



Meeting Minutes

Summit Hill School Governance Council

Date: 2/26/25

Time: 3:00pm

Location: Principal's Conference Room

SGC Members Present

John Anderson, Interim Principal	✓	Caylee Esmonde, Elected Parent	✓
Stephanie Dibert, Elected Teacher	✓	Craig Franklin, Elected Parent	✓
Ashley Patterson, Appointed Staff	✓	Debra Shigley, Elected Parent	✓
Jared Foster, Community Members	✓	Erek Mimms, Community Members	✓
Lisa Tackett, Elected Teacher	✓	Camille Santos, Appointed Staff	✓
Stefi Slewitzke, Principal	✓		

Additional Members:

Katie Kinsey

Agenda Items:

1. Action Item: Approve Agenda
2. Action Item: Approve February 5th Meeting Minutes
3. Action Item: Review Meeting Norms
4. Discussion Item: Community Outreach & Communications
5. Discussion Item: PTO Update
6. Discussion Item: Principal Update
7. Action Item: Approve 2025-2026 Budget
8. Action Item: Approve Spending the Remaining SGC Funds
9. Discussion Item: Superintendent Parent Advisory Council Update
10. Set Agenda for March 26, 2025
11. Meeting Adjournment

Meeting Minutes:

Action Items				
Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	3:04	Caylee Esmonde		
Motion to amend agenda	3:05	Ashley Patterson	Stephanie Dibert	All Approved
Motion to approve agenda	3:06	Ashley Patterson	Camille Santos	All Approved
Motion to approve February 5th meeting minutes	3:06	Camille Santos	Craig Franklin	All Approved
Motion to approve the 2025-2026 budget	3:43	Ashley Patterson	Jared Foster	All Approved
Motion to approve the remaining SGC budget	4:02	Camille Santos	Ashley Patterson	All Approved
Motion to set next meeting agenda	4:10	Caylee Esmonde	Stephanie Dibert	All Approved
Meeting adjourned at	4:15	Ashley Patterson	Debra Shigley	All Approved

1. 3:04 Action Item: Meeting Called to Order
2. 3:05 Action Item: Motion to approve agenda. February 5th agenda reviewed. Add the strategic plan retreat to the agenda. All approved.
3. 3:06 February 5th Minutes were reviewed. Everyone approved.
4. 3:07 Meeting Norms reviewed.
5. 3:07 Community Outreach & Communications: None
6. 3:08 PTO Update:
 - a. Girls Dance- Was amazing and so much fun! The DJ was great!
 - b. Next PTO Board Meeting March 7th
 - c. Field Day collaboration with Mr. Simonton: Field Day will be on 2 days. On day 1, Pre-k-1 will have 2 hours in the morning, then grades 2-3 will have 2 hours in the afternoon. On day 2, grade 4 will have 2 hours in the morning and grade 5 will have 2 hours in the afternoon. There will be competitive games added for students who would like to participate; however, it will be rotation style for the majority of the time.
7. 3:12 Principals Update:
 - a. Stefi Slewitzke introduction
 - b. Climate Survey: We need as many people as possible to take this. The survey directly impacts our CCRPI scores. We must have at least 15 parents participate. This should not be a problem. Admin will continue to blast it out in weekly emails and a computer was set up in the front office. The whole staff will also take it, and all students will take it during their media center specials.
 - c. Design Concepts and Pictures: Deb Shigley and Erik Mimms shared the winning logo. Everyone loves it. Shawn Jenks will be coming to do a walk-through soon. There is a question on the financial aspect. Since SGC has already approved the purchase, it will go through the bookkeeper, Julie Pruitt. \$15,000-\$16,000 is the estimated total.
 - d. The remaining SGC budget should be spent before Spring Break.
 - e. Allotments were discussed. We are currently losing 2 teachers. Enrollment is dropping in first and third grade. We will be surplussing a teacher to another school. We are also losing a parapro. Mr. Franklin met with Dr. Looney to create a solution to the 10-day count problem. We will send a survey to parents, to see which students are coming or not coming. Looney will then use his discretionary budget to pre-hire a teacher if our surveys show that we will have enough for an extra class that was not allotted by the county. Mr. Franklin would like to send the survey to all students. Admin will figure out the best way to push out the survey. The team decided to wait until after Spring Break. This will be far removed from the climate survey.
 - f. Budget overview: There are certain things that are required to be in the budget such as copy machine rentals and custodian fees. Instructional materials and supplies take up a lot of the budget. The staff is the largest part. All the money must be spent. Breakdown was reviewed. Caylee Esmonde asked for someone to make a motion to approve the 2025-2026 budget. Patterson motioned. Foster seconded. Everyone is in favor.
 - g. Election Window: Signs are up, and flyers have been sent. We need 1 teacher and 1 parent. There is currently one parent that has signed up to run.
 - h. Strategic Plan Retreat: We need 2-3 members to go. Link to sign up on Katie's email. Erik Mimms and Stefi Slewitzke will go.
 - i. The remaining SGC budget was discussed. We would like to put in a new cafeteria sound system & buy a portable sound system for the music program. This will cost between \$10,000-12,000. The remaining balance will go to end of the year stuff, materials, and supplies. Caylee Esmonde called for approval. Camille Santos motioned. Ashley Patterson seconded. All agreed.
 - j. Stephanie Dibert and Lisa Tackett asked about new walkie talkies. The team decided to hold off on purchasing new ones until September.
8. 4:04 Supt Parent Advisory Council Update:

- a. Dr. Looney mentioned that they are trying to pass bills at the state level banning cell phones in schools for grades pre-k through 8.
 - b. Federal funding cuts- Majority of our budget comes from state so changes would be minimal.
 - c. Concern about auditing vendors and parents: Common names can be difficult because names could get flagged and require further digging by administration.
 - d. Student Services were also discussed. Social workers and special education departments were highlighted.
 - e. Bill of Rights: Asking for feedback to update the current Bill of Rights. A link was sent.
9. 4:10 Set Agenda for March 26 Meeting: Overall data and GMAS, allotment survey plan, climate survey, PTO update: Bingo and Baskets, boys' night event, and technology fair will all be added.
10. Media center will stay a special next year. Agriculture path was not approved. It is a one-year program that other schools are trying. We will see how they go and then decide if that is something we want to do in the future.
11. 4:15 Meeting Adjournment- The meeting was adjourned.