

**Clark County School District No. 161**

**STUDENTS**

**3040F1**

**Clark County School District #161**

43 West 2<sup>nd</sup> South

P.O. Box 237

Dubois, ID 83423

[www.clarkcountyschools161.org](http://www.clarkcountyschools161.org)

Phone: 208-374-5215 Fax: 208-374-5234

Date \_\_\_\_\_

Clark County Prosecutor's Office  
Kent Gauchay  
497 North Capital Avenue  
Idaho Falls, ID 83402

To the Office of the County Prosecutor:

This letter is to inform your office of the continued absence of \_\_\_\_\_.

Enclosed is Truancy Referral Form for the student. I have provided all of the information available on this student and his/her family. This form will be updated if any new information becomes available.

Thank you for your assistance. Please contact me if you have any questions.

Sincerely,

[Signature]  
Superintendent

Policy History:  
Adopted on: 05/13/2013  
Revised on: