



Steilacoom Historical School District

Minutes

February 19 2025 Regular Board Meeting

Date and Time

Wednesday February 19, 2025 at 6:00 PM

Location

Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA
<https://steilacoom-k12-wa-us.zoom.us/j/83636289569>

Directors Present

Chair Scott, Director Lewis, Director Rohrer, Director Tinsley

Directors Absent

Director McDonald

Guests Present

Gwen Miller, Superintendent Weight

I. Opening Items**A. Call the Meeting to Order**

Chair Scott called a meeting of the board of directors of Steilacoom Historical School District to order on Wednesday Feb 19, 2025 at 6:00 PM.

B. Pledge of Allegiance

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

C.

Roll Call

Director Rohrer made a motion to Excuse Director McDonald.
Director Tinsley seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Chair Scott Aye
Director Rohrer Aye
Director McDonald Absent
Director Lewis Aye
Director Tinsley Aye

D. Agenda Review

Chair Scott asked if anyone had any questions about the agenda. No questions.

E. Approval of Agenda

Director Tinsley made a motion to approve the agenda.
Director Lewis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Chair Scott Aye
Director Rohrer Aye
Director Tinsley Aye
Director McDonald Absent
Director Lewis Aye

II. COMMENTS FROM THE AUDIENCE

A. Comments from the Audience

Jennifer Bernd, Steilacoom resident, shared she is speaking on behalf of the community regarding bullying in district schools. Written statement from Ms. Bernd is included in the minutes packet.

Courtney Amaryllis shared regarding bullying and requesting change happen.

III. REPORTS

A. Budget Status Report

Sarah Jahn, the district's CFO, shared budget status reports for all funds as of the end of January 2025, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

No questions from the directors. Director Rohrer welcomed Ms. Jahn and shared she looks forwarding to working with her.

B. Legislative Report

Director Rohrer shared legislative priorities from WSSDA including updating outdated funding formulas. Current bills of interest include topics such as financial literacy, restraint and isolation, reducing bond approval rate to 55% from the current 60%, and the parents' bill of rights.

C. Capital Facilities Committee Update

Dr. Weight introduced Lauren Peterson and Ashley Waltrip, two members of the district's Capital Facilities Committee. Dr. Weight also recognized other committee members in attendance - Starlene Enfield and Shae Emery, the district's Director of Operations.

Ms. Waltrip and Dr. Peterson shared information regarding the committee's goals and work. Also shared was information regarding historical levy rates and comparable tax rates from neighboring school districts. Current forecasts predict a bond for a new school will not be needed for at least 5 years, and the committee believes a Capital Projects (CP) Levy is the best option for the district, recommending a 4-year CP Levy be placed on the November 2025 ballot. Project categories for the CP Levy include Safety & Security, Building Maintenance, Technology, and Site Improvements. Along with necessary maintenance projects, the committee considered several "large" projects while creating the CP Levy plan. A draft Capital Projects Levy plan was shared with the board. Large projects selected include multi-purpose rooms at Saltar's Point and Cherrydale, as well as a possible gym addition at Steilacoom High School. Next steps for the committee include focus groups and surveys taking place in March - July. In September, a formal recommendation will be brought by the committee to the SHSD Board of Directors.

Director Rohrer asked why the committee didn't recommend a bond. Ms. Waltrip shared the decision was made based off of past election results as well as current and future needs for district students. Current attendance does not warrant a new elementary school in DuPont. Dr. Peterson also shared it makes sense to wait for further development in DuPont to pursue a bond.

Director Tinsley asked about the technology category. Ms. Waltrip shared that the district has a lot of technology that needs consistent maintenance and upgrades. The technology costs included in the levy are for all district schools.

Director Lewis explained technology updates will always be included in every levy due to the life cycle of technology.

IV. CONSENT AGENDA

- A. Approval of January and February 2025 Accounts Payable and January 2025 Payroll
- B. Approval of January 15 2025 Regular Board Meeting Minutes
- C. Approval of Personnel Reports
- D. Approval of Steilacoom High School Football Team Camp Field Trip
- E. Approval of Steilacoom High School Sports Boosters Donation
- F. Approval of Cherrydale PTA Playground Donation
- G. Approve Consent Agenda

Director Lewis made a motion to approve the Consent Agenda.

Director Rohrer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Director McDonald Absent

Director Tinsley Aye

Chair Scott Aye

Director Rohrer Aye

Director Lewis Aye

V. NEW BUSINESS

- A. First Reading of Policy 3205 Sexual Harassment of Students

Susanne Beauchaine, Executive Director for Human Resources, shared Policy 3205 Sexual Harassment of Students. Ms. Beauchaine shared 2024 Title IX legislation is no longer in effect. To comply with current law, all school districts must revert to their prior 2020 Title IX policies and procedures that were in effect until the start of the current school year.

Director Lewis made a motion to approve Policy 3205 Sexual Harassment of Students which reinstates the previous version of the policy.

Director Tinsley seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Director McDonald Absent

Director Rohrer Aye

Chair Scott Aye

Roll Call

Director Lewis Aye
Director Tinsley Aye

B. First Reading of Policy 5011 Sexual Harassment of District Staff Prohibited

Susanne Beauchaine, Executive Director for Human Resources, shared Policy 5011 Sexual Harassment of District Staff Prohibited.

Director Lewis made a motion to approve Policy 5011 Sexual Harassment of District Staff Prohibited which reinstates the previous version of the policy.

Director Rohrer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Director Tinsley Aye
Director McDonald Absent
Chair Scott Aye
Director Lewis Aye
Director Rohrer Aye

C. First Reading of Policy 3210 Nondiscrimination

Ms. Beauchaine shared Policy 3210 Nondiscrimination. She shared OSPI publishes guidelines related to prohibiting discrimination in schools that align with district's requirements under 329-190 WAC. The policy is updated to align with current rules, address legal changes, and to make the policy more user friendly.

Director Lewis made a motion to approve Policy 3210 Nondiscrimination.

Director Rohrer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Director McDonald Absent
Chair Scott Aye
Director Lewis Aye
Director Rohrer Aye
Director Tinsley Aye

D. First Reading of Policy 5010 Nondiscrimination and Affirmative Action

Ms. Beauchaine shared Policy 5010 Nondiscrimination and Affirmative Action. She shared OSPI publishes guidelines related to prohibiting discrimination in schools that align with district's requirements under 329-190 WAC. The policy is updated to align with current rules, address legal changes, and to make the policy more user friendly.

Director Tinsley made a motion to approve Policy 5010 Nondiscrimination and Affirmative Action.

Director Rohrer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Director McDonald Absent
Director Tinsley Aye
Director Rohrer Aye
Chair Scott Aye
Director Lewis Aye

E. First Reading of Policy 3420 Anaphylaxis Prevention and Response

Kari Terjeson, Director of Special Education, shared Policy 3420 Anaphylaxis Prevention and Response is being updated to add clarity and specificity to utilize the correct medical terminology. In addition, the updated policy includes the necessity to distribute the plan to the appropriate school staff based on the student's needs.

Director Rohrer made a motion to approve Policy 3420 Anaphylaxis Prevention and Response.

Director Lewis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Chair Scott Aye
Director McDonald Absent
Director Rohrer Aye
Director Lewis Aye
Director Tinsley Aye

F. Board Goal - Professional Learning

Director Tinsley shared she has been perusing education articles.

VI. Closing Items

A. Board Communication

Director Rohrer shared the board received communication from Chris Barnes regarding the district protecting all students.

Chair Scott shared the board also received communication from Save Girls Sports Washington.

B. Announcements

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,
Superintendent Weight
Director Rohrer made a motion to adjourn meeting at 6:48 p.m.
Director Tinsley seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Director Rohrer	Aye
Director Tinsley	Aye
Director McDonald	Absent
Director Lewis	Aye
Chair Scott	Aye

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

K Weight
(Secretary/Superintendent)

Saul Scott
(Chair)

J McDonald

D Lewis


R Tinsley

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: February 19, 2025

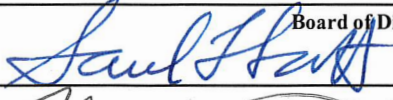
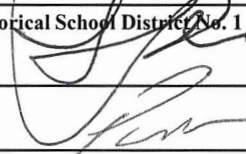
THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Sarah Jahn, Chief Financial Officer

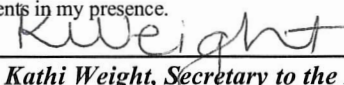
THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
GENERAL FUND:					
	Payroll	800968	to	800968	\$ 2,275.59
	Payroll A/P	135228	to	135241	\$ 529,586.77
	Payroll ACH Payments	202400054	to	202400057	\$ 526,337.29
	Payroll Taxes	202400053	to	202400053	\$ 637,626.73
	Direct Deposit	900064744	to	900065151	\$ 1,769,483.86
January 23, 2025	Accounts Payable	135242	to	135279	\$ 824,197.27
February 6, 2025	Accounts Payable	135280	to	135280	\$ 59.75
January 30, 2025	Accounts Payable ACH	202400059	to	202400059	\$ 12,768.47
January 16, 2025	Accounts Payable void	135219	to	135219	\$ (1,054.32)
January 28, 2025	Accounts Payable void	135266	to	135266	\$ (603,469.99)
February 10, 2025	Accounts Payable	135281	to	135281	\$ 415.97
February 10, 2025	Accounts Payable	135282	to	135317	\$ 132,727.07
TOTAL GENERAL FUND:					\$ 3,830,954.46
CAPITAL PROJECTS FUND:					
January 23, 2025	Accounts Payable	200630	to	200630	\$ 1,104.00
February 10, 2025	Accounts Payable	200631	to	200631	\$ 2,478.04
January 30, 2025	Accounts Payable ACH	202400058	to	202400058	\$ 120.00
TOTAL CAPITAL PROJECTS FUND:					\$ 3,702.04
ASSOCIATED STUDENT BODY FUND:					
January 23, 2025	Accounts Payable	405566	to	405566	\$ 50.00
February 6, 2025	Accounts Payable	405567	to	405575	\$ 18,953.75
	Accounts Payable	405576	to	405576	\$ 38.25
January 30, 2025	Accounts Payable ACH	202400060	to	202400060	\$ 34,554.55
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 53,596.55
TRANSPORTATION VEHICLE FUND:					
TOTAL TRANSPORTATION VEHICLE FUND:					

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
 CERTIFICATED PERSONNEL REPORT - FEBRUARY 19, 2025**

Name	Position	FTE	Location	Effective Date	Action	Comment
FANNIN COLEY	COUNSELOR	1.00	SALTAR'S POINT	8/30/2025	RETIREMENT	
KADEL PATRICIA	MLL TEACHER	1.00	DISTRICT WIDE	8/30/2025	RETIREMENT	
CHIARENZA LAYNE	SLP	1.00	DISTRICT WIDE	8/30/2025	RESIGNATION	
TATE KIMBERLY	TEACHER	0.50	ANDERSON ISLAND	8/30/2025	RETIREMENT	

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - FEBRUARY 19, 2025**

Name	Position	Hours	Location	Effective Date	Action	Comment
FELLER ESTHER	PARAPROFESSIONAL	6.50	CHERRYDALE	1/31/2025	RESIGNATION	
JOHNSON LAURA	OFFICE COORDINATOR	8.00	CHERRYDALE	8/30/2025	RETIREMENT	
TATE KIMBERLY	PARAPROFESSIONAL	3.25	ANDERSON ISLAND	8/30/2025	RETIREMENT	
HUGGINS SYDNEY	PARAPROFESSIONAL	6.50	CHLOE CLARK	2/28/2025	RESIGNATION	
REDMOND ILEANA	PARAPROFESSIONAL	6.50	CHERRYDALE	2/28/2025	RESIGNATION	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - FEBRUARY 19, 2025

Name	Position	Location	Effective Date	Amount	Comment
BRADBURY MCKENNA	ASSISTANT FASTPITCH COACH	HIGH SCHOOL	03/03/2025	\$ 3,600.00	
BIDDINGER JOSHUA	ASSISTANT BOYS SOCCER COACH	HIGH SCHOOL	03/03/2025	\$ 3,600.00	
GILL FRANK	ASSISTANT TRACK COACH	HIGH SCHOOL	03/03/2025	\$ 3,600.00	
MILLER CAM	ASSISTANT TRACK COACH	HIGH SCHOOL	03/03/2025	\$ 4,500.00	
WIDMAN COURTNEY	LITERACY LAB STIPEND	CHLOE CLARK	01/13/2025	\$ 600.00	DODEA
WIDMAN COURTNEY	LITERACY LAB STIPEND	CHLOE CLARK	03/03/2025	\$ 600.00	DODEA
ZENNER WHITNEY	LITERACY LAB STIPEND	CHLOE CLARK	01/13/2025	\$ 600.00	DODEA
ZENNER WHITNEY	LITERACY LAB STIPEND	CHLOE CLARK	03/03/2025	\$ 600.00	DODEA
ELSHIRE KATIE	POKÉMON GO CLUB ADVISOR	PIONEER	02/01/2025	\$ 1,200.00	



Miller, Gwen <gmiller@steilacoom.k12.wa.us>

Bullying, Harassment, and Assault

1 message

Jennifer Bernd <jmbernd29@yahoo.com>

Mon, Feb 17, 2025 at 12:57 PM

To: "gmiller@steilacoom.k12.wa.us" <gmiller@steilacoom.k12.wa.us>, "sbeauchaine@steilacoom.k12.wa.us" <sbeauchaine@steilacoom.k12.wa.us>, "kweight@steilacoom.k12.wa.us" <kweight@steilacoom.k12.wa.us>
Cc: Jason Bernd <jrbernd@yahoo.com>

Statement to be publicly read at the school board meeting on 2/19/25

I am writing to you today on behalf of the children in this community that attend our district's schools.

This is a wonderful community of parents, friends, and children who deserve much better than we are currently experiencing from this district.

The administration has been failing our children for far too long, and we as parents are tired of nothing meaningful being done when bullying, harassment, and assault are occurring on a far too frequent basis.

I have been a member of this community for a very long time and to have my own experiences with this district be mirrored with almost every single other parent I interact with is alarming.

I know the district is aware of this problem, and I know the principals are aware. We as parents are collectively aware that there is no accountability for the behavior. There is no consequence for the aggressor, and what does that say to the victim?

There have been horrific tellings from parents of their experiences and victims are silenced.

We as parents have to sign that we have read the handbook and understand how the school intends on keeping our kids safe and how to advocate on their behalf when something happens, but my question is WHY is this still such a huge problem? WHY does seemingly every story fall short when it comes to the child who is being bullied, harassed, and even assaulted?

Other parents will share testimony or written statements of their own experiences with having to advocate for their child and feeling like their complaints are not being addressed at all.

At this point asking for anything less than change is unacceptable.

I want to see real change. I want to see administration help parents get justice for their children. I want to see administration do the job that we need them to do.

If that change means it's time to clean house then so be it.

When parents don't feel supported, when teachers don't feel supported, when Principals can't or won't do their job, that is pretty telling of where the actual problem lies.

Thank you for your time

Jennifer and Jason Bernd

I would like my statement entered into the meetings minutes for the community to read.



Miller, Gwen <gmiller@steilacoom.k12.wa.us>

2/4 Saltars point incident with my daughter

1 message

Chelsea Donahoo <chelsparrish@gmail.com>

Wed, Feb 19, 2025 at 9:16 AM

To: gmiller@steilacoom.k12.wa.us

Cc: sbeauchaine@steilacoom.k12.wa.us, "kweight@steilacoom.k12.wa.us" <kweight@steilacoom.k12.wa.us>

COMMENT FOR MEETING TONIGHT

Hello. My name is Chelsea Donahoo. I have a [REDACTED] daughter [REDACTED] named [REDACTED]. On February 4th 2025 at 2:27pm I received a phone call from my daughters teacher letting me know there had been an incident at recess. She informed me that a boy in her class had told her he was going to rape her. My daughter said she felt confused because she didn't know what rape meant. I have talked to my 10 year old about puberty and sex but didn't think I needed to mention rape yet at 10. Her friend standing next to her that heard it and he obviously knew what it was, immediately ran off and told the recess teacher. After hearing this from her teacher I was very furious. Of course her teacher would not give me any details which to some extent is understandable. After I hung up with her, at 3:04pm I received a call from [REDACTED]. He would not tell me anything except "the maximum" and mentioned a safety plan. In my mind the maximum is expulsion. But I know that's not going to happen sadly.

I refer to that day as the day my daughter lost her innocence. When she came home I had to explain to her what rape was and we had to go over everything that has to do with it. After I explained everything she was scared and angry at the boy for saying that to her. She had let me know this boy is a bully, and has bullied her before.

A little over a week had passed and I hadn't heard anything further on the situation so I decided to email [REDACTED] on the 14th. I got a response yesterday. Please tell me why there is still no safety plan in place? It's been 2 weeks! He's had 2 weeks and nothings been done. I know the boy barely got punished because I saw the weekly pictures of her classroom and he's in there having a great time. This is serious! Telling someone you're going to rape them is serious! And I feel like nothing has been or is being done about it! It's just being swept under the rug. I do not feel my daughter is safe at school, I do not feel like the school cares about her safety much, I feel like the boy is being more protected than my daughter. This is very frustrating and bullying can not be tolerated! Especially sexual!!!