ALLEN EAST BOARD OF EDUCATION

MINUTES

TUESDAY, MARCH 18, 2025

REGULAR SESSION

7:00 P.M. **Business Meeting**

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda

1. CALL TO ORDER:

The Allen East Board of Education was called to order at **7:00** P.M. by President, Kyle Miller.

2. ROLL CALL:

Emerick X Hershberger X Jones X Miller X Werling X

3. PLEDGE OF ALLEGIANCE: Recited

4. HEARING OF THE PUBLIC: NOT TO EXCEED THIRTY (30) MINUTES. THREE (3) MINUTES PER INDIVIDUAL COMMENT PER BOARD POLICY O.R.C. 3313.20.

5. ACCEPTANCE OF AGENDA: (#0325-2286)

Sara Jones moved and Steve Emerick seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

6. APPROVAL OF MINUTES: (#0325-2287)

The "Record of Proceedings" of the February 11, 2025 regular session meeting, having been distributed by the treasurer and read:

Jason Werling moved and Sara Jones seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

7. TREASURER CONSENT AGENDA: (#0325-2288)

A. MONTHLY BILLS: Reports: Checks

B. FINANCIAL REPORT: Reports: Appropriation Summary, Cash Reconciliation, Cash Summary Report, Outstanding Checks, Revenue Summary, and Spending Plan Summary

C. INVESTMENTS: See “Investment Report”

D. CHANGE IN APPROPRIATIONS:

	FROM	TO
001 – General Fund	$13,000,000.00	$14,000,000.00
439 – Public School Preschool	$102,000.00	$103,605.28
499 – Miscellaneous State Grants	$270,841.00	$275,571.26
572 – Title I Grant	$155,077.37	$155,629.81
590 – Title IIA Grant	$25,013.23	$25,561.37

E. AMENDED APPROPRIATIONS & AMENDED CERTIFICATE TO ALLEN COUNTY AUDITOR:

The treasurer requests to file an Amended Certificate of Estimated Resources and Amended Appropriations for the school year 2024-2025 as attached.

F. RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECSSARY TAX LEVIES AND CERTIFIYING THEM TO THE COUNTY AUDITOR:

WHEREAS, THE Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2025; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Allen East Local School District, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, by and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten-mill limitation as follows:

2024 PAY 2025 TAX YEAR
SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimated Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	$3,670,482	$1,089,151	5.050	23.630
Permanent Improvement	$203,678			2.750
Classroom Facilities	$56,786			0.500
Bond Retirement	$539,408			2.440
Total	**$4,470,354**	**$1,089,151**	**5.050**	**29.320**

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

General Fund	Type of Levy	Original Date Levy Passed	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy
Current Expense Levy	Continuing	1976	17.550	$2,639,808
Current Expense Levy	Continuing	6/7/1983	4.500	$689,910
		Subtotal	**22.050**	**$3,329,718**
Emergency Levy	Continuing	5/4/2021	1.580	$340,764
		Subtotal	**1.580**	**$340,764**
		Total	**23.630**	**$3,670,482**
Other Funds	**Type of Levy**	**Original Date Levy Passed**	**Maximum Rate Authorized to be Levied**	**County Auditor's Estimate of Yield of Levy**
Classroom Facilities	23 Years	3/2/2004	0.50	$56,786
Bond	28 Years	3/2/2004	1.72	$380,676
Bond	28 Years	3/2/2004	0.72	$158,732
Permanent Improvement	Continuing	5/7/2019	2.75	$203,678
		Total	**5.69**	**$799,872**

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

8. REPORTS:

Mrs. Rettig – Middle School Report
Mr. Rentschler – Superintendent Report

9. PURCHASES: (#0325-2289)

The superintendent recommends the Allen East Board of Education approve the following:

• Cardinal Bus Sales – School Bus	$132,993.00
• Computer & Networking Technologies – 710 Chromebooks	$213,710.00
• Fort Recovery Lumber, Co. – Playground Shelter House	$11,189.65
• Slusser Contracting – Playground Shelter House	$5,522.50
• TransFinder – Transportation Routing Software	$9,608.00
• Williams Excavating – Playground excavation	$16,400.00

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

10. ANNUAL ADOPTION CONSENT AGENDA: (#0325-2290)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved."

A. Approve the overnight trip for the Ohio FFA State Wildlife Contest, Nelsonville Ohio. March 21-22, 2025. Students will be staying in a cabin owned by Ron Kennedy.

B. Approve the College Credit Plus Agreement with Owens Community College for the 2025-2026 academic year at the following rates: $140 per credit hour delivered on the college campus; $80 per credit hour delivered online; $80 per credit hour delivered at the secondary school and taught by credentialed secondary school faculty; default floor amount per credit hour, as prescribed by the Ohio Department of Education District-Taught Program.

C. The following individuals are approved to drive a school van for school purposes:
   a. Jeffrey M. Amspoker
   b. Jacob R. Clum
   c. Melissa Evans
   d. Kelly Prichard

D. Approve the contract between Celebrations and Tabitha Casey on behalf of Allen East Local Schools for the contracted services for the Allen East Prom 2025 for prom decorations.

E. Participation in Sedgwick BWC Group Rating Pool for 2026 at a cost of $2,960.

F. Approve the job description for Instruction Coach.

G. Approve the agreement with LearnWell Services to provide tutoring services for $51.00/hour during mental health treatments for the 2024-2025 school year.

Sara Jones moved and Jason Werling seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

11. CPV RETAIL ENERGY CONTRACT: (#0325-2291)

The superintendent recommends the Allen East Board of Education enter into a 12-month contract with CPV Retail Energy LP to deliver electricity to Allen East beginning July, 2025 at a rate of $.05694(/kWh).

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

12. FIRST READING/PUBLIC HEARING 2025-2026 ACADEMIC CALENDAR PreK-12: (#0325-2292)

Whereas, the Allen East Board of Education under Ohio Revised Code 3313.48 will hold a public hearing at the March 18, 2025 Board meeting to adopt a school calendar for the 2025-2026 school year. The public hearing will address the topics that include, but not limited to, the total number of hours in a school year, length of the school day, and the beginning and end dates of instruction. Below are the essentials of the calendar being proposed:

- Teacher start time will be 7:30 am with classes starting at 8:15 am.
- Elementary students will be dismissed at 2:50 pm with middle school and high school students dismissed at 3:00 pm.
- Outside doors to the foyers will open at 7:55 am with students permitted to enter the hallways at 8:00 am.
- Classes will start for all three buildings at 8:15 am.
- Teacher collaboration time 7:30 am to 8:00 am.

Holidays
Labor Day September 1
Thanksgiving Break November 26, 27, and 28
Christmas Break December 22 – January 2 (two weeks)
MLK Day January 19
President's Day February 16
Good Friday April 3 and April 6 (Monday)
Memorial Day May 25th

Open House
Wednesday, August 27th 4:00 pm to 6:30 pm

Professional Development Days
August 26th 7:30 am to 3:00 pm (Tuesday)
August 27th 10:00 am to 3:00 pm (Wednesday)
August 28th 7:30 am to 3:00 pm (Thursday)
October 17th Grades 5-12 7:30 am to 3:00 pm (Friday)
October 17th Grades Pk-4 10:30 am 3:00 pm (Friday)

Parent Teacher Conferences
November 6th Pk-4 4:00 pm to 7:00 pm
November 10th Pk-4 11:30 am to 7:00 pm No School Grades Pk-4

Quarter One 43 days ends on October 31
Quarter Two 46 days ends on January 23rd
Quarter Three 43 days ends on March 27th
Quarter Four 41 days ends on May 30th

Student 1st Day September 2nd
Student Last Day May 28th – 2hr Early Dismissal

Graduation May 24th
Senior Last Day May 22

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

13. EXECUTIVE SESSION: **DID NOT GO INTO EXECUTIVE SESSION**

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

a. To consider the appointment ____, employment ____, dismissal ___, discipline ___, promotion ___, demotion ____, or compensation _____ of a public employee or official; (check one or more of the purposes for which the executive session is to be held);

b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties of his/her removal from office shall not be held in executive session;

c. To consider the purchase of property for public purposes or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest;

d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;

e. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

f. Matters required to be kept confidential by federal law or regulations or state statutes;

g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

    1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

    2. An unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

* Collective bargaining meetings and Audit conferences are exempt from ORC 121.22

_____ moved and _____ seconded.

Discussion:

Jones _____ Miller _____ Werling _____ Emerick _____ Hershberger _____

DID NOT GO INTO EXECTUVE SESSION

Adjourned _____ P.M.

Reconvened _____ P.M.

14. SUPERINTENDENT CONSENT AGENDA: (#0325-2293)

The superintendent recommends the Allen East Board of Education hire the following candidate's contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications:

A. CERTIFIED:

1. RESIGNATIONS:

- Michael Esmonde, Teacher, effective 5/31/2025

2. EMPLOYMENT - REGULAR:

NAME	POSITION	SALARY	TERM
Katie Burkett	Teacher	10 @ MA+15	2025-2026
Alexa Chung	Teacher	0 @ BA	2025-2026
Karlie Kirkendall	Teacher	2 @ 150hrs	2025-2026

3. EMPLOYMENT - SUPPLEMENTAL:

NAME	POSITION	SALARY	TERM
Calista Altenburger	Track Coach, Asst. JH	0 @ 6%	2024-2025
Tyler Stevens	Baseball Coach, Head HS	2 @ 10%	2024-2025

4. EMPLOYMENT - SUBSTITUTE:

NAME	POSITION	SALARY	TERM
Bonnie King	Reading Tutor	$20/hr.	2024-2025

*List as attached from Allen County Educational Service Center

5. EXTENDED DAYS:

NAME	POSITION	DAYS	TERM

6. STAFF ADVANCES:

NAME	POSITION	SALARY	YEAR
Melissa Carter	Teacher	MA+15 to MA+30	2025-2026

B. CLASSIFIED:

1. RESIGNATIONS:

- Keith Brown, Bus Driver, effective immediately
- Amanda Hefner, Educational Aide, effective immediately
- Seth Mackesy, 7th Grade Boys Basketball Coach, effective 3/18/2025

2. EMPLOYMENT - REGULAR:

NAME	POSITION	SALARY	TERM
Anita Stephenson	Bus Driver	10 @ $25.85/hr	2025-2026

3. EMPLOYMENT - SUPPLEMENTAL:

NAME	POSITION	SALARY	TERM
Kelly Coble	Softball Coach, Head HS	3 @ 10%	2024-2025
Kyle Hawk	Baseball Coach, Asst./JV HS	0 @ 8%	2024-2025
Brandon Wireman	Softball Coach, Asst./ JV HS	0 @ 10%	2024-2025

4. EMPLOYMENT - SUBSTITUTE:

NAME	POSITION	SALARY	TERM
Destinie Hefner	Substitute Cook	as per salary schedule	2025-2026
Alexis Hensley	Substitute Bus Driver	as per salary schedule	2025-2026
Amanda Hunsaker	Substitute Bus Driver	as per salary schedule	2025-2026
Angela Keiffer	Substitute Cook	as per salary schedule	2025-2026
Casey Melton	Substitute Bus Driver	as per salary schedule	2025-2026
Charles Moeller	Substitute Custodian	as per salary schedule	2025-2026
Nicole Plaugher	Substitute Cook	as per salary schedule	2025-2026
Anne Winegardner	Substitute Cook	as per salary schedule	2025-2026

5. VOLUNTEERS:

- Christopher Kennedy, Baseball

Brian Hershberger moved and Jason Werling seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

15. UNPAID LEAVE OF ABSENCE: (#0325-2294)

The superintendent recommends the Allen East Board of Education approve 1 day of unpaid leave of absence for Holly Newland to attend her aunts funeral services on March 21, 2025

Sara Jones moved and Steve Emerick seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

16. QUESTIONS/DISCUSSION:

17. ADJOURNMENT: There being no further business, meeting adjourned at 7:27 P.M.