



HIGHLINE
P U B L I C S C H O O L S

FINANCIAL REPORTS

January 2025

Submitted by:

**Andrew Burgess
Controller**

Reviewed & Approved by:

**Jackie Bryan
Chief Financial Officer**

Jackie Bryan

Signature

Date

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MEMORANDUM

To: School Board of Directors
Dr. Ivan Duran, Superintendent
From: Andrew Burgess, Controller
CC: Jackie Bryan, Chief Financial Officer
Date: March 12, 2025
RE: January 2025 Financials

Enrollment Report

January's enrollment average was 17,864 FTE, which was 83 FTE more than December; an increase largely attributable to the start of the new year, with new courses and offerings for Running Start, ALE, and Open Doors.

Running Start enrollment increased 37 FTE from December to January.

In January, Highline's Open Doors {1418} Program enrollment increased 18 FTE from December.

ALE enrollment increased 9 FTE from December to January.

In the CTE program, Highline had 12 fewer FTE in middle and high schools combined, compared to the prior month. This was due to a 12 FTE decrease in high schools, with no change in the enrollment number in middle schools. This month, the Skill Center average was 5 FTE lower than the December average.

Transition to Kindergarten enrollment increased 20 FTE from December to January.

In January, Highline had 121 more FTE identified compared to December for the Bilingual Program. This large increase is common, as more students are identified and served through this program. Highline averaged 1 fewer exit-eligible FTE in January compared to December.

Special Education enrollment in January was 92 FTE more than December, as more special education students are identified and served over the course of the school year.

General Fund

Revenue collections for the month of January totaled \$29.4 million. Expenditures in the General Fund totaled \$32.2 million for the month. Higher expenditures than revenue decreased the fund balance by \$2.8 million. The unassigned fund balance was \$16.4 million. The balance sheet shows that the total ending fund balance at the end of January was \$38.3 million.

36.7% of budgeted revenue for the year was received through January, compared to 36.8% this same time last year; a difference of 0.1%. As for expenditures, 38.5% of the budgeted amount for the year has been spent, compared to 39.1% this same time last year; a difference of 0.6%.

Capital Projects Fund

Interest earned in the Capital Projects Fund totaled about \$519,000 for January. Expenditures in the Capital Projects Fund reflect bond-related building projects and staff compensation. Budgets represent District commitments for staff compensation, contracts, and purchase orders for the 2024-25 fiscal year. Of the approximately \$18 million in expenditures in January, the majority was the \$8.9 million in spending for Tyee construction project costs, \$5.8 million for Evergreen, and \$1.5 million for Southern Heights. The Capital Projects Fund balance at the end of January was \$114.7 million.

Debt Service Fund

The Budget Status Report shows Highline collected a little over \$147,000 in property tax and earned about \$21,000 in interest in January in the Debt Service Fund. The next bond debt payments are scheduled for June. The fund balance increased to \$4.9 million.

ASB Fund

Total revenue collected for the month was a little over \$53,000, with expenditures reaching above \$35,000. The fund balance increased by a little over \$18,000, accordingly, for the month of January. The ending total ASB fund balance was about \$1.3 million.

Transportation Vehicle Fund (TVF)

The TVF earned \$11,553 in interest. The fund balance for January was \$3.2 million.

Investment Earnings

Investment earnings in January totaled \$710,171. The interest rate in January was 4.32%, 4 basis points lower compared to December.

BOARD ENROLLMENT REPORT

January 2025

Student Enrollment Details Per Apportionment Report & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,240	1225	-15
Grade 1	1,270	1361	91
Grade 2	1,257	1330	73
Grade 3	1,259	1306	47
Grade 4	1,203	1286	83
Grade 5	1,182	1240	58
Grade 6	1,217	1204	-13
Grade 7	1,111	1151	40
Grade 8	1,095	1131	36
Grade 9	1,253	1370	117
Grade 10	1,422	1411	-11
Grade 11	1,234	1264	30
Grade 12	1,307	1237	-70
Total K-12 less Running Start, Dropout, ALE	16,050	16,516	466
Total K-12 (BEA Resident FTE Enrollment)	17,207	17,864	657

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	470	552	82
Vocational (CTE)	55	70	15
Total Running Start	525	622	97

Dropout Reengagement (Open Doors 1418)	Projected FTE	Difference
Academic (Non CTE)	234	-14

Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE	96	68	-28
Grades 7-8 ALE	42	49	7
Grades 9-12 ALE	210	315	105

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	90	85	-5
Grades 9-12 CTE Exploratory	638	711	73
Grades 9-12 Skill Centers	450	514	64
Total CTE & Skill Center	1,178	1,310	132

Transition to Kindergarten	Projected FTE	Average FTE to date	Difference
Transition to Kindergarten	50	74	24

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,846	4,038	192
Eligible Grade 7 - Grade 12 Students	2,679	2,997	318
Eligible Exited Students	342	403	61

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	302	259	-43
Age K-21 Resident Special Education LRE1	1,996	1,976	-20
Age K-21 Resident Special Education Other	775	700	-75

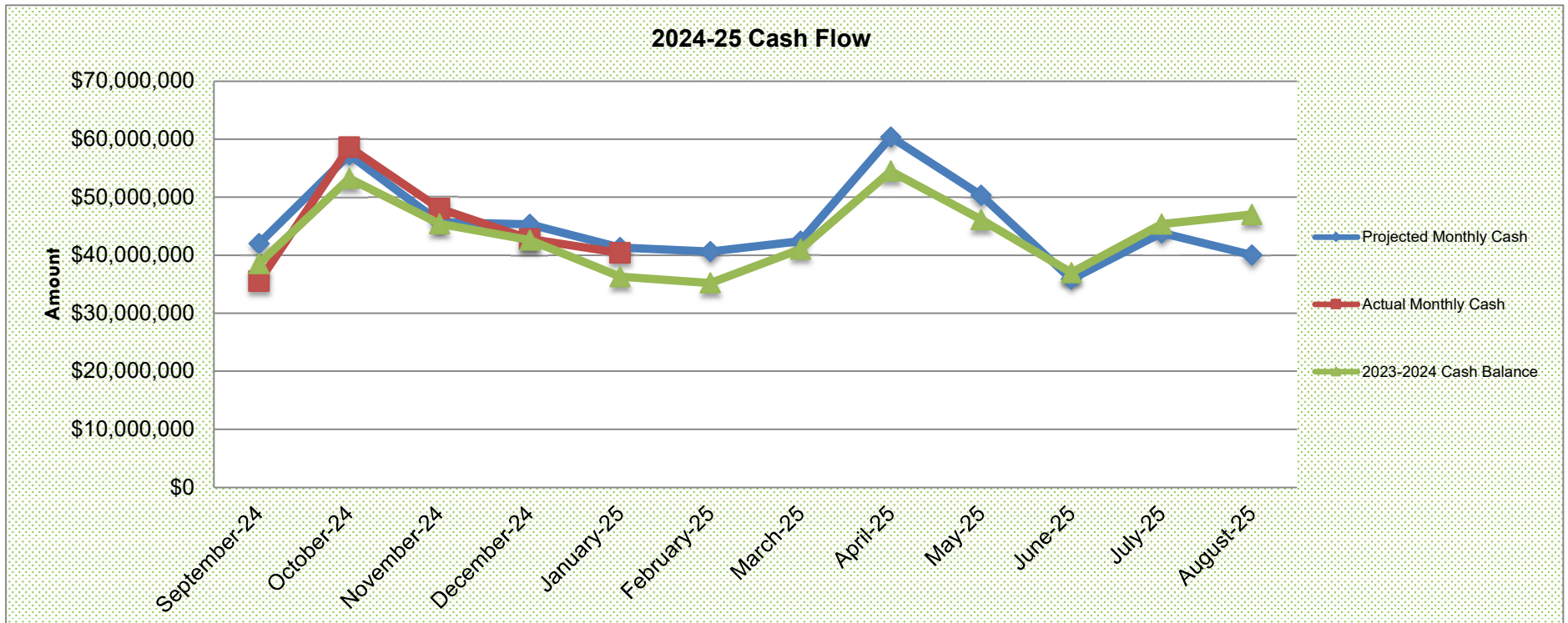
Highline School District No. 401
General Fund
Budget Status Report
For the Period Ended January 31, 2025

<u>REVENUES</u>		2024-25	Actual	Actual		Percent
		<u>Budget</u>	<u>For Month</u>	<u>For Year</u>	<u>Encumbrance</u>	<u>of Budget</u>
1000	Local Taxes	\$ 56,102,897	\$ 129,156	\$ 24,937,538		44.4%
2000	Local Nontax	10,117,100	424,475	2,307,187		22.8%
3000	State, General Purpose	196,191,719	18,729,727	79,566,174		40.6%
4000	State, Special Purpose	89,062,735	5,679,371	29,935,849		33.6%
5000	Federal, General Purpose	-	-	11,251		0.0%
6000	Federal, Special Purpose	32,317,768	3,949,324	7,843,242		24.3%
7000	Revenues From Other Districts	950,000	-	-		0.0%
8000	Other Agencies & Associations	5,945,544	536,178	1,260,907		21.2%
9000	Other Financing Sources	7,241,250	-	-		0.0%
TOTAL REVENUES		\$ 397,929,013	\$ 29,448,231	\$ 145,862,148		36.7%
<u>EXPENDITURES</u>						
00	Regular Instruction	\$ 200,688,637	\$ 15,733,288	\$ 77,001,181	\$ 6,321,229	41.5%
10	Federal Special Purpose (ESSER)	-	-	-	-	0.0%
20	Special Education	62,846,989	5,694,131	26,915,276	2,531,142	46.9%
30	Vocational Education	9,989,886	768,703	3,776,636	344,849	41.3%
40	Skills Center	6,533,301	520,137	2,517,986	170,210	41.1%
50&60	Compensatory Education	41,684,606	2,825,715	14,277,191	512,888	35.5%
70	Other Instructional Programs	5,265,692	139,656	693,216	317,629	19.2%
80	Community Services	3,688,817	376,963	1,812,347	125,855	52.5%
90	Support Services	73,943,347	6,142,626	28,616,089	14,919,339	58.9%
TOTAL EXPENDITURES		\$ 404,641,275	\$ 32,201,219	\$ 155,609,922	\$ 25,243,142	44.7%
Other Uses - Transfers to other funds		\$ -	\$ -	\$ -		
Revenues Over (Under) Expenditures		\$ (6,712,262)	\$ (2,752,988)	\$ (9,747,774)		
BEGINNING FUND BALANCE		\$ 48,524,095		\$ 48,090,442		
<u>ENDING FUND BALANCE ACCOUNTS</u>						
2821	Restricted for Carryover of Restricted Re	\$ 2,100,000		\$ 2,060,309		
2823	RESTRICTED FOR TRANS TO KINDER	-		177,642		
2825	Restricted for Skills Center	1,095,577		1,305,309		
2828	Restricted for Food Service	3,609,980		4,156,038		
2830	Restricted for Debt Service	-		-		
2840	Nonspendable Fund Balance-Inventory	215,336		158,275		
2850	Restricted for Uninsured Risks	500,000		500,000		
2870	Committed to Other Purposes	5,000,000		7,500,000		
2888	Assigned to Other Purposes	3,000,000		6,133,292		
2890	Unassigned Fund Balance	26,290,940		16,351,803		
TOTAL ENDING FUND BALANCE		\$ 41,811,833		\$ 38,342,668		

Highline School District No. 401
Balance Sheet
As of January 31, 2025
General Fund

Cash on Hand	\$	218,858	
Cash on Deposit with County	\$	46,126,306	
Warrants Outstanding	\$	(5,951,049)	
Accounts Receivable	\$	1,331,514	
Taxes Receivable	\$	58,591,103	
Inventory	\$	196,999	
Prepaid Expenses	\$	3,085,579	
Cash with Trustee (SUI)	\$	-	
			\$ 103,599,310
Accounts Payable	\$	1,152,776	
Payroll and Benefits Liabilities	\$	5,511,393	
Taxes and Other Deferred Revenues	\$	58,592,473	
			\$ 65,256,642
Restricted Fund Balance	\$	8,199,298	
Nonspendable Fund Balance	\$	158,275	
Committed Fund Balance	\$	7,500,000	
Assigned to Other Purposes	\$	6,133,292	
Unassigned Fund Balance	\$	16,351,803	
			\$ 38,342,668

Highline School District No. 401
General Fund
2024-25 Cash Flow
As of January 31, 2025



Highline School District No. 401
Three-Year Comparison of Revenues By Funding Source
As of January 31, 2025
Year To Date

Major Revenue		2022-23 Budget	2022-23 Year to Date	% of budget received YTD**	2023-24 Budget	2023-24 Year to Date	% of budget received YTD**	2024-25 Budget	2024-25 Year to Date	% of budget received YTD**
1000	Local Taxes	\$ 52,106,561	\$ 23,260,763	44.64%	\$ 55,727,873	\$ 25,594,579	45.93%	\$ 56,102,897	\$ 24,937,538	44.45%
2000	Local Support	8,274,950	\$ 1,397,972	16.89%	10,645,995	\$ 2,092,148	19.65%	10,117,100	\$ 2,307,187	22.80%
3000	State Apportionment	185,598,980	\$ 73,434,868	39.57%	189,781,919	\$ 74,249,789	39.12%	196,191,719	\$ 79,566,174	40.56%
4000	State Grants	69,462,409	\$ 25,023,700	36.02%	76,527,175	\$ 27,687,120	36.18%	89,062,735	\$ 29,935,849	33.61%
5000	Federal Grants - General Purpose	-	\$ -	0.00%	-	\$ -	0.00%	-	\$ 11,251	0.00%
6000	Federal Grants - Special Purpose	80,115,233	\$ 16,074,114	20.06%	39,981,377	\$ 12,685,108	31.73%	32,317,768	\$ 7,843,242	24.27%
7000	Other School Districts	950,000	\$ 37,026	3.90%	1,220,000	\$ 305,973	25.08%	950,000	\$ -	0.00%
8000	Other Entities	2,535,965	\$ 1,580,959	62.34%	6,965,107	\$ 1,262,797	18.13%	5,945,544	\$ 1,260,907	21.21%
9000	Other Financial Resources	12,292,058	\$ 2,111,300	0.00%	9,874,361	\$ -	0.00%	7,241,250	\$ -	0.00%
		\$ 411,336,156	\$ 142,920,701	34.75%	\$ 390,723,807	\$ 143,877,515	36.82%	\$ 397,929,013	\$ 145,862,148	36.66%

**1 month = 8.33%
of budget

Highline School District No. 401
Three-Year Comparison of Expenditures By Object
As of January 31, 2025
Year To Date

Expenditure by State Object		2022-23 Budget	2022-23 Year to Date	% of budget expended YTD**	2023-24 Budget	2023-24 Year to Date	% of budget expended YTD**	2024-25 Budget	2024-25 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 169,241,364	\$ 66,002,661	39.00%	\$ 168,206,691	\$ 69,650,354	41.41%	\$ 179,246,523	\$ 72,434,360	40.41%
3	Salaries - Classified Employees	70,744,893	\$ 26,403,325	37.32%	74,130,197	\$ 28,595,200	38.57%	77,528,575	\$ 29,815,178	38.46%
4	Employee Benefits and PY Taxes	89,340,308	\$ 33,900,946	37.95%	87,105,930	\$ 33,008,253	37.89%	89,982,384	\$ 34,658,459	38.52%
5	Supplies, Inst. Resources	28,165,663	\$ 6,369,006	22.61%	22,672,896	\$ 5,407,861	23.85%	20,085,782	\$ 4,390,718	21.86%
7	Purchase Services	59,423,404	\$ 16,829,640	28.32%	39,201,694	\$ 15,400,512	39.29%	37,596,070	\$ 14,191,115	37.75%
8	Travel	145,525	\$ 139,650	95.96%	275,503	\$ 94,739	34.39%	151,941	\$ 80,048	52.68%
9	Capital Outlay	885,000	\$ 292,006	32.99%	50,000	\$ 803,701	1607.40%	50,000	\$ 40,044	80.09%
		\$ 417,946,157	\$ 149,937,235	35.87%	\$ 391,642,911	\$ 152,960,620	39.06%	\$ 404,641,275	\$ 155,609,922	38.46%

**1 month = 8.33%
of budget

Highline School District No. 401
Capital Projects Fund
Budget Status Report
For the Period Ended January 31, 2025

		2024-25 Budget	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining Budget
REVENUES							
1000	Local Taxes	\$ -	\$ 2,170	\$ 41,085		0.0%	\$ (41,085)
2000	Local Nontax	6,704,973	519,397	3,558,136		53.1%	3,146,837
3000	State, General Purpose	-	-	-		0.0%	-
4000	State, Special Purpose	17,794,845	-	3,075,349		17.3%	14,719,496
5000	Federal, General Purpose	-	-	-		0.0%	-
6000	Federal, Special Purpose	-	-	-		0.0%	-
7000	Revenues From Other Districts	-	-	-		0.0%	-
8000	Other Agencies & Associations	-	-	-		0.0%	-
9000	Other Financing Sources	138,000,000	5,194,424	6,444,654		4.7%	131,555,346
TOTAL REVENUES		\$ 162,499,818	\$ 5,715,990	\$ 13,119,224		8.1%	\$ 149,380,594
EXPENDITURES							
10	Sites	\$ 2,855,817	\$ 76,329	\$ 1,924,641	\$ 2,317	67.5%	928,859
20	Buildings	227,764,654	17,937,672	84,452,006	56,329,692	61.8%	86,982,957
30	Equipment	17,275,511	-	42,239	-	0.2%	17,233,272
40	Energy	320,000	-	-	-	0.0%	320,000
50	Sales & Lease Expenditures	4,000	1,956	9,780	-	244.5%	(5,780)
60	Bond Issuance Expenditures	1,317,525	-	-	-	0.0%	1,317,525
90	Debt Expenditures	-	-	-	-	0.0%	-
TOTAL EXPENDITURES		\$ 249,537,507	\$ 18,015,956	\$ 86,428,665	\$ 56,332,009	57.2%	\$ 106,776,833
Other Uses - Transfers to Other Funds		\$ 7,241,250	\$ -	\$ -			
Revenues Over (Under) Expenditures		\$ (94,278,939)	\$ (12,299,966)	\$ (73,309,442)			
BEGINNING FUND BALANCE		\$ 145,495,264		\$ 187,967,375			
ENDING FUND BALANCE ACCOUNTS							
GL 861 Restricted from Bond Proceeds		\$ 14,374,203		\$ 63,920,150			
GL 862 Restricted from Levy Proceeds		\$ 4,061,770		\$ 11,544,275			
GL 863 Restricted for State Proceeds		\$ -		\$ -			
GL 864 Restricted from Federal Proceeds		\$ -		\$ -			
GL 865 Restricted from Other Proceeds		\$ -		\$ 5,020,257			
GL 870 Committed to Other Purposes (Waskowit		\$ -		\$ 6,849,580			
GL 889 Assigned to Fund Purposes		\$ 32,780,352		\$ 27,323,671			
GL 890 Unassigned		\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 51,216,325		\$ 114,657,934			

Highline School District No. 401
Balance Sheet
As of January 31, 2025
Capital Projects Fund

Cash on Deposit with County	\$	131,837,548	
Warrants Outstanding	\$	(16,206,637)	
Impaired Investments	\$	58,223	
Taxes Receivable	\$	54,475	
Accounts Receivable	\$	-	
			\$ 115,743,610
Accounts Payable	\$	451,444	
Unclaimed Property Payable	\$	3,703	
Retainage Payable	\$	576,055	
Sales Tax Payable	\$	-	
Deferred Revenue Taxes Receivable	\$	54,475	
			\$ 1,085,676
Restricted From Bond Proceeds	\$	63,920,150	
Restricted From Levy Proceeds	\$	11,544,275	
Restricted From State Proceeds	\$	-	
Restricted From Other Proceeds	\$	5,020,257	
Committed to Other Purposes (Waskowitz)	\$	6,849,580	
Assigned Fund Purposes	\$	27,323,671	
Unreserved	\$	-	
			\$ 114,657,934

Highline School District No. 401
Debt Service Fund
Budget Status Report
For the Period Ended January 31, 2025

<u>REVENUES</u>		2024-25 Budget	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining Budget
1000	Local Taxes	\$ 66,021,704	\$ 147,026	\$ 29,012,961		43.9%	\$ 37,008,743
2000	Local Nontax	-	21,392	388,691		0.0%	(388,691)
3000	State, General Purpose	-	-	-		-	-
5000	Federal, General Purpose	-	-	-		-	-
9000	Other Financing Sources	-	-	-		-	-
TOTAL REVENUES		\$ 66,021,704	\$ 168,418	\$ 29,401,652		44.5%	\$ 36,620,052
<u>EXPENDITURES</u>							
	Matured Bond Expenditures	\$ 31,212,563	\$ -	\$ 28,390,000		91.0%	\$ 2,822,563
	Interest on Bonds	26,777,437	-	12,759,353		47.6%	14,018,084
	Bond Issuance Costs	-	-	1,750		0.0%	(1,750)
TOTAL EXPENDITURES		\$ 57,990,000	\$ -	\$ 41,151,103		71.0%	\$ 16,838,897
5998	Other Financing Sources/Uses	\$ (10,000)	\$ -	\$ -			
Revenues Over (Under) Expenditures		\$ 8,031,704	\$ 168,418	\$ (11,749,451)			
BEGINNING FUND BALANCE		\$ 16,293,670		\$ 16,682,518			
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 830	Restricted for Debt Service	\$ 24,315,374		\$ 4,933,066			
GL 890	Unassigned Fund Balance	\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 24,315,374		\$ 4,933,066			

**Highline School District No. 401
Associated Student Body Fund
Budget Status Report
For the Period Ended January 31, 2025**

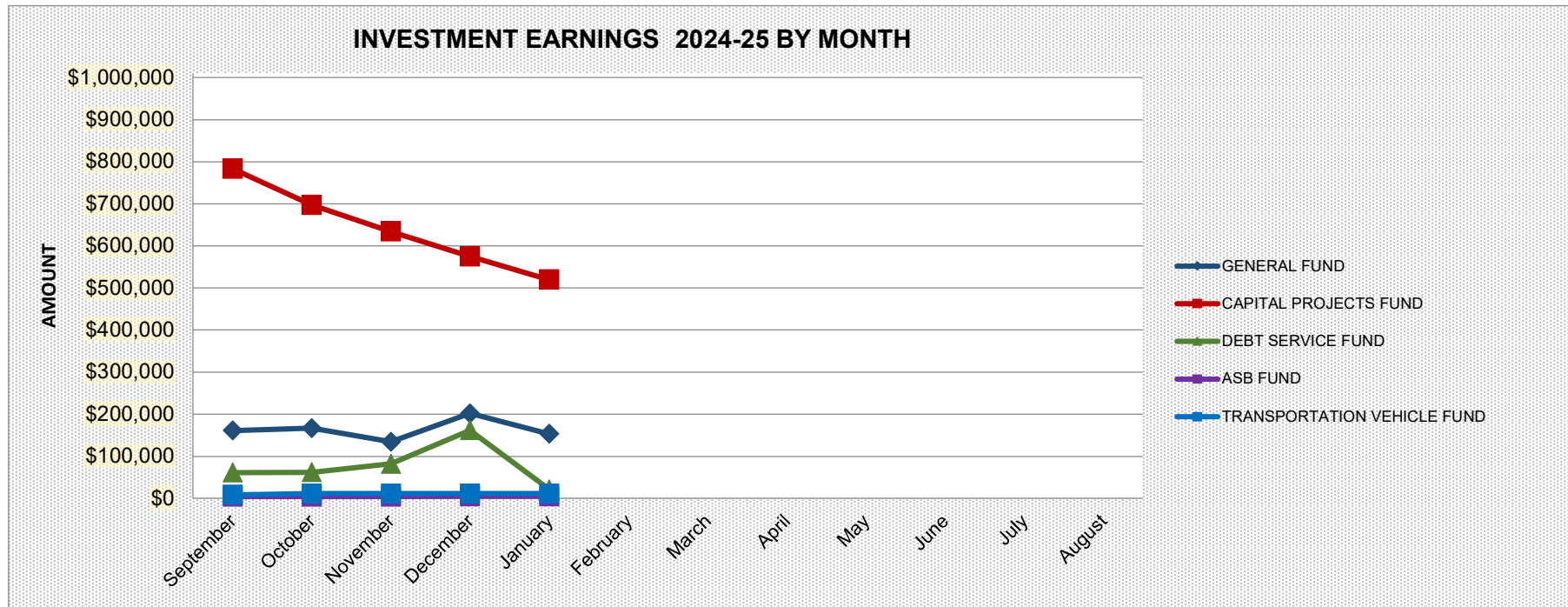
		2024-25 Budget	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining Budget
<u>REVENUES</u>							
100	General Student Body	\$ 339,110	\$ 34,735	\$ 131,834		38.9%	\$ 207,276
200	Athletics	536,700	18,390	108,536		20.2%	428,164
300	Classes	35,300	-	1,023		2.9%	34,277
400	Clubs	222,500	100	1,220		0.5%	221,280
600	Private Monies	29,300	100	860		2.9%	28,440
TOTAL REVENUES		\$ 1,162,910	\$ 53,325	\$ 243,473		20.9%	\$ 919,437
<u>EXPENDITURES</u>							
100	General Student Body	\$ 362,490	\$ 26,875	\$ 66,182	\$ 99,677	45.8%	\$ 196,631
200	Athletics	594,400	5,044	31,949	10,820	7.2%	551,631
300	Classes	61,200	212	1,575	-	2.6%	59,625
400	Clubs	236,990	2,558	4,672	7,155	5.0%	225,162
600	Private Monies	35,710	575	993	-	2.8%	34,717
TOTAL EXPENDITURES		\$ 1,290,790	\$ 35,265	\$ 105,371	\$ 117,653	17.3%	\$ 1,067,767
Revenues Over (Under) Expenditures		\$ (127,880)	\$ 18,061	\$ 138,102			
BEGINNING FUND BALANCE		\$ 1,039,569		\$ 1,146,398			
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 819 Restricted to Fund Purposes		\$ 911,689		\$ 1,284,501			
GL 840 Non-Spendable Fund Balance		\$ -		\$ -			
GL 890 Unreserved Fund Balance		\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 911,689		\$ 1,284,501			

**Highline School District No. 401
Transportation Vehicle Fund
Budget Status Report
For the Period Ended January 31, 2025**

		<u>2024-25 Budget</u>	<u>Actual For Month</u>	<u>Actual For Year</u>	<u>Encumbrance</u>	<u>Percent of Budget</u>	<u>Remaining Budget</u>
<u>REVENUES</u>							
2200	School Bus Revenue	\$ -	\$ -	\$ -		0.0%	\$ -
2300	Investment Earnings	-	11,553	54,746		0.0%	(54,746)
2800	Insurance Recovery	-	-	-		0.0%	-
4499	Transp. Reimbursement, Depreciation	800,000	-	-		0.0%	800,000
8000	Revenues From Other Agencies	5,033,530	-	-		0.0%	5,033,530
TOTAL REVENUES		\$ 5,833,530	\$ 11,553	\$ 54,746		0.9%	\$ 5,778,784
<u>EXPENDITURES</u>							
33	Transportation Equipment Purchases	\$ 5,633,530	\$ -	\$ -	\$ -	0.0%	\$ 5,633,530
34	Transportation Equipment Major Repair	-	-	-	-	0.0%	-
TOTAL EXPENDITURES		\$ 5,633,530	\$ -	\$ -	\$ -	0.0%	\$ 5,633,530
Revenues Over (Under) Expenditures		\$ 200,000	\$ 11,553	\$ 54,746			
BEGINNING FUND BALANCE		\$ 4,247,932			\$ 3,147,578		
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 819 Assigned to Fund Purposes		\$ 4,447,932			\$ 3,147,578		
GL 890 Unreserved		\$ -			\$ 54,746		
TOTAL ENDING FUND BALANCE		\$ 4,447,932			\$ 3,202,325		

Highline School District No. 401
Investment Earnings
2024-25

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 161,296	\$ 782,934	\$ 61,154	\$ 4,424	\$ 8,469
October	166,803	696,912	62,279	4,271	11,551
November	134,438	634,126	82,300	4,485	11,678
December	201,657	574,768	161,566	4,611	11,495
January	153,273	519,397	21,392	4,556	11,553
February					
March					
April					
May					
June					
July					
August					







January 2025 Board Financial Report

Final Audit Report

2025-03-11

Created:	2025-03-10 (Pacific Daylight Time)
By:	Andrew Burgess (andrew.burgess@highlineschools.org)
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"January 2025 Board Financial Report" History

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