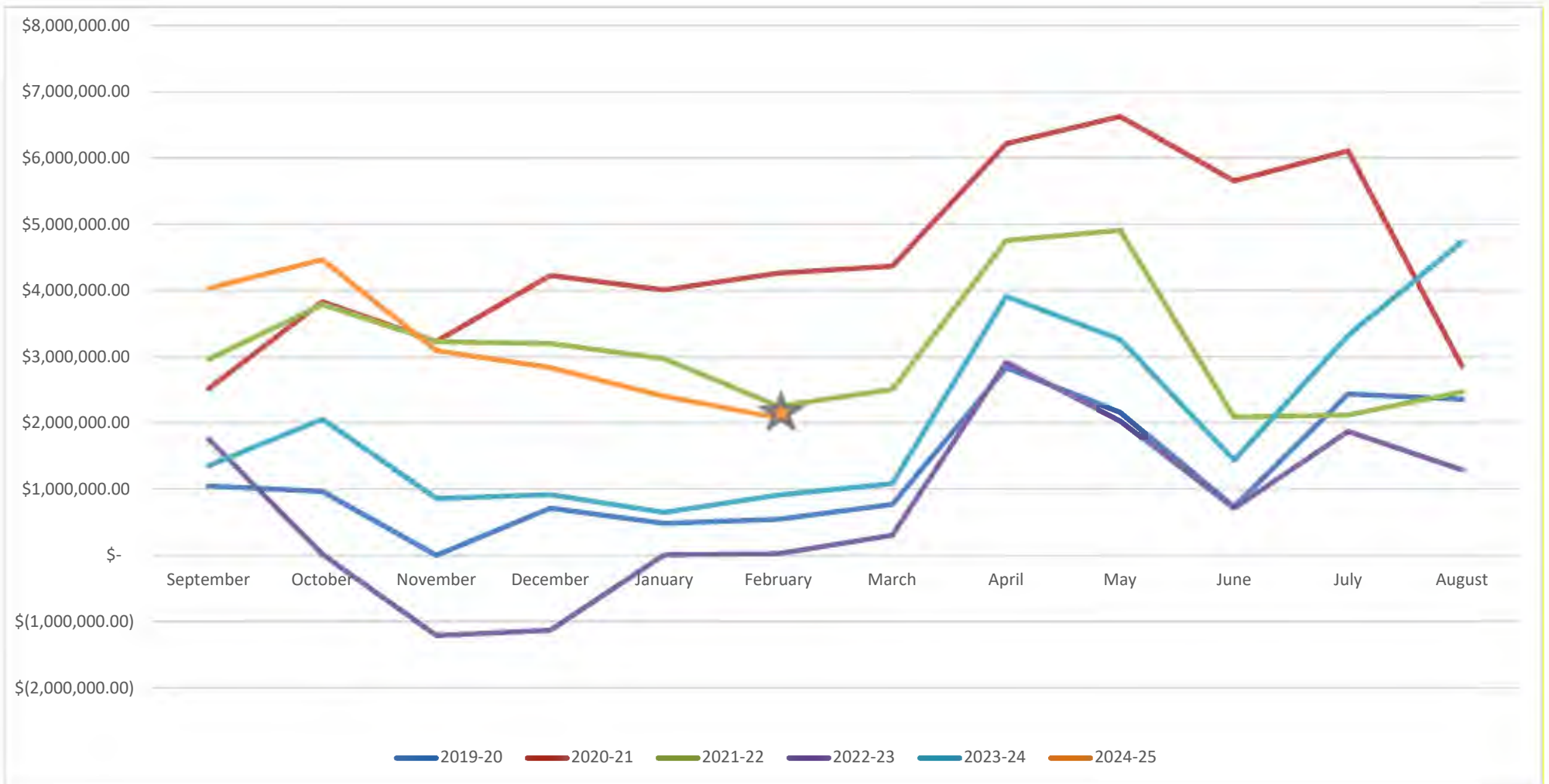
Fund Balance — Current month ending fund balance is \$ 348,828.97.

SUMMARY OF BUDGET EXPENDITURE CAPACITY**Budget Capacity as of February, 2025:**

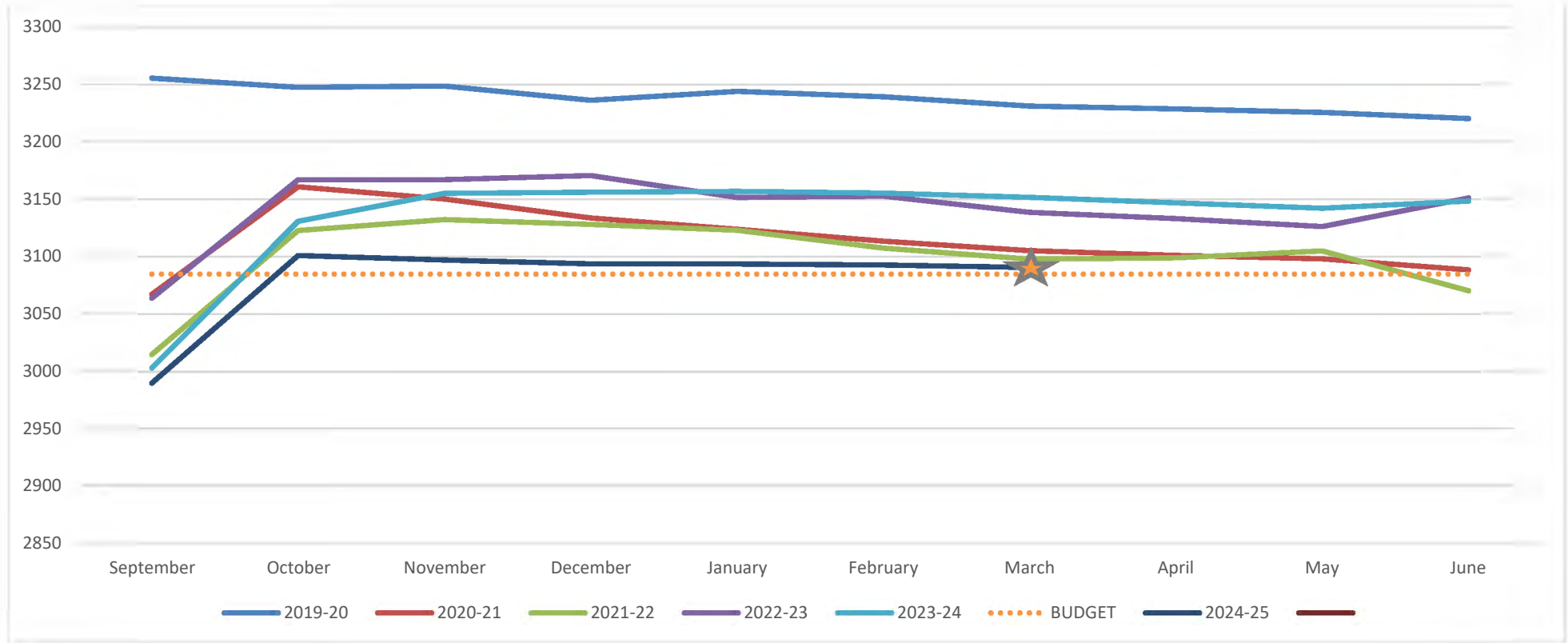
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 62,942,149	\$ 30,991,696	\$ 31,950,453	49.24%	50.76%
Capital Projects	\$ 6,300,000	\$ 953,444	\$ 5,346,556	15.13%	84.87%
Debt Service	\$ 295,000	\$ 268,086	\$ 26,914	90.88%	9.12%
ASB	\$ 540,797	\$ 205,008	\$ 335,789	37.91%	62.09%
Trans Vehicle	\$ 200,000	\$ -	\$ 200,000	0.00%	100.00%

GENERAL FUND FUND BALANCE TRENDS

End of February, 2025



ENROLLMENT TRENDS as of March, 2025



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget)
2024-25 Budget	1,231	728	983	2,942	143	3,085
2024-25 Actual	1,209.44	697.38	1,021.64	2,928.46	158.11	+ 1.57 (3,086.57)
2023-24 Actual	1,276.92	720.04	990.32 *	2,987.30	161.22 *	+ 78.52 (3,070)
2022-23 Actual	1,292.06	759.62	982.59	3,034.27	127.93	+ 77.20 (3,085)
2021-22 Actual	1,299.38	775.67	963.66	3,038.71	75.13	+ 13.84 (3,100)
2020-21 Actual	1,287.98	777.52	943.61	3,015.97	85.44	+ 1.41 (3,100)
2019-20 Actual	1,445.35	805.48	980.66	3,231.49	98.98	+ 40.47 (3,290)

* Includes summer school enrollment

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February , 2025

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	5,579,124	49,179.34	2,156,393.00		3,422,731.00	38.65
2000 LOCAL SUPPORT NONTAX	397,010	28,131.79	223,746.84		173,263.16	56.36
3000 STATE, GENERAL PURPOSE	33,580,700	2,788,384.52	15,791,792.34		17,788,907.66	47.03
4000 STATE, SPECIAL PURPOSE	14,497,538	1,361,979.01	7,023,111.19		7,474,426.81	48.44
5000 FEDERAL, GENERAL PURPOSE	45,000	.00	.00		45,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	6,843,748	423,273.42	2,568,398.86		4,275,349.14	37.53
7000 REVENUES FR OTH SCH DIST	226,867	66,337.69	125,075.88		101,791.12	55.13
8000 OTHER AGENCIES AND ASSOCIATES	29,000	5,751.00	42,011.77		13,011.77-	144.87
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 61,198,987	 4,723,036.77	 27,930,529.88		 33,268,457.12	 45.64
 <u>B. EXPENDITURES</u>						
00 Regular Instruction	26,618,322	2,006,433.95	12,765,270.88	97,838.21	13,755,212.91	48.32
10 Federal Stimulus	0	.00	2,257.36	5,454.00-	3,196.64	0.00
20 Special Ed Instruction	9,924,586	889,028.31	4,961,497.09	1,020,467.72	3,942,621.19	60.27
30 Voc. Ed Instruction	2,979,151	256,862.71	1,578,218.15	13,093.02	1,387,839.83	53.41
40 Skills Center Instruction	257,644	29,665.44	192,639.42	1,310.82	63,693.76	75.28
50+60 Compensatory Ed Instruct.	6,817,224	504,714.74	2,958,868.49	103,959.51	3,754,396.00	44.93
70 Other Instructional Pgms	846,844	100,324.54	390,426.25	22,206.42	434,211.33	48.73
80 Community Services	2,481,492	194,738.04	1,166,443.05	15,042.38	1,300,006.57	47.61
90 Support Services	13,016,885	1,069,223.12	6,976,075.25	128,572.39	5,912,237.36	54.58
 <u>Total EXPENDITURES</u>	 62,942,148	 5,050,990.85	 30,991,695.94	 1,397,036.47	 30,553,415.59	 51.46
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,743,161-	327,954.08-	3,061,166.06-		1,318,005.06-	75.61
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 4,889,319		 5,135,686.48			
 <u>G. GLS 896, 897, 898 ACCOUNTING</u>	 XXXXXXXXXX		 .00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
 <u>H. TOTAL ENDING FUND BALANCE</u>	 3,146,158		 2,074,520.42			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	14,070.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	420,331	676,579.59
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	81,543	102,021.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	14,070	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	538,203-	1,879,265.95-
G/L 891 Unassigned Min Fnd Bal Policy	3,168,417	3,161,115.78
<u>TOTAL</u>	3,146,158	2,074,520.42

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February , 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	1,302,008	21,023.15	21,347.40		1,280,660.60	1.64
2000 Local Support Nontax	19,500	2,292.65	51,820.00		32,320.00-	265.74
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	4,800,000	28,155.93	723,253.48		4,076,746.52	15.07
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 6,121,508	 51,471.73	 796,420.88		 5,325,087.12	 13.01
 <u>B. EXPENDITURES</u>						
10 Sites	0	52,800.00	239,109.45	8,950.29	248,059.74-	0.00
20 Buildings	6,300,000	34,155.93	706,017.04	0.00	5,593,982.96	11.21
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	2,842.50	8,318.00	0.00	8,318.00-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 6,300,000	 89,798.43	 953,444.49	 8,950.29	 5,337,605.22	 15.28
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 178,492-	 38,326.70-	 157,023.61-		 21,468.39	 12.03-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 343,731		 419,400.87			
 <u>G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 165,239		 262,377.26			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	52,800.00-
G/L 863 Restricted from State Proceeds	0	184,784.96-
G/L 864 Restricted from Fed Proceeds	111,714	.00
G/L 865 Restricted from Other Proceeds	5,300,000-	133,672.50-
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	5,353,525	633,634.72
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	165,239	262,377.26

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	2,654.95	15,374.54		15,374.54-	0.00
2000 Local Support Nontax	25,000	2,724.69	21,703.85		3,296.15	86.82
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 25,000	 5,379.64	 37,078.39		 12,078.39-	 148.31
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	250,000	.00	250,000.00	0.00	.00	100.00
Interest On Bonds	44,100	.00	18,086.25	0.00	26,013.75	41.01
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	.00	0.00	900.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 295,000	 .00	 268,086.25	 0.00	 26,913.75	 90.88
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	 270,000-	 5,379.64	 231,007.86-		 38,992.14	 14.44-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 969,260		 974,471.94			
 <u>G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 699,260		 743,464.08			
 <u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	699,260		743,464.08			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	 699,260		 743,464.08			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	68,425	3,645.47	49,797.23		18,627.77	72.78
2000 Athletics	124,750	7,812.91	93,602.17		31,147.83	75.03
3000 Classes	2,500	.00	250.00		2,250.00	10.00
4000 Clubs	168,570	4,476.25	33,474.50		135,095.50	19.86
6000 Private Moneys	80,700	760.00	74,964.68		5,735.32	92.89
Total REVENUES	444,945	16,694.63	252,088.58		192,856.42	56.66
B. EXPENDITURES						
1000 General Student Body	32,646	1,280.59	25,175.87	0.00	7,470.13	77.12
2000 Athletics	248,971	13,141.55	76,156.26	3,250.00	169,564.74	31.89
3000 Classes	2,500	.00	.00	0.00	2,500.00	0.00
4000 Clubs	175,890	1,334.73	28,677.78	976.75	146,235.47	16.86
6000 Private Moneys	80,790	128.66	74,998.11	0.00	5,791.89	92.83
Total EXPENDITURES	540,797	15,885.53	205,008.02	4,226.75	331,562.23	38.69
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	95,852-	809.10	47,080.56		142,932.56	149.12-
D. TOTAL BEGINNING FUND BALANCE	280,036		293,351.05			
E. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	184,184		340,431.61			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	176,684		332,931.61			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	184,184		340,431.61			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2025

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	15,000	1,187.39	4,059.27		10,940.73	27.06
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	368,914	.00	.00		368,914.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	383,914	1,187.39	4,059.27		379,854.73	1.06
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	383,914	1,187.39	4,059.27		379,854.73	1.06
D. <u>EXPENDITURES</u>						
Type 30 Equipment	200,000	.00	.00	0.00	200,000.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	200,000	.00	.00	0.00	200,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	183,914	1,187.39	4,059.27		179,854.73-	97.79-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	289,788		344,769.70			
I. <u>GLS 896, 897, 898 ACCOUNTING</u> <u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	473,702		348,828.97			

K. <u>ENDING FUND BALANCE ACCOUNTS:</u>		
G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	473,702	348,828.97
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 473,702	 348,828.97

***** End of report *****

PROHIBITION OF HARASSMENT, INTIMIDATION AND BULLYING OF STUDENTS

The district is committed to a safe and civil educational environment ~~for all students, employees, parents/legal guardians, volunteers and patrons~~ that is free from the harassment, intimidation or bullying of any student. As defined in Chapter 28A.600 RCW (Students), “Harassment, intimidation or bullying” means any intentionally electronic, written, verbal, message or image—including those that are electronically transmitted—verbal, or physical act, including but not limited to one shown to be motivated by ~~race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, mental or physical disability or other distinguishing characteristics,~~ any characteristic in RCW 28A.640.010 and RCW 28A.642.010, or other distinguishing characteristics, when ~~an~~ the act:

- Physically harms a student or damages the student’s property;
- Has the effect of substantially interfering with a student’s education;
- Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Nothing in this section requires the affected student to actually possess a characteristic that is a basis for the harassment, intimidation or bullying.

“Other distinguishing characteristics” can include but are not limited to: physical appearance, clothing or other apparel, socioeconomic status and weight.

“Intentional acts” refers to the individual’s choice to engage in the act rather than the ultimate impact of the action(s).

This policy and accompanying procedure do not govern harassment, intimidation, or bullying of an employee, volunteer, parent/legal guardian, or community member.

Behaviors/Expressions

This policy recognizes that “harassment,” “intimidation,” and “bullying” are separate but related behaviors toward a student. Each must be addressed appropriately. The accompanying procedure differentiates the three behaviors, however, this differentiation should not be considered part of the legal definition of these behaviors.

Harassment, intimidation or bullying can take many forms including, but not limited to, slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats or other written, oral, physical or electronically transmitted messages or images directed toward a student.

This policy is not intended to prohibit expression of religious, philosophical, or political views, provided that the expression does not substantially disrupt the educational environment. Many behaviors that do not rise to the level of harassment, intimidation or

bullying may still be prohibited by other district policies or building, classroom or program rules.

Training

This policy is a component of the district's responsibility to create and maintain a safe, civil, respectful and inclusive learning community for students and shall be implemented in conjunction with comprehensive training of staff and volunteers.

Prevention

The district will provide students with strategies aimed at preventing harassment, intimidation and bullying toward students. In its efforts to train students, the district will seek partnerships with families, law enforcement and other community agencies.

Interventions

Interventions are designed to remediate the impact on the targeted student(s) and others impacted by the violation, to change the behavior of the perpetrator, and to encourage a positive school climate. The district will consider the frequency of incidents, developmental age of the student, and severity of the conduct in determining intervention strategies. Interventions will range from counseling, correcting behavior and discipline, to law enforcement referrals.

Students with Individual Education Plans or Section 504 Plans

If allegations are proven that a student with an Individual Education Plan (IEP) or Section 504 Plan has been the aggressor or target of harassment, intimidation or bullying, the school will convene the student's IEP or Section 504 team to determine whether the incident had an impact on the student's ability to receive a free, appropriate public education (FAPE). The meeting should occur regardless of whether the harassment, intimidation, or bullying incident was based on the student's disability. During the meeting, the team will evaluate issues such as the student's academic performance, behavioral issues, attendance, and participation in extracurricular activities. If a determination is made that the student is not receiving a FAPE as a result of the harassment, intimidation, or bullying incident, the district will provide additional services and supports as deemed necessary, such as counseling, monitoring and/or reevaluation or revision of the student's IEP or Section 504 plan, to ensure the student receives a FAPE.

Retaliation/False Allegations

Retaliation is prohibited and will result in appropriate discipline. It is a violation of this policy to threaten or harm ~~someone~~ a student for reporting harassment, intimidation, or bullying, being identified as a targeted student, or participating in an investigation.

It is also a violation of district policy to knowingly report false allegations of harassment, intimidation, and bullying. Students or employees who knowingly report or corroborate false allegations will be subject to appropriate discipline. However, students or employees will not be disciplined for making a report in good faith. ~~will not be disciplined for making a report in good faith. However, persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.~~

Compliance Officer

The superintendent will appoint a compliance officer as the primary district contact to receive copies of all formal and informal complaints and oversee ~~ensure~~ policy implementation. The name and contact information for the compliance officer will be communicated throughout the district. The district compliance officer will participate in at least one mandatory training opportunity offered by OSPI.

The superintendent is authorized to direct the implementation of procedures addressing the elements of this policy.

Cross References:	Policy 2161	Special Education and Related Services for Eligible Students
	Policy 3200	Rights and Responsibilities
	Policy 3205	Sexual Harassment of Students Prohibited
	Policy 3210	Nondiscrimination
	Policy 3211	Gender Inclusive Schools
	Policy 3240	Student Conduct
	Policy 3241	Classroom Management, Corrective Action and Punishment
	Policy 6590	Sexual Harassment
Legal Reference:	RCW 28A.300.285	Harassment, intimidation and bullying prevention policies

Adopted: 08/19/03
Revised: 12/18/07; 06/21/11; _____

Prohibition of Harassment, Intimidation, and Bullying of Students

A. Introduction

The Aberdeen School District strives to provide students with optimal conditions for learning by maintaining a school environment where everyone student is treated with respect and ~~no one is~~ students are not physically or emotionally harmed.

In order to ensure respect, ~~and prevent harm,~~ and improve school climate, it is a violation of district policy for a student to be harassed, intimidated, or bullied by others students in the school community, at school sponsored events, or when such actions create a substantial disruption to the educational process. ~~The school community includes all students, school employees, school board members, contractors, unpaid volunteers, families, patrons, and other visitors.~~ Student(s) will not be harassed because of their race, color, religion, ancestry, national origin, gender, sexual orientation, ~~including~~ gender expression, ~~or~~ gender identity, mental or physical disability, or other distinguishing characteristics.

Any school staff who observes, overhears, or otherwise witnesses harassment, intimidation or bullying of a student or to whom such actions have been reported must take prompt and appropriate action to stop the harassment, intimidation, or bullying, ~~and to prevent its reoccurrence,~~ and report it to the building level administrator and/or district HIB Compliance Officer.

B. Definitions

Aggressor is a student, ~~staff member, or other member of the school community who engages in the harassment, intimidation or bullying of a~~ harasses, intimidates, or bullies another student.

Harassment, intimidation or bullying is an intentional electronic, written, verbal, or physical act that:

1. Physically harms a student or damages the student's property;~~;~~
2. Has the effect of substantially interfering with a student's education;~~;~~
3. Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment;~~, or~~
4. Has the effect of substantially disrupting the orderly operation of the school.

Conduct that is "substantially interfering with a student's education" will be determined by considering a targeted student's grades, attendance, demeanor, interaction with peers, participation in activities, and other indicators.

Conduct that may rise to the level of harassment, intimidation and bullying may take many forms, including, but not limited to: slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, ostracism, physical attacks or threats, gestures, or acts relating to an individual or group whether electronic, written, oral, or physically transmitted messages or images. There is no requirement that the targeted student actually possess the

characteristic that is the basis for the harassment, intimidation or bullying.

This procedure does not govern harassment, intimidation, or bullying toward or by an employee, volunteer, parent/legal guardian, or community member.

Incident Reporting Forms may be used by students, families, or staff to report incidents of harassment, intimidation or bullying. A sample form is provided on the Office of Superintendent of Public Instruction's (OSPI) School Safety Center website: www.k12.wa.us/SafetyCenter/BullyingHarassment/default.aspx.

Retaliation is when an aggressor harasses, intimidates, or bullies a student who has reported incidents of bullying occurs when a student is intimidated, threatened, coerced, or discriminated against for reporting harassment, intimidation, or bullying, participating in an investigation, or being identified as a targeted student.

Staff includes, but is not limited to, educators, administrators, counselors, school nurses, cafeteria workers, custodians, bus drivers, athletic coaches, advisors to extracurricular activities, classified staff, substitute and temporary teachers, volunteers, or paraprofessionals (both employees and contractors).

Targeted Student is a student against whom harassment, intimidation or bullying has allegedly been perpetrated.

Complainant means the person who has reported the harassment, intimidation, or bullying.

B. Behaviors / Expressions

"Harassment," "intimidation," and "bullying" are separate but related behaviors directed toward students. Although this procedure defines the three behaviors, this differentiation should not be considered part of the legal definition of these behaviors. RCW 28A.600.477 presents HIB as a broad and inclusive term and it is not meant to place undue emphasis on whether the behavior is "harassment," or "intimidation," or "bullying."

Harassment refers to any malicious act, which causes harm to any student's physical well-being. It can be discriminatory harassment, malicious harassment, or sexual harassment. Intimidation refers to implied or overt threats of physical violence toward a student. Bullying refers to unwanted aggressive behavior(s) by a student or group of students toward another student and that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. Bullying may inflict harm on the targeted student including physical or educational harm. Bullying can also occur through technology and is called electronic bullying or cyberbullying.

It is considered a violation of the state HIB law if any of the above behaviors are occurring.

D. C. Relationship to Other Laws

This procedure applies only to conduct toward students as reflected in RCW 28A.300.285—~~Harassment, Intimidation and Bullying prevention~~ 28A.600.477 – Prohibition of Harassment, Intimidation and Bullying. There are other laws and procedures to address related issues such as sexual harassment or discrimination.

At least four Washington laws may apply to harassment or discrimination:

- RCW 28A.600.477 – Prohibition Harassment, Intimidation and Bullying
- ~~RCW 28A.300.285 – Harassment, Intimidation and Bullying~~
- RCW 28A.640.020 – Sexual Harassment Equality
- RCW 28A.642 – Prohibition of Discrimination in Public Schools
- RCW 49.60.010 – The Law Against Discrimination

The district will ensure its compliance with all state laws regarding harassment, intimidation or bullying of a student. Nothing in this procedure prevents a student, parent/guardian, school or district from taking action to remediate harassment or discrimination based on a person's gender or student's membership in a legally protected class under local, state, or federal law.

DE. Prevention

1. Dissemination

In each school and on the district's website, the district will prominently post information as provided by OSPI, on reporting harassment, intimidation and bullying; the name and contact information for making a report to a school administrator; and the name and contact information for the district HIB Compliance Officer. The district's policy and procedure will be available in each school in a language that families can understand.

- ##### **2. Annually, the superintendent will ensure that a statement language provided by OSPI summarizing the policy and procedure is provided in student, staff, volunteer, and parent handbooks, is available in school and district offices and/or hallways, or and is posted on the district's website.**

Additional distribution of the policy and procedure is subject to the requirements of Washington Administrative Code ~~392-400-226~~ 392-405.

3. Education

Annually students will receive age-appropriate information on the recognition and prevention of harassment, intimidation or bullying at student orientation sessions and on other appropriate occasions. The information will include a copy of the Incident Reporting Form or a link to a web-based form.

4. Training

The district HIB Compliance Officer will participate in at least one mandatory training opportunity offered by OSPI. As feasible, the district's HIB Compliance Officer will attend annual training as a refresher course, particularly in the event that changes to the HIB law or process occur. Staff will receive annual training on the school district's policy and procedure, including staff roles and responsibilities, how to monitor common areas and the use of the district's Incident Reporting Form.

5. Prevention Strategies

The district will implement a range of prevention strategies including individual, classroom, school, and district-level approaches.

Whenever possible, the district will implement evidence-based prevention programs that are designed to increase social competency, improve school climate, and eliminate harassment, intimidation and bullying in schools.

E. F. Compliance Officer

The district compliance officer will:

1. Serve as the district's primary contact for harassment, intimidation and bullying of a student. If any district staff member receives allegations in a written report of harassment, intimidation, or bullying that indicate a potential violation of Policy 3207, that staff member must promptly notify the district compliance officer.
2. Provide support and assistance to the principal or designee in resolving complaints.
3. Receive copies of all Incident Reporting Forms, discipline Referral Forms, and letters to parents providing the outcomes of investigations.
4. Communicate with the school district's designated civil rights compliance coordinator. If a written report of harassment, intimidation, or bullying of a student indicates a potential violation of the district's nondiscrimination policy (Policy 3210), or if during the course of an investigation, the district becomes aware of a potential violation of the district's nondiscrimination policy, the compliance officer must promptly notify the district's civil rights compliance coordinator. At that time, the compliance officers must promptly notify the complainant that their complaint will proceed under both this policy / procedure and the nondiscrimination policy / procedure. The investigation and response timeline for the nondiscrimination procedure begin when the school district knows or should have known that a written report or investigation or harassment, intimidation, or bullying involves a potential violation of the district's nondiscrimination policy.
5. Be familiar with the use of the student information system. The compliance officer may use this information to identify patterns of behavior and areas of concern.
6. Ensure implementation of the policy and procedure by overseeing the investigative processes, including ensuring that investigations are prompt, impartial, and thorough.
7. Assess the training needs of staff and students to ensure successful implementation throughout the district, and ensure staff receive annual fall training.

8. Provide the OSPI School Safety Center with notification of policy or procedure updates or changes on an annual basis.
9. In cases where, despite school efforts, a targeted student experiences harassment, intimidation or bullying that threatens the student's health and safety, the compliance officer will facilitate a meeting between district staff and the child's parents/guardians to develop a safety plan to protect the student. A sample student safety plan is available on the OSPI website: www.k12.wa.us/SafetyCenter/default.aspx.
10. The district will provide updated names and contact information to OSPI after a change of the district's HIB Compliance Officer.

F. G. Staff Intervention

All staff members shall intervene and report when witnessing or receiving reports of harassment, intimidation or bullying of a student. ~~Minor incidents that do not staff are able to resolve immediately, or incidents that do not~~ meet the definition of harassment, intimidation or bullying, or conduct not directed toward a student may require no further action under this procedure.

G. H. Filing an Incident Reporting Form

Incident Reporting Forms may be used by students, families, or staff to report incidents of harassment, intimidation or bullying of a student. A sample form is provided on the Office of Superintendent of Public Instruction's (OSPI) School Safety Center website: www.k12.wa.us/SafetyCenter/BullyingHarassment/default.aspx

Any student who believes he or she has been the target of unresolved, severe, or persistent harassment, intimidation or bullying, or any other person in the school community who observes or receives notice that a student has or may have been the target of unresolved, severe, or persistent harassment, intimidation or bullying may report incidents verbally or in writing to any staff member.

The district must provide an incident report form to students, families, or staff, if requested.

H. I. Addressing Harassment, Intimidation, or Bullying – Reports

Step 1: Filing an Incident Reporting Form

In order to protect a targeted student from retaliation, a student need not reveal ~~his~~ their identity on an Incident Reporting Form. The form may be filed anonymously, confidentially, or the student may choose to disclose ~~his or her~~ their identity (non-confidential).

Status of Reporter

1. Anonymous

Individuals may file a report without revealing their identity. No disciplinary action will be taken against an alleged aggressor based solely on an anonymous report. Schools may identify complaint boxes or develop other methods for receiving anonymous, unsigned reports. Possible responses to an anonymous report include enhanced monitoring of specific locations at certain times of day or increased

monitoring of specific students or staff. (Example: An unsigned Incident Reporting Form dropped on a teacher's desk led to the increased monitoring of the boys' locker room in 5th period.)

2. Confidential

Individuals may ask that their identities be kept secret from the accused and other students. Like anonymous reports, no disciplinary action will be taken against an alleged aggressor based solely on a confidential report. (Example: A student tells a playground supervisor about a classmate being bullied but asks that nobody know who reported the incident. The supervisor says, "I won't be able to punish the bullies unless you or someone else who saw it is willing to let me use their names, but I can start hanging out near the basketball court, if that would help.")

3. Non-confidential

Individuals may agree to file a report non-confidentially. Complainants agreeing to make their complaint non-confidential will be informed that due process requirements may require that the district release all of the information that it has regarding the complaint to any individuals involved in the incident, but that even then, information will still be restricted to those with a need to know, both during and after the investigation. The district will, however, fully implement the anti-retaliation provision of this policy and procedure to protect complainants and witnesses.

Step 2: Receiving an Incident Reporting Form

All staff are responsible for receiving oral and written reports. Whenever possible staff who initially receive an oral or written report of harassment, intimidation or bullying of a student shall attempt to resolve the incident immediately. If the incident is resolved to the satisfaction of the parties involved, ~~or~~ if the incident does not meet the definition of harassment, intimidation or bullying, or if the conduct is not directed toward a student, no further action may be necessary under this procedure. If the parties involved are not satisfied with the attempt to resolve the situation, the staff member will notify the HIB Compliance Officer, the parties will be provided with a HIB Incident Report form, and given the opportunity to complete the form, thereby initiating the process for an official HIB investigation.

All reports of unresolved, severe, or persistent harassment, intimidation or bullying of a student will be recorded on a district Incident Reporting Form and submitted to the principal or designee, ~~unless the principal or designee is the subject of the complaint.~~ Once recorded, the principal or designee must communicate with the district HIB Compliance Officer regarding the complaints.

Step 3: Investigations of Unresolved, Severe, or Persistent Harassment, Intimidation and Bullying

All reports of unresolved, severe, or persistent harassment, intimidation or bullying of a student will be investigated with reasonable promptness. Any student may have a trusted adult with them throughout the report and investigation process.

1. Upon receipt of the Incident Reporting Form that alleges unresolved, severe, or persistent harassment, intimidation or bullying of a student, the school or district designee will begin the investigation. If there is potential for clear and immediate physical harm to the complainant, the district will immediately contact law enforcement and inform the parent/guardian.
2. For allegations involving a staff member the Human Resources Department must be involved so union representatives can be notified. These allegations will not be handled under the processes in 3207 and 3207P. Human Resources Departments must include consideration of policy and procedure 3210 – Nondiscrimination of Students, policy and procedure 5010 – Nondiscrimination and Affirmative Action, and other applicable policies and laws, including WAC 392-190-0555. The Human Resources Departments should work with their legal services to determine the appropriate complaint process and response.
3. During the course of the investigation, the district will take reasonable measures to ensure that no further incidents of harassment, intimidation or bullying occur between the complainant, targeted student, and or the alleged aggressor. If necessary, the district will implement a safety plan for the student(s) involved. The plan may include changing seating arrangements for the complainant, targeted student and/or the alleged aggressor in the classroom, at lunch, or on the bus; identifying a staff member who will act as a safe person for the complainant; altering the alleged aggressor's schedule and access to the complainant, and other measures.

If, during the course of an investigation, the district employee conducting the investigation becomes aware of a potential violation of the district's nondiscrimination policy [Policy 3210], the investigator will promptly notify the district's civil rights compliance officer. Upon receipt of this information, the civil rights compliance officer must notify the complainant that their complaint will proceed under the discrimination complaint procedure in WAC 392-190-065 through WAC 392-190-075 as well as the HIB complaint procedure. The notice must be provided in a language that the complainant can understand. The investigation and response timeline for the discrimination complaint procedure will follow that set forth in WAC 392-190-065 and begins when the district knows or should have known that a written report of harassment, intimidation or bullying involves allegations of a violation of the district's nondiscrimination policy.

4. Within two (2) school days after receiving the Incident Reporting Form, the school designee will notify the families of the students involved that a complaint was received and direct the families to the district's policy and procedure on harassment, intimidation and bullying.
5. In rare cases, where after consultation with the student and appropriate staff (such as a psychologist, counselor, or social worker) the district has evidence that it would threaten the health and safety of the complainant or the alleged aggressor to involve

- his or her parent/guardian, the district may initially refrain from contacting the parent/guardian in its investigation of harassment, intimidation and bullying of a student. If professional school personnel suspect that a student is subject to abuse and neglect, they must follow district policy for reporting suspected cases to Child Protective Services.
6. The investigation shall include, at a minimum:
 - a. An interview with the complainant;
 - b. An interview with the targeted student, if different than the complainant;
 - c. An interview with the alleged aggressor;
 - d. A review of any previous complaints involving ~~either~~ the complainant, the targeted student, or the alleged aggressor; and
 - e. Interviews with other students or staff members who may have knowledge of the alleged incident.
 7. The principal or designee may determine that other steps must be taken before the investigation is complete.
 8. The investigation will be completed as soon as practicable but generally no later than five (5) school days from the initial complaint or report. If more time is needed to complete an investigation, the district will provide the parent/guardian and/or the student with weekly updates.
 9. No later than two (2) school days after the investigation has been completed and submitted to the compliance officer, the principal or designee shall respond in writing or in person to the parent/guardian of the complainant and the alleged aggressor stating:
 - a. The results of the investigation;
 - b. Whether the allegations were found to be factual;
 - c. Whether there was a violation of policy; and
 - d. The process for the complainant to file an appeal if the complainant disagrees with results.

Because of the legal requirement regarding the confidentiality of student records, the principal or designee may not be able to report specific information to the targeted student's parent/guardian about any disciplinary action taken unless it involves a directive that the targeted student must be aware of in order to report violations.

If a district chooses to contact the parent/guardian by letter, the letter will be mailed to the parent/guardian of the complainant and alleged aggressor by United States Postal Service with return receipt requested unless it is determined, after consultation with the student and appropriate staff (psychologist, counselor, social worker) that it could endanger the complainant or the alleged aggressor to involve his or her family. If professional school personnel suspect that a student is subject to abuse or neglect, as mandatory reporters they must follow district policy for reporting suspected cases to

Child Protective Services.

If the incident cannot be resolved at the school level, the principal or designee shall request assistance from the district.

Step 4: Corrective Measures for the Aggressor

After completion of the investigation, the school or district designee will institute any corrective measures necessary. Corrective measures will be instituted as quickly as possible, but in no event more than five (5) school days after contact has been made to the families or guardians regarding the outcome of the investigation. Corrective measures that involve student discipline will be implemented according to district Policy 3241, Classroom Management, Corrective Actions or Punishment. If the accused aggressor is appealing the imposition of discipline, the district may be prevented by due process considerations or a lawful order from imposing the discipline until the appeal process is concluded.

If in an investigation a principal or principal's designee found that a student knowingly made a false allegation of harassment, intimidation or bullying, that student may be subject to corrective measures, including discipline.

Step 5: Targeted Student's Complainant's Right to Appeal

1. If the complainant or parent/guardian is dissatisfied with the results of the investigation, they may appeal to the superintendent or his or her designee by filing a written notice of appeal within five (5) school days of receiving the written decision. The superintendent or his or her designee will review the investigative report and issue a written decision on the merits of the appeal within five (5) school days of receiving the notice of appeal.
2. If the targeted student complainant remains dissatisfied after the initial appeal to the superintendent, the student may appeal to the school board by filing a written notice of appeal with the secretary of the school board on or before the fifth (5) school day following the date upon which the complainant received the superintendent's written decision.
3. An appeal before the school board or disciplinary appeal council must be heard on or before the tenth (10th) school day following the filing of the written notice of appeal to the school board. The school board or disciplinary appeal council will review the record and render a written decision on the merits of the appeal on or before the fifth (5th) school day following the termination of the hearing, and shall provide a copy to all parties involved. The board or council's decision will be the final district decision.

Step 6: Discipline/Corrective Action

The district will take prompt and equitable corrective measures within its authority on findings of harassment, intimidation or bullying of a student. Depending on the severity

of the conduct, corrective measures may include counseling, education, discipline, and/or referral to law enforcement.

Corrective measures for a student who commits an act of harassment, intimidation or bullying will be varied and graded according to the nature of the behavior, the developmental age of the student, or the student's history of problem behaviors and performance. Corrective measures that involve student discipline will be implemented according to district Policy and Procedure 3241, Student Discipline ~~Classroom Management, Corrective Actions or Punishment~~.

If the conduct was of a public nature or involved groups of students or bystanders, the district should strongly consider schoolwide training or other activities to address the incident.

If staff have been found to be in violation of this policy and procedure by not reporting harassment, intimidation, or bullying or not preventing retaliation, school districts may impose employment disciplinary action, up to and including termination. If a certificated educator is found to have committed a violation of WAC 181-87, commonly called the Code of Conduct for Professional Educators, OSPI's Office of Professional Practices may propose disciplinary action on a certificate, up to and including revocation. Contractor violations of this policy may include the loss of contracts.

Step 7: Support for the Targeted Student

Students ~~Persons~~ found to have been subjected to harassment, intimidation or bullying will have appropriate district support services made available to them, and the adverse impact of the harassment on the student shall be addressed and remedied as appropriate.

I. Immunity/Retaliation

No school employee, student, or volunteer may engage in reprisal or retaliation against a targeted student, witness, or other person who brings forward information about an alleged act of harassment, intimidation or bullying of a student. Retaliation is prohibited and will result in appropriate discipline.

J. Other Resources

Students and families should use the district's complaint and appeal procedures as a first response to allegations of harassment, intimidation and bullying of a student. However, nothing in this procedure prevents a student, parent/guardian, school, or district from taking action to remediate discrimination or harassment based on a person's membership in a legally protected class under local, state or federal law. A harassment, intimidation or bullying complaint may also be reported to the following state or federal agencies:

K. For questions or more information, students and families can reach out to the following state or federal agencies:

- OSPI Equity and Civil Rights Office
360.725.6162

- Email: equity@k12.wa.us
www.k12.wa.us/policy-funding/equity-and-civil-rights
- Washington State Human Rights Commission
800.233.3247
www.hum.wa.gov/index.html
 - Office for Civil Rights, U.S. Department of Education, Region IX
206.607.1600
Email: OCR.Seattle@ed.gov
www.ed.gov/about/offices/list/ocr/index.html
 - Department of Justice Community Relations Service
877.292.3804
www.justice.gov/crt/
 - Office of the Education Ombudsman
866.297-2597
Email: OEInfo@gov.wa.gov
~~www.governor.wa.gov/oeo/default.asp~~
<http://oeo.wa.gov/>
 - OSPI Safety Center
360.725-6044 6068
www.k12.wa.us/SafetyCenter/BullyingHarassment/default.aspx

K.L. Other District Policies and Procedures

Nothing in this policy or procedure is intended to prohibit discipline or remedial action for inappropriate behaviors that do not rise to the level of harassment, intimidation or bullying as defined herein, but which are, or may be, prohibited by other district or school rules.



Bachelor of Applied Science in Teacher Education
Memorandum of Understanding (MOU)

GRAYS HARBOR COLLEGE
and
ABERDEEN SCHOOL DISTRICT, #5

for the academic year 2025-2026

A. Scope of MOU:

This MOU establishes a common set of expectations for the Bachelor in Applied Science Teacher Education student candidates, educator preparation program, and K-12 school district. The Grays Harbor College Handbook, provided to all parties, outlines the responsibilities of the GHC students, field supervisors, and mentor teachers.

B. Placement:

Practicum students must be placed in a school/classroom setting within the grade band assigned as observers only in the classroom setting. **Assigned practicum mentors will receive three (3) clock hours per quarter for mentoring practicum students.**

Student teachers must be placed in a school/classroom setting within the grade range and content area(s) that align with the certification program they are enrolled within for the entire second year of the academic program. Unless otherwise established in writing between the school district and a student teacher, student teachers will not be considered employees of the school district and will not be remunerated for their services to the school district. **Assigned student teaching mentors will receive ten (10) clock hours per quarter for mentoring the student teachers. If the student teaching assignment is terminated for any reason, the mentor will receive clock hours based on the percentage of time the student was in the field experience.**

C. Duration of candidate placement:

Practicums are comprised of thirty (30) hours per quarter during the first year of the program.

Student teaching is comprised of three (3) student teaching quarters, each a duration of ten weeks during the second year of the program (90 hours fall quarter, 300 hours winter quarter and 150 hours spring quarter).

D. Student Teaching Assignment:

Each school site should present a nurturing environment with good communication between the student teacher, mentor teacher, and field supervisor.

a. Qualifications for mentor teachers:

- i. Full-time faculty member
- ii. Must have completed a minimum of three years of full-time teaching in the role and been employed by the cooperating district for a minimum of one full year
- iii. Must be fully certified by the State of Washington in the content area and grade level they

- are teaching
 - iv. Should possess subject matter and instructional proficiency and the qualities of a "master teacher."
 - b. Qualification for program supervisors:
 - i. Master's degree
 - ii. Minimum of three years teaching experience
 - iii. K-12 knowledge and expertise in content and pedagogy
 - c. Field supervisors will make consistent contact with student teachers and cooperating teachers. There will be a minimum of three on-site observations during each student teaching experience.
- E. School District Policies:
Teacher Education Program students are required to abide by school district policies. Violation of school district policies may result in consequences including but not limited to the termination of student placement as described in Section H.
- F. Background Checks:
Having a clear Washington Access to Criminal History (WATCH) is a condition for acceptance to the program. Student teachers may be required to complete additional background and security checks required by the school district. If applicable, student teachers will submit criminal history information to the school district pursuant to RCW 28A.320.155.
- G. Teacher Education Program students are required to obtain professional liability insurance (\$1,000,000 minimum) before they begin their field experience. Students may provide proof of coverage from an insurance provider or through the Student National Education Association program through the Washington Education Association Educators Employment Liability (EEL) Program.
- H. Problems and Concerns - Termination of Placement:
There are times when a student placement does not work as expected. There are numerous complex reasons that can be difficult to solve. This emphasizes the need for honest and open communication between the student teacher, mentor teacher, cooperating district administrator, field supervisor, and the program dean. Punctuality in communicating concerns is critical to identifying effective solutions.
- a. The student, cooperating school district, mentor teacher, and/or Grays Harbor College can terminate a student placement assignment. The termination should be a final solution after reasonable attempts have been made to solve the issues, including a plan of correction if appropriate. All parties, including the program director, should be notified of any problems and be involved in developing the plan of correction.
 - b. Certain egregious offenses will result in the immediate termination of a placement, including but not limited to:
 - i. Possession of, use of, or being under the influence of illegal drugs or alcohol
 - ii. Acts of violence
 - iii. Violations of appropriate teacher/student boundaries
 - iv. Theft of school district money or property
 - c. If possible and appropriate, conferences should be held with the involved parties to discuss the issues and solutions. Every attempt will be made to address the concerns to the satisfaction of all parties.
 - d. Should the cooperating school district or Grays Harbor College terminate the placement because of failure of the student to meet the requirements of attendance and/or performance, the student will not be placed in another school district during that quarter.

- e. Should the student request a change in placement, or Grays Harbor College warrant a change in placement, all efforts will be made to accommodate the change in placement.
 - f. The final decision regarding termination will be made by the program director.
- I. Every mentor teacher will be provided with a copy of the Grays Harbor College Bachelor of Applied Science Teacher Education Handbook. Guidelines for students, mentors, and field supervisors are outlined in said Handbook.
- J. Only one teacher candidate should be in the classroom with a mentor teacher at a time to allow one-on-one mentorship and the ability to build an individual relationship with the mentor and the class.
- K. Substitute Teaching: The student teacher may be used as a substitute teacher. However, the hours substituting cannot be used as field experience hours. Students wishing to substitute must adhere to the school district and OSPI substitute teacher requirements.
- L. Supervision and Evaluation of Student Teachers: Mentor teachers and field supervisors must understand and demonstrate the ability to evaluate candidates using the Student Teaching Evaluation Forms and Grays Harbor College Disposition Rubric as provided in the Grays Harbor College Handbook.
- M. Administrative Rules for teacher preparation clinical experiences can be found at WAC 181-78A-300.
- N. Alternative Routes:
- a. The Program will be carried out in accordance with Washington Administrative Code (WAC) 181-80 authorizing the Alternative Routes to Certification Program (previously RCW 28A.660.040), Authority WAC 181-80-002, Definitions WAC 181-80-005, Basic requirements WAC 181-80-010, and Program types WAC 181-80-020.
 - b. The Program offers a residency certification program for Elementary Education and English Language Learners (ELL) endorsement (alternative routes 1,2,3 and 4).
 - c. GHC Bachelor's in Teacher Education program will:
 - i. Identify key faculty member(s) who will work directly with the district.
 - ii. Provide the district with promotional brochures and/or presentations to assist with program recruitment.
 - iii. Schedule program courses.
 - iv. Provide key faculty member(s) to implement the program.
 - v. Provide field supervision and facilitate learning activities such as peer observation and feedback.
 - d. School districts will:
 - i. Identify a key staff member(s) who will serve as a district liaison to the Teacher Education Program.
 - ii. Work with the Teacher Education Program to provide candidates to the program who are employed by the district.
- O. Outcomes:
- In order to accomplish the general objectives below meet the associated outcomes, the Teacher Education Program and school district shall perform the specific duties, as outlined in this form. The MOU is that the information may be subject to change based upon the district program needs and agreed upon by all partners.

P. Key roles and responsibilities:

Responsibilities	Preparation program	School District	Field Supervisor
Candidate recruitment	X	X	
Candidate screening	X		
Candidate selection	X		
Candidate oversight	X		X
Additional field placement	X		X
540 hours student teaching	X	X	X
Mentor selection	X	X	X
Mentor training	X		
Mentor support	X	X	X

Q. Key activities timelines:

All key activities will take place year-round each academic year.

Activities
Candidate recruitment
Candidate screening
Candidate selection
Additional field placement
540 hours student-teaching
Mentor selection
Mentor training

R. Program management:

The following shall be the contact person for all communications regarding the performance of this MOU.

	Teacher preparation program	District
Name	Paige Pierog	Lynn Green & Traci Sandstrom
Title	Program Director	Superintendent
Mailing address	1620 Edward P Smith Dr Aberdeen, WA 98520	216 N G St Aberdeen, WA 98520
Telephone number	(360)538-4181	360-538-2002
Email	teacher.education@ghc.edu	lgreen@asd5.org; tsandstrom@asd5.org

Co-Superintendent, Lynn Green

Date

Co-Superintendent, Traci Sanstrom

Date

Grays Harbor College
Dr. Aaron Coby, Interim Vice President for Instruction

Date

Memorandum of Understanding Contact Information

GRAYS HARBOR COLLEGE

Dr. Aaron Coby, Interim Vice President for Instruction
360-538-4168
aaron.coby@ghc.edu

Cathy LeCompte, Dean for Workforce Education
360-538-4009
cathy.lecompte@ghc.edu

Paige Pierog, Program Director
360-538-4181
paige.pierog@ghc.edu

Judy Holliday, Placement Coordinator/Field Supervisor
360-538-2525
judy.holliday@ghc.edu

Bill Dyer, Field Supervisor
360-538-4171
bill.dyer@ghc.edu

MULTI-SPORT 360 FACILITY USE AGREEMENT

THIS AGREEMENT is entered into by and between **Multi-Sport 360**, a Washington nonprofit corporation, hereinafter referred to as "**MS 360**" and the party listed in **Exhibit A**, attached hereto and incorporated herein by this reference, hereinafter referred to as the "**LESSEE**".

In consideration of the terms, conditions, covenants, and performance contained herein, the parties agree as follows:

1. **AGREEMENT TO RENT:** MS 360 shall rent to LESSEE those certain facilities as described in Exhibit A. LESSEE shall use the facilities for the purpose set forth on Exhibit A and shall not use them for any other purpose without the prior written consent of MS 360. Further, MS 360 grants LESSEE the right to enter the facilities for the purpose of preparing the facilities for the activities it was rented for as specified on Exhibit A. The facilities and equipment within are to be set up, dismantled, organized, cared for, cleaned and all property placed therein and returned to the same state and condition as prior to LESSEE's use, with the understanding that reasonable wear and tear is expected. LESSEE agrees to fully comply with all facility rules set forth herein; stated on facility signage; verbally communicated; or incorporated herein by reference. Failure to use the facility in accordance with the rules and policies of MS 360, or in a manner that is detrimental to the building, equipment within, the safety of others, or in a manner contrary to the goals of MS 360 may result in the loss of use privileges.
2. **DURATION OF AGREEMENT:** The term of this Agreement shall commence and terminate on the dates and times stated in Exhibit A. This Agreement may be extended or terminated only upon mutual written agreement between the parties hereto and pursuant to the terms and conditions of this Agreement.
3. **COMPENSATION AND METHOD OF PAYMENT:** LESSEE shall pay to MS 360 as rent for the herein-leased premises the amount specified in Exhibit A. Such amount shall be paid in accordance with the rate, use, frequency and payment schedule detailed in Exhibit A. A **refundable** deposit in the amount set forth on Exhibit A is due upon execution of this Agreement. Such deposit may be applied toward contracted lease fees, services, or damages, in the case that such charges exist upon termination or expiration of this Agreement. Any additional balance or charges due after the deposit is applied shall be paid within thirty (30) days of invoicing. All outstanding fees not paid within thirty (30) days of the invoice date will be charged a monthly service charge of 1.0% (annual percentage rate of 12%) of the total amount due, or a minimum charge of \$10.00, whichever is greater, for each thirty (30) day period in arrears. No contract for any future use shall be granted to LESSEE if any unpaid balance under this Agreement is past due and owing. In the event LESSEE fails to pay any amount when due, LESSEE shall be responsible for all collection costs incurred by MS 360 including, but not limited to, collection agency fees, reasonable attorneys' fees and court costs. In the event that there are no fees owed by the LESSEE upon termination of use, or the end of the lease term, all remaining deposit funds will be returned to the LESSEE within 30 days.
4. **ASSIGNMENT AND SUBLETTING:** LESSEE shall not assign or sublet all or any portion of its interest herein nor shall this Agreement or any interest hereunder be assignable or transferable by operation of law, or by any process or proceeding of any Court or otherwise, without the prior written consent of MS 360.
5. **USE AND SUITABILITY OF FACILITIES:** The facilities leased hereunder shall be occupied and used by LESSEE solely for the purpose specified in Exhibit A, and for no other purpose whatsoever, without the prior written consent of MS 360, and for no use or purpose in violation of Federal, State or local laws, ordinances, and regulations including but not limited to health, fire, and police regulations. LESSEE shall not do nor permit anything to be done in or about the facilities which will cause cancellation of any insurance policy or be prohibited by such insurance policy covering the facilities. MS 360 makes no representation nor warranty, expressed nor implied, as to the condition, merchantability, or fitness of any use of the improvements located upon the leased facilities. Such improvements are leased on an "as is, where is" basis. The taking of possession of the facilities by LESSEE for use shall establish that the facilities were, at such time, in satisfactory condition.
6. **COMPLIANCE WITH LAWS:** LESSEE shall promptly comply with all statutes, ordinances, rules, orders, regulations, and requirements of the Federal, State and Municipal governments and of any and all of their Departments and Bureaus which are applicable to the use by LESSEE of the leased facilities during the term or renewal hereof. It is LESSEE's sole responsibility to obtain all necessary permits or licenses required by law for conducting its activities.
7. **ALCOHOLIC BEVERAGES/TOBACCO PRODUCTS/CONTROLLED SUBSTANCES:** LESSEE shall not sell, possess, store, use, give away, nor permit others to sell, possess, store, use or give away any alcoholic beverage, tobacco products, or controlled substances, including marijuana, on or from any portion of the MS 360 Facility.
8. **CONCESSION RIGHTS AND FOOD & BEVERAGES:** MS 360 retains all rights for the sale or furnishing of food and beverages. MS 360 may, at its sole discretion, assign its food and beverage concession rights to anyone and receive, for its exclusive benefit, all monetary and other benefits. LESSEE or anyone on its behalf shall not sell or furnish food or beverage, as specified above, without express written consent

of MS 360. LESSEE and its participants may bring water into the facility for personal consumption during training.

9. **UTILITIES:** MS 360 may provide electrical and garbage service and may restrict the amount of electrical utility services provided, according to the capability of existing facilities. Additional or other energy sources for heat, light, or power shall be at LESSEE'S expense and must be approved by MS 360 in writing.
10. **LESSEE CONDUCT:** It is the sole responsibility of LESSEE to ensure that all conduct of its employees, officers, volunteers, servants, participants and attending associates shall comply with acceptable public conduct, morals and standards of decency. It is understood by LESSEE that LESSEE and its employees, officers, volunteers, servants, participants and attending associates shall not act in such a manner as to offend the community or public in any way or prejudice the reputation of MS 360 in the community. LESSEE shall not do nor permit anything to be done in or about the facilities which will in any way obstruct or interfere with the rights of other lessees or occupants of the facilities. Smoking is strictly prohibited in all areas within the MS 360 facility. Smoking is permitted at least 25 feet outside the entrances to all buildings.
11. **MAINTENANCE OF FACILITIES:** LESSEE shall keep the leased facilities in a neat, clean, sightly and sanitary condition and shall permit no waste nor nuisances upon the premises. No refuse, garbage, debris, nor rubbish shall be permitted to accumulate on the premises. If LESSEE shall violate the covenants of this paragraph, MS 360 may enter the leased facilities, without such entering causing or constituting a termination of this Lease or an interference with the possession of the premises by LESSEE, and MS 360 may restore the premises to a neat, clean, sightly, and sanitary condition. In such event, LESSEE shall pay to MS 360, in addition to the rent as provided above, the expense of MS 360 in restoring the premises.
12. **RESERVATION OF RIGHTS:** MS 360 retains exclusive rights to access the leased facilities for all purposes including, but not limited to concessions, miscellaneous commerce, and services such as sale of goods, products, equipment, miscellaneous items for resale, instructional lessons, skill camps/clinics, etc., unless otherwise listed and described in Exhibit A.
13. **PARKING:** Parking shall be confined to parking lots and/or designated areas. LESSEE shall keep fire lanes surrounding all buildings clear and open at all times. MS 360 reserves the right to tow away vehicles at LESSEE's expense. Disabled Parking spaces will be strictly enforced.
14. **HOLD HARMLESS AND INDEMNIFICATION:** MS 360, and its owners, employees and agents, shall not be liable for any injury, including death, to any persons or for damage to any property, regardless of how such injury or damage be caused, sustained or alleged to have been sustained by LESSEE or by any others as the result of any condition, or defect in the premises, or occurrence whatsoever related in any way to the leased premises and the areas adjacent thereto or related in any way to LESSEE's use or occupancy of said premises and of the areas adjacent thereto. LESSEE shall hold and save MS 360, and its owners, employees and agents, harmless from all liability and/or expense, including reasonable attorney fees and other expenses of litigation, in connection with any such items of actual or alleged injury or damage. Nothing in the above shall be construed as indemnifying MS 360 should liability result from the sole negligence of MS 360, its employees or agents. Any person working in the facility on LESSEE's behalf shall be considered to be an agent or employee of LESSEE, and not an agent or employee of MS 360.
15. **INSURANCE:** LESSEE shall carry for the duration of this Agreement, at its sole expense, a policy or policies of comprehensive public liability and property damage insurance covering the entire leased premises, and LESSEE's use of the leased premises, in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate. Additional coverage may be required depending upon the type of event. The policy or policies shall name MS 360 and LESSEE as an insured and shall contain a clause that the insurer will not cancel or change the insurance without first giving MS 360 thirty (30) days prior written notice. The insurance shall be in an insurance company or companies, and in a form approved by MS 360 and copies of each policy or certificate shall be delivered to Owner at least seven (7) days prior to the commencement of the lease term.
16. **MODIFICATION OF AGREEMENT:** Any modification of this Agreement, or additional obligation assumed by either party in connection with this Agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party and attached to this Agreement.
17. **TERMINATION:**
 - A. **Termination for cause:** MS 360 may elect to immediately terminate this Agreement if LESSEE fails to comply with any of the terms or conditions of this Agreement, in which case the deposit will not be refunded to LESSEE.
 - B. **Termination without cause:** Either party may terminate this Agreement without cause by delivering a written notice of termination to the other not later than fourteen (14) days prior to the lease commencement date specified in Exhibit A, in which case the deposit will be refunded to LESSEE.

18. **FORCE MAJEURE:** If either party is prevented or materially restricted from performing any of their obligations under this Agreement by an event of force majeure, then the obligations of each party shall be suspended or reduced to the extent made necessary by the event. As used in this section, "force majeure" means any act or cause not reasonably within the control of the party whose ability to perform is impaired and which that party could not have prevented by the exercise of reasonable diligence. This includes, but is not limited to, acts of God, fire, flood, explosions, strikes or labor disputes over which the affected party has no control, sabotage, riots, civil commotion, acts of civil or military authority, wars or material changes in applicable business laws or regulations
19. **JURISDICTION:** This Agreement shall be construed and enforced in accordance with the laws of the State of Washington. Any action at law, suit in equity, or other proceeding to enforce this Agreement or any provisions thereof shall be instituted and maintained only in a court of competent jurisdiction in Grays Harbor County, State of Washington.
20. **EFFECT OF PARTIAL INVALIDITY:** The invalidity of any portion of this Agreement shall not be deemed to affect the validity of any other provision. If any provision of this Agreement is held to be invalid by a court of competent jurisdiction, the parties agree that the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the invalid provision. If any provision of this Agreement is found to conflict with any law of the United States, or of the State of Washington, said provision shall be deemed modified to conform to such statutory provision.
21. **ENTIRE AGREEMENT:** This Agreement, including Exhibit A, constitutes the entire understanding of the parties and supersedes any and all prior representations and agreements.
22. **NO WAIVER:** The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
-

Date: 3-14-2025



Authorized Signature of Lessee

Date: 3-14-2025



Authorized Signature of Multi-Sport 360

MULTI-SPORT 360
FACILITY USE AGREEMENT
EXHIBIT A

LESSEE: Aberdeen High School Baseball/Aberdeen School District #5
REPRESENTATIVE(S): Layne Bruner/Elyssa Louderback
ADDRESS: 216 N. G Street, Aberdeen, WA 98520
HOME PHONE: CELL PHONE: (360) 538-2007 EMAIL: elouderback@asd5.org
LEASED AREA(S): Full active use area of the Multi-Sport 360 Facility
FOR THE PURPOSE OF: Aberdeen High School Baseball practices ONLY, AND FOR NO OTHER PURPOSE
(HEREINAFTER REFERRED TO AS "PERMISSIBLE USE(S)").

DATE(S) AND TIMES OF SCHEDULED USE/EVENT:
- Mondays through Sundays at varying times – March 1, 2025, through May 31, 2025

NOTES:
Deposit Amount: \$00.00 (damage deposit in the amount of an average monthly rental fee due upon signing of contract)
Rental Fee: Based on three-month contract, with zero to seven days of use per week (depending on weather and game schedule). Reserved time slot is for 2 hours per day, at a discounted rate.
Payment Schedule and Due Dates:
- March 1st, 2025 = \$250
- April 1st, 2025 = \$250
- May 1st, 2025 = \$250
*NOTE: FEES RELATED TO THIS USER AGREEMENT HAVE BEEN DONATED/PAID BY THE BOBCAT BOOSTER CLUB (BASEBALL ACCT). THERE IS NO COST TO THE ABERDEEN SCHOOL DISTRICT.

- THE LESSEE SHALL BE RESPONSIBLE FOR:
- Providing all needed equipment to facilitate own use of facility. Multi-Sport 360 will not provide equipment or other services outside of facility use.
 - Certificate of Insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate naming Multi-Sport 360 as additional insured is required. A copy of insurance certificate/policy, including endorsement(s), must be received by MS 360 not later than seven (7) days prior to occupancy. For government entities an official letter from the serving insurance pool attesting to coverage equal to or greater than the above detailed requirements, will suffice.
 - Clean-up Facility DURING AND AFTER EVENT/USE. All equipment must be put away against outer net walls.
 - Proof of insurance coverage, plus any and all applicable permits and required forms must be presented to MS 360 not less than 48 hours prior to first use.
 - Damage Deposit Required (refundable so long as no damage has been caused to the MS 360 facility and/or equipment by user, and rent is current)

MS 360 WILL PROVIDE AT LISTED COST: (Check desired amenities and/or services)

<input checked="" type="checkbox"/>	Full Facility	<\$750> fees donated
<input type="checkbox"/>	Entire Turfed Activity Area (Main Turfed Area and Warm-up Turfed Area)	\$
<input type="checkbox"/>	Main Turfed Area	\$
<input type="checkbox"/>	½ of Main Turfed Area	\$
<input type="checkbox"/>	Individual Batting Tunnel(s) in Main Turfed Area (A____, B____, C____, D____)	\$
<input type="checkbox"/>	Small Turfed Area	\$
<input type="checkbox"/>	Classroom	\$
<input type="checkbox"/>	Strength Training Area	\$
<input type="checkbox"/>	Miscellaneous Fees/Charges (for services requested added after contract executed)	\$
Use Total:		\$750 (plus damage deposit)

*All charges for short-term, contracted use will be billed within seven days of the event. Payment to be received by MS 360 withing 30 days of billing, except for monthly rentals. Payments for all monthly rentals are due the 1st of each month.

Deposit	\$00.00
Sub-Total	<\$750>
Less Payment	<\$750>
TOTAL DUE:	\$00.00

The parties hereby agree to the terms and conditions of this agreement. This agreement is not effective until signed by both parties.

Date: 3-14-2025
Authorized Signature of Lessee

Date: 3-14-2025
Authorized Signature of Multi-Sport 360

Return Contract and any Payments to: Multi-Sport 360, Inc., PO Box 862, Montesano, WA 98563

FOR OFFICIAL USE ONLY:

Date Contract Sent:	Date Contract Returned:	Date Insurance Provided:
Deposit Amount Paid:	Date Deposit Paid:	Receipt #:
Amount Originally Due:	Amount Due After Deposit:	Total Balance Due:
Amount of Balance Paid:	Date Paid:	Receipt #:

SpEd RFP Rate Renewal Recommendations for 2025-2026

Current Providers	
Pioneer Healthcare Services, LLC*	Recommend extending contract with new rates submitted 2/5/2025, 11:22am
Ampersand Therapy	Recommend extending contract with new rates submitted 2/26/2025, 3:02am
EdTheory	Recommend extending contract with new rates submitted 2/28/2025, 8:23am

Updated rate sheets received as of March 1, 2025 for current providers, were reviewed by Elyssa Louderback, Richard K. Bates, and Amber Diel.

Pending contract negotiations, the team recommends that the two additional highlighted firms be offered contract renewals with the district for the 2025-2026 school year.

* Pioneer Healthcare rate sheet was received during the annual bid, and was already approved at the 2/18 board meeting for 2025-26 renewal.

CERTIFICATED

CLASSIFIED

HIRE: We recommend the Board approve the following classified hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Elizabeth Tucker-Jardot	AJ West Elementary	Food Service Worker	03/13/25

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Position:</u>	<u>Location To:</u>	<u>Location From:</u>	<u>Effective Date</u>
Justin Zelepuz	Paraeducator	AJ West Elementary	Hopkins	03/10/25

LEAVE OF ABSENCES: We recommend the Board approve the following classified leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Armando Monahan	Miller Jr. High	MTSS Assistant	03/10/25-06/11/25
Robert Veach	Central Park Elementary	Paraeducator	03/06/25-03/17/25

RESIGNATIONS: We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Abby Billie	District	Paraeducator	02/28/25
Helen Brougher	District	LPN	03/17/25

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Larry Fleming	Aberdeen High School	Head Boys' Soccer Coach	03/03/25
Ashley Kohlmeier	Aberdeen High School	Head Girls' Tennis Coach	04/07/25
Luis Soto	Aberdeen High School	Assistant Boys' Soccer Coach	03/03/25

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Alexis Garcia	Aberdeen High School	Assistant Boys' Soccer Coach	03/04/25
Romeo Sanchez	Miller Jr. High School	Assistant Boys' Soccer Coach	03/14/25