



Meeting Minutes

Summit Hill School Governance Council

Date: 10/23/24

Time: 3:00pm

Location: Principal's Conference Room

SGC Members Present

Lorrie Bearden, Principal	✓	Caylee Esmonde, Elected Parent	✓
Stephanie Dibert, Elected Teacher	✓	Craig Franklin, Elected Parent	✓
Ashley Patterson, Appointed Staff		Debra Shigley, Elected Parent	✓
Jared Foster, Community Members	✓	Erek Mimms, Community Members	✓
Lisa Tackett, Elected Teacher	✓	Camille Santos, Appointed Staff	✓

Agenda Items:

1. Action Item: Approve Agenda
2. Action Item: Approve September Meeting Minutes
3. Action Item: Review Meeting Norms
4. Discussion Item: Community Outreach & Communications
5. Action Item: Vote for Spending Charter Funds
6. Discussion Item: PTO Update
7. Discussion Item: Principal Update
8. Action Item: Vote to Accept Strategic Plan
9. Discussion Item: Superintendent Parent Advisory Council Update
10. Set Agenda for December
11. Meeting Adjournment

Meeting Minutes:

Action Items				
Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	3:03	Lorrie Bearden	Erik Mimms	All Approved
Motion to approve agenda	3:03	Camille Santos	Debra Shigley	All Approved
Motion to approve September meeting minutes	3:04	Debra Shigley	Jared Foster	All Approved
Motion to set next meeting agenda	4:11	Lorrie Bearden	Caylee Esmonde	All Approved
Meeting adjourned at	4:12	Caylee Esmonde	Stephanie Dibert	All Approved

1. 3:00 Action Item: Meeting Called to Order
2. 3:01 Action Item: Motion to approve agenda. October agenda reviewed. All approved.
3. 3:02 September Minutes were reviewed. Everyone approved.
4. 3:05 Meeting Norms reviewed.
5. 3:05 Community Outreach & Communications
 - a. Charter Funds: Debra Shigley presented. The team had a walkthrough with Shawn Jenks from Loud Crowd. His proposal included room markers, small branding for the front doors, hallway grade level signs, wall wrap in the café, snap frames and posters for the

café, and area signs. The initial quote is \$12,250.99. An additional \$3,500 could be added if we are interested in a complete branding package. Shawn did the outside sign on the wall and another sign in the gym. The discovery lab just got some new signs as well. Dr. Bearden would like to add a larger projector in the media center to help with larger meetings. It is hard to see the current screen. This would include a sound system. The quote is \$15,780. PTO might be able to help with this number too. We have \$43,000 to spend for SGC funds. Erik Mimms feels that we will most likely be spending more funds with Loud Crowd by the time we are done. Dr. Bearden would like to see the design plan and locations. Debra Shigley will bring specs for the next meeting. Dr. Bearden would love to see the music hall decorated with something.

6. 3:18 Action Item: Vote for Spending Charter Funds. All were in favor of proceeding with Loud Crowd and buying the projector for the media center.
7. 3:19 PTO Update:
 - a. PTO General Meeting: Very well attended. PTO met their goal and raised 100,000. They outlined their budget. They would like to spend a large portion of the budget on branding.
 - b. CTAE: Career Tech Agriculture Education toured the school. They gave really good feedback to become an agriculture school. Mr. Simonton would need to get certified to be an agriculture teacher. Food dehydrator: allows raw fruits and vegetables to be dehydrated to help with composting. Won the grant again to help fund. Becoming an agriculture school could happen as early as next year. This decision will be made before the Feb. meeting. This would replace media as a special.
 - c. Upcoming events: Fall Festival is being combined with Trunk or Treat this year. We expect it to be well attended. Thanksgiving Feast will be November 19 and 20th, and Husky of the Month will be November 21st.
8. 3:28 Principals Update
 - a. Strategic Action Plan- Dr. Bearden discussed the 6 strategic plans. Milestones Proficiency Math will remain a goal. We have passed the reading goal so we feel math should be the focus. She talked about achievement vs. growth. SHE has both high academic achievement and high academic growth. We got accolades as being a top school.
 - i. GMAS math scores: Great increases in levels 3 & 4. We will be able to see more data next month once more is released by the county.
 - ii. OSS- reduced to 3 days this past year, but trying to get that even lower. A few years ago we were at 89 days of OSS in a calendar year, the next year it was cut in half, last year there was only 3 days of OSS. Restorative practices have been put in place to help. Mrs. Bowen and Mrs. Santos work on this. SSS is being taught 5 days a week.
 - iii. Strengthen work force engagement was the next area. Currently 77.14% of teachers strongly agree that SHE is a great place to work. SHE only get credit for those who strongly agree.
 - iv. Deepen community connections was discussed next. Currently 67.30% of community members strongly agree that SHE is a wonderful school and would recommend it to others. Working to get 80% for this year.
9. 3:48 Action Item: Vote to Accept Strategic Plan. All members of the committee agreed.
10. 3:49 Principal Update Continued.
 - b. Book Fair will start on Friday. It will be open during the Fall Festival.
 - c. Spanish Club is doing great. 25 members this year. Mr. and Mrs. Guida are leading it. Garden Club/Kindness Club have been split into two because they are so large.
11. 3:50 Supt Parent Advisory Council Update: Debra Shigley and Erik Mimms went to the meeting. Family Matters is an initiative to boost family engagement. They will be hosting a drop in event at Mimosa on the North side and then Gillette in the South side. The county is aiming for 750

families to attend. Lisa Posuto gave a top 3 update. 11 new teachers were hired to assist in schools to help with literacy. CTAE pathways were discussed. Students who participated in these paths have a 99% graduation rate. There are online options for this as well. Virtual learning has grown by 12%; 6,000 students are currently enrolled in a virtual class. Fulton County is looking into possibly updating the cell phone policy. Dr. Bearden will share the survey QR code so that SHE parents and staff have a voice in that decision.

12. 3:58 Other Updates:

- a. 10 Day Count: Craig Franklin met with Dr. Looney to discuss the 10-day count. He has agreed to allow us to give him data via parent surveys stating whether students are returning. This data will give him insight to the numbers of teachers we need at SHE. Once we get projections/allotments in March, Dr. Bearden will present the data to SGC.
- b. National Blue Ribbon School of Excellence: Craig Franklin has spoken with Matt Jones, the assistant to Supt. Woods. He said many times they lean towards title 1 schools. There must be at least 3 title one schools of the 8 chosen. Last year there were 8 public schools and 2 private schools were added.

13. 4:11 Set Agenda for December Meeting: Thanksgiving Feast, Math GMAS, CCRPI scores possibly.

14. 4:12 Meeting Adjournment- The meeting was adjourned.