



Meeting Minutes

Summit Hill School Governance Council

Date: 7/31/24

Time: 3:00pm

Location: Principal's Conference Room

SGC Members Present

Lorrie Bearden, Principal	✓	Caylee Esmonde, Elected Parent	✓
Stephanie Dibert, Elected Teacher	✓	Craig Franklin, Elected Parent	✓
Ashley Patterson, Appointed Staff	✓	Debra Shigley, Elected Parent	✓
Jared Foster, Community Members	✓	Erek Mimms, Community Members	✓
Lisa Tackett, Elected Teacher		Camille Santos, Appointed Staff	✓

Additional Members:

Katie Kinsey

Agenda Items:

1. Action Item: Approve Agenda
2. Action Item: Approve May Meeting Minutes
3. Action Item: Review Meeting Norms
4. Action Item: SGC Elections
5. Discussion Item: PTO Update
6. Discussion Item: Principal Update
7. Discussion Item: Superintendent Parent Advisory Council Update
8. Action Item: Create 2024-2025 Calendar
9. Action Item: Set Agenda for August
10. Meeting Adjournment

Meeting Minutes:

Action Items				
Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	3:03	Lorrie Bearden	Stephanie Dibert	All Approved
Motion to approve agenda	3:05	Camille Santos	Erik Mimms	All Approved
Motion to approve May meeting minutes	3:06	Camille Santos	Ashley Patterson	All Approved
Motion to approve officers and committee selections	3:13	Ashley Patterson	Erik Mimms	All Approved
Motion to set next meeting agenda	3:57	Caylee Esmonde	Ashley Patterson	All Approved
Meeting adjourned at	4:03	Caylee Esmonde	Ashley Patterson	All Approved

1. 3:03 Action Item: Meeting Called to Order
2. 3:05 Action Item: Motion to approve agenda. All approved.
3. 3:06 May Minutes were reviewed. Everyone approved.

4. 3:06 Meeting Norms reviewed.
5. 3:07 SGC Elections: Dr. Bearden explained the roles.
 - a. Caylee Esmonde offered to be the Chair. All agreed.
 - b. Erik Mimms offered to be the Vice Chair. All agreed.
 - c. Stephanie Dibert was voted Parliamentarian. All agreed.
6. 3:09 Committee Chairs from Members: Dr. Bearden discussed the duties and commitment for each committee.
 - a. Budget- Dibert, Esmonde, Patterson, Santos
 - b. Communications and Community Outreach- Mimms, Franklin, Foster, Shigley, Tackett
 - c. Principal Selection Committee- Esmonde, Dibert, Foster, Shigley
7. 3:13- Vote for approval of officers and committees was led by Ms. Esmonde.
8. 3:14 PTO Update:
 - a. PTO general meeting: PTO has interest in joining the SGC team to make a brand for a school. Mission statement leading the way. Dr. Bearden discussed sprucing up the front office. She discussed how principals get \$10 per student, and we have 687 students. These funds tend to go quickly. Dr. Bearden had additional money from a fundraiser that was done a few years ago, but that money is now gone. PTO is trying to only ask families for money once a year and Dr. Bearden would like to not have any fundraisers to take away from that, so PTO offered to help out with funding things needed throughout the year.
 - b. There was a Kindergarten Meet-Up at Milton Park that PTO set-up. It was well attended, and the kids had a great time.
 - c. PTO is starting to organize a back-to-school bash.
 - d. SHE turns 25 this year and SHE was officially named a Blue-Ribbon school. We have lots to celebrate and PTO is going to help.
 - e. PTO will also be at the new family event on Thursday night.
 - f. Ms. Esmonde added that PTO mulched the front, and it looks great!
9. 3:24 Principals Update
 - a. Preliminary GMAS data: Great growth in reading this year! 80% of our students scored at levels 3 & 4! The percentage of students scoring a level 4 grew by 10%. Math scores will hopefully come in soon. Almost 90% of 5th grade students scored a level 3 or 4. 3rd grade- shrunk level 2 and grew level 4.
 - b. New strategic plan. Integrity, Accountability, Teamwork are the 3 words that were picked as the themes for Fulton Schools.
 - c. Construction Project Report: All new floors are installed except for the ramp going back to the music hall. The jack and jill bathrooms on k/1 have not been finished yet and the group bathroom floors are being considered in the next SPLOST. All new HVAC system. The mechanical room has tankless hot water heaters, all new kitchen equipment, all new paint. Everything is done but still being tweaked.
 - d. Enrollment and Allotments: SHE currently has 687 students. Fulton County had projected 650. Right now, 1st grade is over allotment and may earn another teacher at the 10-day count. 4th grade was allotted 5 teachers but are currently under the state maximums. Dr. Bearden will be hiring in case we get to keep. The committee discussed that it would be so nice if Fulton would make decisions before the 10-day count. Neighboring counties make these decisions in July. At the July 22nd principals meeting principals were able to voice their opinions on this matter. Mr. Foster asked the rationale behind the 10-day count, and Dr. Bearden explained that some schools in the county are quite transient and need that extra time.
 - e. Blue Ribbon- Earned state level, to be given national we need to be nominated by the Governor. Debra Shigley suggested doing a letter writing campaign to help.
10. 3:48 Supt Parent Advisory Council Update: Shigley and Mimms will be our new representatives for this. Katie Kinsey shared the dates of the teams calls.
11. 3:50 Calendar for 24-25: The team decided to keep the 4th Wednesday of the Month from 3pm-4pm. The dates will be August 28th, September 25th, October 23rd, December 4th, February 5th, March 26th, April 23rd, and May 14th.
12. 3:57 Set Agenda for August Meeting: Enrollment update, Allotment numbers, math GMAS, BOY iReady, BRSE update, after school activities, and community outreach charter funds were added to the agenda. Side note:

Spanish club, Young Rembrants, Tutor Shop, DOJO, Soccer, Garden, etc, Math or Science Olympiad will start up after Labor Day.

13. 4:03 Meeting Adjournment- The meeting was adjourned.