



Kankakee Valley School Corporation

12021 N 550 W

PO Box 278

Wheatfield, Indiana 46392-0278

Telephone: 219-987-4711

Fax: 219-987-4710

Mission statement:

*Our mission is to guide students
to become informed, engaged
citizens, and curious, lifelong
learners.*

REFUND, TRANSFER, OR DONATE STUDENT FUNDS

You may request a refund, transfer to another sibling, or donate remaining funds in your students account. Please fill out the form below and return it to the Food Service Department.

The form can be mailed to:

Kankakee Valley School Corporation
Food Service Department
P.O. Box 278
Wheatfield, IN 46392

Email: akelleher@kv.k12.in.us Fax: (219) 987-4710

Any money left in a students' account will automatically transfer over to the new school year.

You can get the balance of your students food service account by logging into your [SYWARD](#) account or calling the Food Service Department at (219) 987-4711 ex. 1117.

“This institution is an equal opportunity provider”

Home of the Kougars

KV School Lunch Fund Refund, Transfer, Donation Request

Name of Student: _____

School: _____

Refund Amount _____ OR

Transfer to Sibling _____ OR
(Full Name of Sibling and School)

Donate to Angel Fund YES _____ NO _____

Special Request for Donation: _____

(REQUIRED) Parent Signature: _____

Date: _____

Refunds ONLY (Must be filled out)

Name : _____

Mailing Address: _____

Please submit this completed form to your school office or the Food Service Department. You may also mail this completed form to: KVSC Food Services PO Box 278 Wheatfield, IN 46392. All refunds are subject to any balance owed to the Food Service Department for charged meals. Checks will be mailed to the above address once the School Board approves the refund. This process may take up to 4 weeks. Any questions or concerns please contact Tia Lynn, Assistant Food Service Director tlynn@kv.k12.in.us or Andrea Kelleher, Food Service Director akelleher@kv.k12.in.us or 219-987-4711 ex. 1117. Forms can also be faxed to 219-987-4710.

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