MANHASSET PUBLIC SCHOOLS

Gaurav Passi, Ed.D.
Superintendent of Schools

Ms. Stephanie Yacavone, President
Manhasset Educational Support Personnel Association

Re: Lead Nurse Title

Dear Ms. Yacavone:

This letter will confirm our agreement regarding the Lead Nurse title, a position which has always been within the MESPA bargaining unit under the general heading of "nurses." We agree that it is now appropriate to identity this title separately within Article I "Recognition" of the collective bargaining agreement between the Board of Education and the Manhasset Educational Support Personnel Association ("MESPA").

The Lead Nurse reports to the District's Executive Director for Student Support Services ("Executive Director") and the School Physician and is responsible for administratively supporting the District's school nurses and substitute nurses; serves as liaison between the District's public school and private school nurses and the District's physician, superintendent and state and county health agencies. A comprehensive description of the Lead Nurse's duties and responsibilities is attached and made part of this side letter agreement.

We further agreed that the Lead Nurse is a 12-month position; however, the Lead Nurse shall not be required to work during school recess periods. Compensation shall be the salary as noted for nurses in the collective bargaining agreement ("Agreement") between the Board of Education and MESPA, plus an annual Stipend equal to that of "Lead Teacher" as noted in Schedule B of the collective bargaining agreement between the Board of Education and the Manhasset Education Association ("teachers' agreement").

The workday and workweek shall be in accordance with Schedule A of the Agreement.

The Lead Nurse shall be entitled to fifteen (15) vacation days; after ten years' District service as Lead Nurse, the Lead Nurse shall be entitled to twenty (20) days' vacation. Vacation days shall be taken during the summer and shall be subject to the approval of the Executive Director.

If the above comports with your understanding of our agreement, please sign where indicated below and return this side letter agreement to my office.

Very truly yours,

Gaurav Passi, Ed.D.
Superintendent

For MESPA

Date: 7/8/24
Stephanie Yacavone, President

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