

REGULAR MEETING
01/27/2025 05:30 PM
BOARD OF TRUSTEES
CARUTHERS UNIFIED SCHOOL DISTRICT
CARUTHERS HIGH MEDIA CENTER

MEETING MINUTES

Attendees

Board Members

James Cummings, Board President
Valori Gallaher, Board Clerk
Darren Gilmore, Board Member
Kathy Spate, Board Member
Mario Alvarado Jr., Board Member

Administration

Orin Hirschhorn, Superintendent
Susan McCoy, Director of Admin Services
Marla Enmark, Assistant Superintendent
Debra Haney, Chief Business Official
Alisha Cogburn, CES Principal
Danita Ramos, MES Principal
Tod Tompkins, MARC Principal
Barry Watts, CHS Principal

1. **CALL TO ORDER by President James Cummings at 5:32 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes
Valori Gallaher - Yes
Darren Gilmore - Yes
Kathy Spate - Yes
Mario Alvarado Jr. - Yes

5. **APPROVAL OF MINUTES - December 18, 2024**

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes
Valori Gallaher - Yes
Darren Gilmore - Yes
Kathy Spate - Yes
Mario Alvarado Jr. - Yes

6. **ADMINISTRATIVE REPORTS**

1. **Alisha Cogburn** – Math Training/Writing Workshop/Evaluations
2. **Danita Ramos** – New Students/Meetings with Teachers/IReady/Evaluations/Attendance

3. **Barry Watts** – Honor Roll/Mock Trial/Metal Fab Contest/Design Contest-Spring
4. **Tod Tompkins** – Attendance/Transfers to and from Caruthers High

7. COMMUNICATIONS

1. **STUDENTS – None**
2. **PUBLIC – None**
3. **STAFF – None**

8. BUSINESS

1. **Review/Approve - 2023/2024 Caruthers Unified Financial Audit/Presentation - Linger, Peterson & Shrum** Brett Harrison presented the Caruthers Unified Audit – noting the various items that are reviewed and the overall state of the district. Motion to approve the 2023/2024 Caruthers Unified Financial Audit as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

2. **Review/Approve - 2023/2024 Monroe Elementary Financial Audit/Presentation - Borchardt, Corona, Faeth & Zakarian** Gus Corona presented the final audit of Monroe Elementary for 2023/2024. Mr. Corona presented the information of the Management Letter that emphasized questions regarding salaries paid in the 2023/2024 school year and the lack of proper approval. The Board inquired on how to proceed with the issues stated in the letter and after much discussion it was decided to move forward with a Forensic Audit to address any discrepancies. Motion to approve the 2023/2024 Monroe Elementary Financial Audit as presented.

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

3. **Review/Approve - School Accountability Report Cards (SARC) - Caruthers Elementary/Monroe Elementary/Caruthers High/MARC High** Motion to approve the School Accountability Report Cards (SARC) for Caruthers Elementary/Monroe Elementary/Caruthers High/MARC High as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Yes

- 4. Review/Approve - Resolution #2025-01 - Support of Applications for Eligibility Determination and Funding - Designation of Authorized District Representatives** Motion to approve Resolution #2025-01 - Support of Applications for Eligibility Determination and Funding - Designation of Authorized Representatives as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

- 5. Review/Approve - Resolution #2025-02 - Authorizing Filing of Applications for State Allocation Board** Motion to approve Resolution #2025-02 – Authorizing Filing of Applications for State Allocation Board as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

- 6. Review - Board Policy Updates - December 2024 - First Reading**

- 7. Review/Approve - 2025/2026 Super Co-Op Joint Powers Authority - Annual Renewal of Services** Motion to approve the 2025/2026 Super Co-Op Joint Powers Authority – Annual Renewal of Services as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

- 8. Review/Ratify - Final Change Order - Caruthers High Snack Bar Project** Motion to ratify Final Change Order – Caruthers High Snack Bar Project as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

- 9. Review/Approve – Financials** Motion to approve the Financials as presented.

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

9. CONSENT AGENDA (may be done with one motion)

Kathy Spate moved to approve Consent Agenda items 9.1, 9.2 and 9.4 – moving item 9.3 to Closed Session. Valori Gallaher seconded.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

- 1. Review/Approve - Warrants**
- 2. Review/Approve - Purchase Order Report**
- 3. Review/Approve - Inter-district Transfer Requests**
- 4. Review/Approve - Quarterly Report on Williams Uniform Complaints**

10. SUPERINTENDENT REPORT

State Budget Updates/Immigration/Small Schools Association

11. CLOSED SESSION 6:35 PM

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

- 1. CLOSED SESSION AGENDA ITEMS SECTION 54957 Public Employee Appointment/Employment Title: Administration/Certificated/Classified Formal Compliant – citing Board Policy 1312.3 SECTION 54957 Public Employee Discipline/Dismissal/Release Title: Administration/Certified/Classified SECTION 54957 Public Employee Evaluation Title: Superintendent – Orin Hirschorn SECTION 54957.6 Conference with Labor Negotiator Agency Negotiator: Orin Hirschorn Employee Organization: CUTA, CSEA SECTION 54957.6 Conference with Labor Negotiator Agency Negotiator: Orin Hirschorn Unrepresented Employee(s) Classified Confidential/Site Administrators/Superintendent**

2. OPEN SESSION AND REPORT ON CLOSED SESSION

The Board reconvened at 8:28 PM taking action to approve Consent Agenda item 9.3 as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Yes

12. ITEMS FOR EMERGENCY CONSIDERATION

13. ADJOURNMENT 8:30 PM

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Yes