

**QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, February 27, 2025**

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on February 27, 2025.

Mrs. Jeannette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeannette Harrington, Board President, called the meeting to order at 7:03 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Jeannette Harrington, Joseph Longo, Zachary Mayer, Joanne Nacucchio, Abram Norman, Tracy Scull and Lawrence Winkels

Members Excused: None

Members Absent: Anthony Mott, Michael Sites

Also Present: Stewart Potter, Superintendent
Karen Klaus, Business Administrator
Gwen Herman, Principal
Members of the Public (sign-in sheet on file)

EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION - None

PUBLIC COMMENT I

Joanna Bond - Talked about Good New Club. Later approved in the 2/27/25 minutes.

Margaret Allen - Wanted to know when the Salem County Counselor of the Year would be recognized at a Board Meeting.

Amanda Ehle - Asked if there could be additional support in the classroom to help with student behaviors. Would like a written response.

Glenn Hofacker - Said there was a confidential meeting on Feb 10th with administration. He feels information from that meeting was shared with the public. Wanted to know if there was paperwork on an incident that happened in the library. Also wanted to know if there was a meeting with any board member present that was not open to the public.

Bernadette McCaffery - She has 20 years of experience working with kindergarten students. Very upset that community members are speaking negatively about students and staff members. Feels all students and staff should be treated with kindness and respect.

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MINUTES

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the regular minutes for the January 23, 2025 meeting.

Unanimously approved by voice vote. Motion carried.

CORRESPONDENCE - None

BOARD OF EDUCATION BUSINESS

Moved by J. Nacucchio and seconded by L. Winkels that the Board of Education approve the following item(s):

A. OLD BUSINESS - None

B. NEW BUSINESS

1. Personal/Relative and Financial Disclosure Statements - Need to be completed by March 1, 2025. You received an email with instructions.
2. Ethics training for board members to take place at 7:30. **Moved to later in the meeting*

Unanimously approved by voice vote. Motion carried.

SUPERINTENDENT REPORT

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the following item(s):

A. Superintendent's Monthly Report

1. Discipline Report

B. Building and Grounds

1. Emergency Drills - Approve the following emergency school drills:
Fire Drill - 1/29/2025 and 2/26/2025
Security Drill - 1/30/2024 and 2/28/2025
2. Monthly Facility Self-Inspection List - Review of the School Monthly Facility Self-Inspection List for February 2025 as completed by the Building and Grounds Manager.

Items A & B:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, A. Norman, T. Scull, L. Winkels

Noes: (0) Abstain: (0) Motion Carried.

C. Curriculum - None

D. Policy - None

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

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E. Administrative

1. **Student Safety Data System incident report** - Review report for Period 1 (September 1, 2024 to December 31, 2024), that was submitted to the Department of Education.
2. **Revised School Calendar** - Approve the revised 2024/2025 school calendar to reflect two snow days. **added days to end of calendar. 6/16/25 tentative 8th grade graduation date**

F. Personnel

1. **Substitute List** - Approve the following individuals as substitutes for the 2024-2025 school year at the Board approved rate:

a. Sylvia Micarelli (nurse)

Note: Individuals must complete all required paperwork and background check prior to beginning work.

2. **Cafeteria Aide** - Approve hiring Terra Winkels as a cafeteria worker/playground aide at an annual salary of \$15,645.00 (prorated for this contract). Effective upon completion of all hiring paperwork.
3. **Teacher's Assistant** - Approve the internal transfer of Irma Hernandez from cafeteria aide to a PSD Teacher's Assistant for the remainder of the 2024-2025 school year at an annual salary of \$18,932 (prorated based on start date).
4. **Leave of Absence** - Approve the leave of absence request from Avery Malinowski beginning May 2, 2025 with a return to work date of October 6th, 2025 utilizing a combination of sick leave and unpaid leave under FMLA.
5. **Superintendent Search** - Approve the use of NJSBA to facilitate the process of searching for a new Superintendent to start in the 2025-2026 school year. The Search Program options are listed in the Brochure. The board elects to go with option 3.

Items E & F:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, A. Norman, T. Scull, L. Winkels

Noes: (0) Abstain: (0) Recused: (L.Winkels #2) Motion Carried.

Moved by J. Nacucchio and seconded by Z. Mayer that the Board of Education approve the following item(s):

G. Facilities Use - Approve the following request(s) for use of facilities:

ORGANIZATION	DATE(S)	TIME	ROOM/ AREA	EVENT	REQUEST
Quinton Ambulance Squad	4/13/25	12pm	Playground	Easter Egg Hunt	Joe Elwell
Good News Club	Tuesday's running from 3/4/25 - 4/18/25	3:15 - 4:15	Any open classroom	Good News Club	Joanna Bond

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H. Student Personnel

1. **Field Trips** - Approve the attached list of Field Trips for the 2024-2025 school year.
2. **Fundraiser** - Approve a fundraiser event with the Philadelphia Union Soccer League. This event is a fundraiser, a portion of the proceeds are going directly to Quinton Township School.
3. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of December 21, 2024 to January 22, 2025 with zero (0) incidents.
4. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of January 23, 2025 to February 26, 2025 with three (3) incidents.

Items G & H:

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, A. Norman, T. Scull, L. Winkels
Noes: (0) Abstain: (0) Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Harrington and seconded by J. Nacucchio that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of **December 31, 2024** and after review of the Secretary's Monthly Financial Report December 2024 and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **December 31, 2024**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinon Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **December 31, 2024**.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report and Treasurer Reports for the month of **December 2024**.
3. **Transfers** - Approve the transfer list for the month of **December 2024**.
4. **Bills to be Paid** - Approve payroll and agency for the month of **January 2025** and the Bill List February for the month of **January 2025 and February 2025**.

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5. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.

6. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff	Location	Workshop/Seminar	Date	Cost
Alyssa Williams	Monroe TWP.	NJPSA/ FEA Health Conference	2/26/2025	\$180.00
Holly Leyman	Virtual	AAC Ally Treatment	2/3/2025	\$103.00
Karen Klaus	Robbinsville, NJ	NJASBO - Budget Building	2/11/2025	\$50.00
Ashley Danter	Monroe Twp.	Third Annual Literacy Summit	3/5/2025	\$0.00 Mileage only
Kailee Sweeney MaryAnn Ecret	Cherry Hill, NJ	Handle with Care Training for Trainers	3/24/2025 3/25/2025 3/26/2025	\$1525 (general funds) \$1525 (PEA funds)
Erin White	Virtual	BER Catching Up Students who have fallen behind in Reading and Writing	2/28/25	\$295 (Title funds)
Julie Hofacker	Piscataway, NJ	Reviewing the Mind: Healing Trauma Through Transformative Practices	4/3/25	\$0.00 Mileage only
Ashley Danter	Virtual	Dyslexia: Best Strategies Grades K-6	02/28/2025	\$295 (Title funds)

7. **Grant Amendment** - Approval to amend the following grant due to changes in allocations: ESEA.

8. **Transportation** - Approve transportation changes for Quinton resident #2029603861 to Pineland Learning Center effective February 24, 2025 through June 30, 2025 at the per diem rate of \$313.00. Route cost will be reimbursed by McKinney Vento funds.

9. **DREAMS** - Approve applying for the FY 25-26 DREAMS (Developing Resiliency with Engaging Approaches to Maximize Success) Program through the NJDOE.

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10. **Transportation** - Acknowledge contractor change to Route 25-262 effective January 27, 2025 through June 30, 2025. This is an existing route through Cumberland County Regional Cooperative. Original Transportation was through Jaz Transportation at a cost of \$282.00 per diem. Switching to Sheppard at a cost of \$135.00 per diem with removal of student number #2029603861.

11. **SDA Resolutions** - Approve the following resolutions for submission to the SDA as part of the Section 15 Grant Agreement Execution Submission Checklist:

- a. Authorizing Execution and Delivery of the Grant Agreement
- b. Delegation of Authority to School Business Administrator for Supervision of the School Facilities Project

12. **Special Education Medicaid Initiative** - Approve, the request for a waiver of participation in the Special Education Medicaid Initiative (SEMI) for the 2025-2026 school year based on the district projection of Medicaid eligible/special education students. SEMI Waiver Resolution

Roll Call: Ayes: (7) J.Harrington, J. Longo, Z.Mayer, J Nacucchio, A. Norman, T. Scull, L. Winkels
Noes: (0) Abstain: (0) Motion Carried.

RECESS INTO EXECUTIVE SESSION

Moved by A. Mott and seconded by J. Harrington that the Board of Education approve adopting the resolution to adjourn into executive session at 7:46 pm:

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RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be **90** minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☐ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney

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advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by M. Sites and seconded by J. Harrington that the Board of Education resume the public portion of the meeting at 8:46 pm.

Unanimously approved by voice vote. Motion carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The January meeting minutes are submitted for board review.

OTHER BOARD MEMBERS AND COMMITTEE REPORTS - None

PUBLIC COMMENT II - None

ADJOURNMENT

Moved by L. Winkels and seconded by T. Scull that there being no further business to come before the Board of Education, the meeting be adjourned at 9:03 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

Karen Klaus
Business Administrator/Board Secretary